

Republika ng Pilipinas
(Republic of the Philippines)
MINISTERI NG EDUKASYON, KULTURA AT ESPORAS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

May 15, 1985

MECS MEMORANDUM
No. 74, s. 1985

MONITORING, SUPERVISING AND EVALUATING
THE LEARNING ACTION CELLS (LACs)

To: Bureau Directors
Regional Directors
Schools Superintendents
District Supervisors
Elementary Education Division Chiefs

I. In line with the institutionalization of the PRODED-ERP, the following are guidelines necessary for the successful operation of the non-formal training in the Learning Action Cells (LACs) beginning the school year 1985-1986.

- a. The Chief of Elementary Education Division (CED) in the MECS regional offices and his/her regional staff are accountable to the Bureau of Elementary Education for the implementation, monitoring, supervision and evaluation of programs and projects on elementary education, including the LACs. As a member of the Regional Project and Management Team (RPMT) he/she is expected to see to it that the non-formal training in the regions is properly planned, implemented, monitored, supervised and evaluated according to the goals and needs reflected in the regional plan.
- b. The Regional Director is responsible for monitoring, supervising and evaluating the LACs in all levels in his/her region, including the Regional Learning Action Cells (RLACs), which he/she is expected to organize. He/She is accountable to the Minister of Education, Culture and Sports for the continuing activities of all the LACs in his/her region. He/She should furnish the Minister periodic reports on the LACs.
- c. The Schools Superintendent or Assistant Schools Superintendent shall be responsible for organizing, monitoring, supervising and evaluating the District Learning Action Cells (DLACs) in his/her division. Likewise he/she is accountable to the Regional Director for the active participation of the members of the Division LAC (DVLAC) and the District LAC (DLACs) in his division. He is expected to submit periodic reports to the Regional Director on the status of the DLACs in his/her division.

1. The District Supervisor is responsible for organizing, monitoring, supervising and evaluating the school level Learning Action Cells (SLACs) in his/her district. He/she is expected to submit periodic status reports of the LACs in his/her district to the Schools Superintendent.
2. The training curriculum and activities for the LACs at all levels may be enriched, modified or supplemented to meet individual and institutional training and development needs and requirements.
3. Immediate compliance with this Memorandum is desired.

(SGD.) JAIME C. LAYA
Minister

Reference:
MECS Memorandum No. 75, s. 1984

Attachment: 1-2-(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS
PROGRAM, SCHOOL
REPORT
TRAINING PROGRAM

