

Republic of the Philippines  
(Republic of the Philippines)  
MINISTER OF EDUCATION, SCIENCE AND SPORTS  
(MINISTRY OF EDUCATION, SCIENCE AND SPORTS)  
Manila

January 11, 1985

MECS MEMORANDUM  
No. 6, s. 1985

EDUCATIONAL SYSTEMS MANAGEMENT PROGRAM  
FOR SUBJECT AREA SUPERVISORS

To: Bureau Directors  
Regional Directors  
School Superintendents  
Chief of Service and Heads of Units/Centers  
Presidents, State Colleges and Universities

1. In line with the institutionalization of PRODED-Educational Reorientation Program, an Educational Systems Management Program for Subject Area Supervisors will be conducted in the Development Academy of the Philippines Convention Center, Taguig City on February 3-9, 1985, with the Bureau of Elementary Education in the lead role.

2. It is expected that at the end of the 6-day program, the participants would have:

- a. Manifested specific behaviors indicative of positive values and attitudes, personal and interpersonal skills necessary for effective supervision;
- b. Identified ways of discharging their functions and fulfilling their accountabilities in PRODED, particularly in the implementation of the New Elementary School Curriculum (NESC) and in the Learning Action Cells;
- c. Been acquainted with innovative strategies and techniques of supervision;
- d. Been equipped with strategies for teaching Science and Health, Art, Music and Physical Education; and
- e. Prepared a plan of action for training other supervisors.

3. The participants to this training program are the regional supervisors in science, health, music and art, and physical education. Participants should be presently in charge of the subject areas identified.

4. Inclosed is the tentative schedule of activities for the program.

5. Expenses incident to the training program shall be chargeable against PRODED-ERP funds, subject to the usual accounting and auditing rules and regulations.

6. It is desired that this Memorandum be disseminated to all concerned.







Incl.:

As stated

Reference:

PECS Memorandum No. 26, a. 1984

Allotment: 1-2--(D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

CURRICULUM  
OFFICIALS  
PROGRAM, SCHOOL  
TRAINING PROGRAM









EDUCATIONAL SYSTEMS MANAGEMENT PROGRAM FOR STUDENT AREAS SUPERVISORS

PROGRAM SCHEDULE  
February 2-5, 1985

Session/Day	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
6:00 - 12:00	Registration	PRIME	Orientation on The New MLC- Secondary School Curriculum	MRSO	Supervisor's Roles and Responsibilities	Managing the ESMF Department
S <sub>1</sub>						
10:30 - 12:00	Departure for MRS's Workshop Day	Interpersonal Skills	Goal-Oriented Instructional Model	Orientation on the Educational Orientation Program (EOP)	Supervisor's Roles and Responsibilities	Managing the the ESMF (continued)
S <sub>2</sub>						
1:30 - 3:30	Operating Program Relating	Beliefs/ Values Module	Goal-Oriented Instructional Model	LAC	Supervision	Adult Learning Process
S <sub>3</sub>						
4:00 - 6:00	Processing	Beliefs/ Values Module	MRSO	Job Analysis	Supervision	Operational Guide for ESMF RAGS
S <sub>4</sub>						
7:30 -	Interpersonal Skills Module	Beliefs/ Values Module	MRSO Practicum	Socials	Personal Development Plans	Action Plan Drug Wrap-Up
S <sub>5</sub>						





