

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS  
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)  
Manila

April 5, 1984

MECS M E M O R A N D U M  
No. 72, s. 1984

PASE ANNUAL NATIONAL CONVENTION

To: Bureau Directors  
Regional Directors  
Presidents, State Colleges  
and Universities  
Heads of Private Schools,  
Colleges and Universities

1. The Philippines Association of Secretarial Educators (PASE), in coordination with the Bureau of Higher Education, Ministry of Education, Culture and Sports, is holding its Seventeenth Annual National Convention at the Mini-Theatre of the Polytechnic University of the Philippines on April 13 and 14, 1984.
2. The theme is: "Secretarial Education: Retrospect, Present, and Prospect". The highlights of the convention is the presentation of the new curriculum for Secretarial Education and the Rules and Standards which will be submitted to the MECS for approval. Innovations in secretarial education will also be one of the topics for discussion.
3. This Office will be interested to have as many deans and faculty members attend this convention and actively participate in the discussion of the new thrusts and policies of Secretarial Education. Their active participation at this convention will make it a truly effective vehicle towards a more dynamic secretarial education.
4. The following are authorized to attend the convention: deans/heads of secretarial schools, division office and selected educational researchers of the Bureau of Higher Education, and the MECS regional directors or their representatives.
5. Registration fee of P250.00 will be charged each participant to cover registration, hand-outs, kits, snacks and lunch, certificate and journal proceedings. For live-in participants, an additional fee of P30.00 will be collected to cover lodging.







6. Attendance of participants from the public school sector will be on official time only. Expenses incurred in such attendance are personal. Delegates from private institutions should make their own arrangements with their respective schools.

7. Immediate dissemination and implementation of the contents of this Memorandum is desired.

(SGD.) JAIME C. LAYA  
Minister

References:

N o n e

Attachments: 1-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

CONFERENCE  
OFFICIALS  
SOCIETY or ASSOCIATIONS  
VOCATIONAL EDUCATION





