

(Republic of the Philippines)  
MINISTERIO DE EDUCACION, CULTURA Y DEPORTES  
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)  
Manila

February 29, 1984

MEMORANDUM  
No. 52, s. 1984

GUIDEBOOK ON THESIS WRITING

To: Former Directors  
Regional Directors  
Presidents, State Colleges and Universities  
Heads of Private Schools, Colleges and Universities  
Deans, Graduate Schools

1. Since the issuance of MEC Order No. 7, s. 1982, "Policies and Standards for Graduate Education," there has been interest generated among graduate school deans, professors, educational practitioners, researchers, and graduate students in the redirection of graduate research.
2. This interest led to the formulation of several projects aimed at improving the quality of delivering graduate education services to the client.
3. Cognizant of the problem in graduate research, among which are: the dissertation advisers do not possess the qualifications and expertise for the advising; lack of appropriate training for thesis writing/advising, which consequently will not encourage graduate students to complete their research work. Philippine Association for Graduate Education (PAGE) in collaboration with the Bureau of Higher Education, Ministry of Education, Culture and Sports (BHE-MEC) and Fund for Assistance to Private Education (FAPE) prepared the Guidbook on Thesis Writing, a manual for thesis advisers and graduate students. The content and processes of the participants in three institutes for thesis advisers in Iloilo, Tacloban and Davao Cities and in the one-month live-in Advanced Institute for Thesis and Dissertation Advisers held in Baguio City were integrated into the guidebook. Consequently, the manual combines theoretical perspective and practical consideration in the development of a thesis which are seldom examined as a objective of a single subject.
4. This guidebook was produced in response to the urgent need of upgrading the competencies of thesis advisers so that graduate research will explore innovative designs and will be more responsive to developing needs of a third-world country where the improvement of quality of life is paramount.
5. This guidebook can be useful for graduate research since it is expected to realize at least three major objectives, to wit: a) to guide graduate faculty members, thesis advisers and directors in supervising thesis research efforts; b) to suggest certain procedures which could assist thesis advisers in their mentoring activities, and c) to help improve thesis-advising competencies of advisors.



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6. Although graduate schools may be given leeway in choosing the instructional material/references/textbooks for use by their thesis advisers, this Ministry recommends this guidebook for use in the graduate schools.

(SGD.) JAMES C. LAYA  
Minister

References:

DECS Order: (No. 7, s. 1962)

Allotment: 7-3-4 (D.O. 1-76)

To be indicated in the Perpetual Index under the following subjects:

BOOKS

BUREAUS & OFFICES

OFFICIALS

RESEARCH or STUDIES

SCHOOLS

SOCIETY or ASSOCIATIONS





