

January 30, 1984

1984 MEMORANDUM
No. 17, s. 1984

CREATION OF A SUGGESTIONS AND ACTION COMMITTEE

To: Bureau Directors
Regional Directors
Cultural Agency Directors
School Superintendents
Presidents, State Colleges and Universities
Vocational School Superintendents/Administrators

1. This Office desires that immediate attention be given to teachers, students, support personnel, parents or other groups/organizations, both from the public and private sectors, with suggestions for improvement of the educational system, including complaints and grievances. The creation of a committee to attend to such groups/organizations in each division office, regional office and all schools/colleges/universities is hereby required.
2. The committee shall include regular hearing hours and interested parties may indicate their desire to be heard and submit any position paper to the chairman of the committee.
3. The committee shall be responsible for (a) studying the suggestions or problems raised; (b) identifying proposed solutions in consultation with MLOS offices concerned; (c) referring and following through on the matters raised if other agencies of government, particularly the Office of the Budget and Management, Civil Service Commission and others are concerned.
4. Regional Directors shall report on the activities of the committee herein created during the regular monthly meetings.

(SGD.) JAMES C. LAYA
Minister

Reference:

Office Order dated January 25, 1984

Allotment: 1-2-3--(D.O. 1-78)

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEE
EMPLOYEES

MEETING
OFFICIALS

STUDENT'S
TEACHERS

