

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

January 10, 1984

MECS MEMORANDUM
No. 7, s. 1984

FIFTH CORRESPONDENCE COURSE IN EDUCATIONAL
PLANNING AND MANAGEMENT

To: Regional Directors
Presidents, State Colleges and Universities
Vocational School Superintendents/Administrators

1. The Ministry of Education, Culture and Sports will conduct the fifth Correspondence Course in Educational Planning and Management. Eight books constitute the entire course that will cover a period of about ten months. The fifth year of implementation will start in January and end in October 1984.
2. The general objective of this course is to provide basic understanding of the fundamental elements and some intricacies of educational planning and to develop management skills among the school officials with the hope that effective educational plans will be evolved from the regional, division, district and institutional levels of education.
3. In the implementation of the course, each region will select only five (5) participants from vocational schools that have not participated in the previous course. The selection and distribution of participants in the region will be determined by the regional director.
4. It is requested that the names, designations and office addresses of these participants be submitted to the Planning and Programming Division, Office of the Planning Service, MECS, Manila. The evaluation of the responses of the participants to the course will be done by this Office.
5. For the benefit of the clientele who have satisfactorily finished this course, all heads of schools, colleges and universities are requested to consider the granting of graduate credits for elective or cognate subjects at the masteral/doctoral level with 3 units. Please refer to MECS Memorandum No. 110, s. 1982.
6. Early dissemination of the contents of this Memorandum is desired.

(SGD.) HERMENGILY C. DULAC
Deputy Minister

References:

MECS Memorandum (No. 110, e. 1982)
Allotments 1-3-4-5 (D.O. 1-76)
To be indicated in the Perpetual Index
under the following subjects:

- Course of Study, COLLEGIATE
- OFFICIALS
- TEACHERS
- VOCATIONAL EDUCATION

