

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

January 13, 1984

MECS M E M O R A N D U M
No. 2, s. 1984

THIRTEENTH DEVELOPMENT PROGRAM FOR SCHOOLS
DISTRICT SUPERVISORS

To: Bureau Directors
Regional Directors
Schools Superintendents

1. The thirteenth development program for schools district supervisors, under the auspices of the Civil Service Academy and the Ministry of Education, Culture and Sports, will be held at Teachers Camp, Baguio City, from February 9 to March 7, 1984. The program content is given in Inclosure No. 1 to this Memorandum.
2. Also inclosed is a list of participants to the thirteenth program for schools district supervisors. Any changes in the list should be communicated to this Office, attention: Assistant Secretary for Personnel Management and Development, through the Regional Director.
3. Each participant will pay P300 to the Civil Service Academy as training fee. The training fee, transportation expenses to and from the official station, and the daily allowance of P10 participants are entitled to, should be charged against local funds, subject to the usual accounting and auditing regulations. Accommodations and mess for the duration of the program shall be paid by the Ministry of Education, Culture and Sports.
4. Participants are required to submit a health certificate (General Form 86) duly signed by a government physician and certified by their respective superintendents attesting to their being physically fit to undertake the training program. It is important that participants be in excellent health and should have no history of hypertension, cardiac or other serious ailment considering the requirement of the program in Baguio City.
5. Participants should bring with them necessary information about their districts, such as: profile of the district including statistics on population of the area, number of schools, school buildings, etc., list of on-going school projects, description of supervisory practices and educational trends, etc. which may be utilized for exercises in planning or project development.

It is desired that the contents of this Memorandum be brought immediately to the attention of those concerned.

(SGD.) BERNABEJO C. DUNLAP
Deputy Minister

1. Basis:
As stated

2. Reference:

MFCB Memorandum No. 88, s. 1936

Attachment: 1 (D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS & OFFICES
OFFICIALS
PROGRAM, SCHOOL
TRAINING PROGRAM

DEVELOPMENT PROGRAM FOR SCHOOLS DISTRICT SUPERVISORS

PROGRAM CONTENT

I. Orientation

Introduction to Training

- Objective
- Content
- Methodology
- Requirements
- Evaluation Procedure

II. Personal Awareness

Framework for Development

- Philippine Socio-Cultural Development
- Perspectives for National Development: Current Issues and Problems
- The New Constitution and the Modified Parliamentary System
- National Security
- The Philippines in World Politics and International Diplomacy
- Towards a Filipino Ideology
- Human Settlements/KKK

III. Educational Leadership

A. The Environment of the Schools District Supervisor

- MECS Thrusts/Improving Pupil Achievement; NFE; Sports; Health and Nutrition
- PRODED
- New Elementary Curriculum, Teacher Development; LAC's; Role of District Supervisors

B. Rural-Urban Dynamics

- Community Development - Strategies and Approaches

C. The Philippine Civil Service System

- Personnel Actions
- Administrative Discipline

IV. Management Process, Concepts, Tools and Techniques

- Systems Approach to Education
- Educational Planning
- Budgeting Process
- Effective Communication
- Feasibility Study/Project Development
- Problem Analysis and Decision Making

V. Human Resource Management

- Management by Objectives
- Performance Appraisal System
- Motivation and Productivity
- Employee Development
- Team Building for Organizational Effectiveness
- Conflict Management

Other activities

- Physical Fitness and Spiritual Exercises
- HRC
- Cultural/Social Activities

LIST OF PARTICIPANTS TO THE THIRTEENTH DEVELOPMENT
PROGRAM FOR SCHOOLS DISTRICT SUPERVISORS

Region I

| | |
|--------------------|--------------|
| Amante Borgania | Abra |
| Albert Laoyan | Benguet |
| Pedro Domingo | Benguet |
| Estanislao Montero | Abra |
| Leticia Rosales | Ilocos Norte |
| Simon Edulian | Ilocos Norte |
| Luz B. Acacio | Ilocos Norte |
| Macario Saron | Mt. Province |
| Georgenia Gonzalo | Mt. Province |
| Eduardino Damatac | Baguio City |
| Antonio Ligeralde | Pangasinan |

Region II

| | |
|-------------------------------|---------------|
| Proceso B. Macabugao | Cagayan |
| Illuminada G. Doran-Aquilizan | Cagayan |
| Jose Santos | Isabela |
| Basilisa Manuel | Isabela |
| Jeronimo P. Codamon | Ifugao |
| Bonifacia Rabonga | Nueva Vizcaya |
| Domingo Miguel | Nueva Vizcaya |

Region III

| | |
|---------------------|----------|
| Erlinda A. Hipolito | Pampanga |
| Juanito Nuqui | Pampanga |
| Miguel H. Yabut | Pampanga |

Region IV

| | |
|----------------------|--------------------|
| Lazaro J. Averilla | Quezon |
| Francisco R. America | Quezon |
| Cesar T. Cabiguen | Palawan |
| Celestino V. Maligat | Laguna |
| Aurora Geronimo | Laguna |
| Angelo L. Loyola | Cavite |
| Milagros M. Angeles | Cavite |
| Cefarina Santiago | Baler |
| Jose delos Reyes | Oriental Mindoro |
| Ernesto Juan | Occidental Mindoro |
| Jose Faigao | Romblon |
| Cristeta M. Casas | Romblon |
| Joaquina C. Baranda | Rizal |

Virginia A. de Leon
Josefa Mogol
Armando Hernandez
Catalina Ong

San Pablo City
Marinduque
Batangas
Batangas

Region IV

Wenar Ferrer
Josef Marabol
Florentina Gualing
Cecilia Laurista
Romeo Espania
Caridad Agallan

Basay City
Marila
Quezon City
Quezon City
Quezon City
Calapan City

Region V

Salvador T. Pabilonia
Raturnina Linares
Leonor S. Polo
Pio R. Lunay
Salvador R. Carranza
Lábrada Esplana

Albay
Albay
Masbate
Masbate
Sorsogon
Sorsogon

Region VI

Eulogio B. Botalon
Azucena V. Herrera
Salvador S. Coilesta

Sago City
Iloilo
Iloilo

Region VII

Leoncio Simbajon
Pilar Ople
Antonio M. Alesna
Lucivina Bona

Cebu
Cebu City
Cebu City
Siquijor

Region VIII

Jose R. Edenti
Fidel C. Tenide

Samar
Leyte

Region IX

Feodorico J. Monteron
Samuel J. Anani
Mammah Asih
Fablo P. Clemente
Domatilo V. Camahalan

Tawi-Tawi
Tawi-Tawi
Tawi-Tawi
Zamboanga del Sur
Japitan City

Region X

Crisanta C. Martinez
Regelio B. Abao
Cirilo B. Pedarse
Robiano Felicio
Abelardo Zerda
Porferio Ato

Butuan City
Agusan del Norte
Surigao City
Surigao City
Surigao City
Butuan City

Region XI

| | |
|---------------------|----------------|
| Marcisa A. Dondiago | South Cotabato |
| Leticia E. Cabang | South Cotabato |
| Judith S. Belleza | Davao |
| Marcos C. Caliodan | Davao |
| Felipo P. Vicencio | Davao Oriental |
| Ruay K. Yudjakate | Davao Oriental |
| Angelica Paras | Davao del Sur |
| Martina Cardenas | Davao del Sur |

Region XII

| | |
|-------------------------|------------------|
| Rogagus D. Fando | Marawi City |
| Pangilaman M. Romero | Lanao del Sur I |
| Puro P. Mauta | Lanao del Sur I |
| Bangkit M. Mimbantas | Lanao del Sur I |
| Bangconawan M. Raniai | Lanao del Sur II |
| Macapingan Boloto | Lanao del Sur II |
| Radiawala Hamdag | Lanao del Sur II |
| Intanbai S. Mama | Maguindanao |
| Mimbalawag M. Mangutara | Maguindanao |
| Nutoriana M. Vilela | North Cotabato |
| Bernardo T. Francisco | North Cotabato |

