

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

July 29, 1983

MECS MEMORANDUM
No. 162, s. 1983

SIXTH COUNTRY COURSE ON TECHNICAL AND VOCATIONAL
EDUCATION PROJECT IMPLEMENTATION

To: Bureau Directors
Regional Directors
Presidents, State Colleges and Universities
Vocational School Superintendents/Administrators

1. The Ministry of Education, Culture and Sports through the Technical and Vocational Education Project, announces the holding of the 6th Country Course on Technical and Vocational Education Project Implementation in cooperation with the Colombo Plan Staff College for Technician Education on August 8-19, 1983, at the Marikina Institute of Science and Technology, Marikina, Metro Manila.
2. The main objective of the country course is to train the key personnel of the TVEP-PMU Staff and those from the twenty-three selected Technical Education Institutes covered under the Project Loan No. 531-PMI for program implementation of the technician education project.
3. Participants to this workshop are Heads of Technical Departments who are designated as Deputy Project Director, Heads of Academic Department, Guidance Counselors or Coordinator and Senior Staff of Project Management Unit and from the Technical and Financial Services serving the Technical and Vocational Education Project.
4. Theme of the course and the tentative activities on a day-to-day schedule are included for ready reference. Participants should bring along materials needed in the course, such as the organizational structure of the school Project Implementation Unit and the duties and responsibilities of the personnel involved in technician education.
5. Travel expenses of participants from station to MIST and back shall be charged against local school funds, subject to the usual accounting and auditing regulations. The cost of the 2-week country course which covers board and lodging of participants for the duration of the seminar, cost of supplies

and materials and fees for local lecturers shall be charged against the Government counterpart fund of the Project. Participants are advised to be at MIST one day before the start of the course.

5. The cost for foreign training staff/lecturers which includes international travel expenses, board and lodging, and faculty time fee shall be borne by the regular country course fund of Colombo Plan Staff College.

7. This Memorandum should be given the widest publicity possible.

(SGD.) GONFRE D. CORPUZ
Minister

Reference:

MEC Memorandum: No. 89, s. 1981

Allotment: 1-3-66 (D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

EXPENSES
FUNDS
OFFICIALS
SCHOOLS
TRAINING PROGRAM



LIST OF TECHNICAL VOCATIONAL INSTITUTES

1. Mariano Marcos State University
Batco, Ilocos Norte
2. Cagayan State University
Tuguegarao, Cagayan
3. Bataan National School of
Arts and Trades
Balanga, Bataan
4. Cavite College of Arts and
Trades
Rosario, Cavite
5. Don Honorio Ventura College
of Arts and Trades
Bacolor, Pampanga
6. Pablo Borbon Memorial
Institute of Technology
Batangas City
7. Emilio Aguinaldo College
Dasmariñas, Cavite
8. Sorsogon College of Arts
and Trades
Sorsogon, Sorsogon
9. Camarines Sur National College
of Arts and Trades
Naga City
10. Iloilo School of Arts and
Trades
Iloilo City
11. Bacolod City National Trade
School
Bacolod City
12. Marikina Institute of Science
and Technology
Marikina, Metro Manila
13. Manila Technician Institute
Taguig, Metro Manila
14. East Visayas School of
Arts and Trades
Dumaguete City
15. Cebu School of Arts and
Trades
Cebu City
16. Samar School of Arts and
Trades
Cathalogan, Samar
17. Zamboanga School of Arts
and Trades
Zamboanga City
18. Xavier University
Technical Training Institute
Cagayan de Oro City
19. Surigao School of Arts
and Trades
Surigao City
20. University of Southeastern
Philippines
Davao City
21. Kidapawan Trade School
Kidapawan, North Cotabato
22. Don Mariano Marcos Memorial
State University
San Fernando, La Union
23. Nueva Vizcaya School of
Arts and Trades
Bambang, Nueva Vizcaya

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Coverage

Theme

Workshop Activities

I. Educational Projects and National Development

- * Concepts of Development Projects
- * Policy Objectives Behind Educational Projects
- * Supporting Technical Education as a Vital Manpower Delivery System
- * Roles of Technical Institutions in Development

Keynote Address:
 The Impact of Technical Education Projects in National Development

II. Project Implementation

- * Need for Functional Curriculum
- * Framework of Technical Education Curriculum
- * Components of Technical Education Curriculum
- * Curriculum as Focal Point in Resource Planning
- * Resource Paritying Techniques
- * Planning Modes

TP₁ - Need for a Planned Curriculum for Technical Education

TP₂ - Strategies for Planning and Organizing Project Resources

TP₃ - Structuring Project Delivery Systems

TP₄ - Management of Change and Innovations

Group Task 1 - Identifying the Feature Design Components of Technical Education

Group Task 2

2.a. Preparing Action Plan on SD Project Institutions

2.b. Preparing an Action Plan for Resource Development and IT Delivery System

Source Deployment and Generation
Design of Instructional Delivery System
Design of Administrative Structure
Design of Development Structure
Issues of Change and Innovations
Role in Initiating Change
Approach to Managing of Change
Settings Conducive to Change
Project Monitoring and Evaluation
Concept and Features of Monitoring and Evaluation
Issues and Sources of Information
Assessment of Performance
Plans for Monitoring and Evaluation

TP5 - Project Monitoring and Evaluation

2.c. Preparing Action Plan for Construction and Equipment Procurement

WORKSHOP TIMETABLE

Week 1

Day	9:00-10:30 A.M.	10:30-12:00 NOON	1:15-2:45 P.M.	3:00
Mon Aug. 8	Opening and cynote Address: The Impact of Technical Education Project in National Development	Workshop Induction and Workshop Group Formation	Theme Presentation 1 (TP1) Need for a Planned Curriculum for Technical Education	Tutor
Tues. Aug. 9	Group Task 2 (GT 1) Identifying the Features and Design Components of a Functional Curriculum	GT1	GT1	
Wed. Aug. 10	Theme Presentation 2 (TP2) Strategies for Planning and Organizing Project Resources	Tutorial Session	GT1	(C)
Thur. Aug. 11	Theme Presentation 3 (TP3) Structuring Project Delivery Systems	Tutorial 1 Session	Individual Task (IT) Action Planning	
Fri. Aug. 12	IT	IT	IT	Plenary & Group 1 Reports



WORKSHOP TIMETABLE

8:30-10:00 A.M.	Presentation 4 Development of Change Innovations	10:30-12:00 NOON	1:15-2:45 P.M.	3:00-4:30 P.M.
Presentation 5 Client Monitoring Evaluation	Tutorial Session	Tutorial Session	IT	IT
Task 2 (GT2) Developing a Plan People Marketing and Evaluation	GT2	GT2	GT2	Group Plenary on IT Reports
GT2	GT2 (Complets)	Preparation of GT2 Draft Reports	General Plenary on Draft Workshop Report	Plenary on GT2 Draft Reports
Plant Tour to Industry of NYAC				Workshop Evaluation and Closing



