

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

July 22, 1983

MECS MEMORANDUM
No. 154, s. 1983

NATIONAL SEMINAR/WORKSHOP ON THE INVENTORY
OF SECONDARY SCHOOL FACILITIES

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents

1. In order to update data on the physical facilities of public secondary schools as a basis for effective resource allocation, the Ministry of Education, Culture and Sports is conducting a country-wide inventory of sites, buildings and equipment.
2. In this connection, the Bureau of Secondary Education (BSE) and the Office of Planning Services (OPS) will hold a national seminar/workshop at the MECS Training Center, Arroceros Street, Manila on August 23 and 24, 1983.
3. Each MECS regional office shall send two (2) participants, namely one (1) general secondary education supervisor and one (1) vocational education supervisor. The participants should have extensive knowledge of the physical facilities requirements of the secondary schools in their respective regions. Subsequently, they shall be the regional coordinators of the actual survey.
4. The participants shall bring to the national seminar/workshop the following:
 - a. All recent data available on secondary school facilities; and
 - b. Listings of standard equipment, including furniture, for classrooms, science laboratories and the various types of practical arts and vocational workshops as proposed by each region.

5. Resource persons shall be invited to speak on the different aspects of physical facilities development and the conduct of the survey during the national seminar/workshop. Moreover, they shall be asked to report to Manila for briefing for two days in August prior to the national seminar/workshop.
6. Following the national seminar/workshop, the participants shall conduct echo seminar/workshops sometime in September 1983 in their respective regions to be attended by school representatives.
7. The actual survey shall be conducted in October 1983. Data gathering forms shall be furnished by BSE and OPS. The accomplished forms shall be submitted to BSE at the end of October.
8. Expenses incurred by the participants and resource persons incident to the national seminar/workshop shall be charged against the funds of their respective offices or schools, subject to the usual accounting and auditing rules and regulations.

(SGD.) ONOFRE D. CORPUZ
Minister

Reference:

N o n e

Allotment: 1-2—(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

Course of Study, SECONDARY
SEMINAR
SCHOOLS
STATISTICS (Data)
SURVEY

