

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON, KULTURA AT SPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

April 20, 1983

MECS MEMORANDUM
No. 27, s. 1983

PRODED TECHNICAL TRAINERS' PROGRAM

To: Bureau Directors
Regional Directors
Schools Superintendents
Chiefs of Services and Heads of Units
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities

1. In line with the Ministry's efforts to upgrade the competencies of MECS field personnel and to ensure smooth implementation of the New Elementary School Curriculum (NESC) starting school year 1983-1984, the PRODED-ERP Technical Trainers' Program will be conducted at the Development Academy of the Philippines, Tagaytay City on April 30-May 7, 1983.

2. It is expected that at the end of the 8-day program, the participants would have:

- a. been infused with positive values and attitudes and developed personal and inter-personal skills necessary for effective supervision;
- b. been oriented on their roles/responsibilities in PRODED and in the total school system;
- c. been equipped with strategies for mastery learning in the 3Es and in Sibika at Kultura;
- d. been acquainted with innovative strategies and techniques of supervision;
- e. prepared a plan of action for training other supervisors;
- f. clarified issues and problems related to the implementation of the NESC.

3. The participants to this training program are the Chief or assistant chief of elementary education divisions of the regions and one supervisor for each of the following subject areas: English, Filipino, Mathematics and Sibika at Kultura. Each participant is requested to bring his copy of the Elementary Learning Continuum.

4. Inclosed is the tentative schedule of activities for the program.

5. Expenses incident to the training program shall be chargeable against the funds of the project, subject to the usual accounting and auditing rules and regulations.

6. It is desired that this Memorandum be disseminated to all concerned.

(SGD.) OSOFRE D. CORPUZ
Minister

Incl.:

As stated

Reference:

MEC Order: No. 6, s. 1982

Allotment: 1-2-3--(P.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

Course of Study, ELEMENTARY
FUNDS
OFFICIALS
TRAINING PROGRAM

PROGRAM SCHEDULE

PROBES TECHNICAL TRAINOR'S PROGRAM

APRIL 30-MAY 7, 1983

	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
8:30-10:00	8:30-10:00	8:30-10:00	8:30-10:00	8:30-10:00	8:30-10:00	8:30-10:00	8:30-10:00	8:30-10:00
Check-In	* IPS	* IPS	* IPS	** B/V	NIESC (Plenary)	SUPERVISORY TRAININGS	GROUP SESSIONS	Administrative Guidelines the ECHO Shop
10:30-12:00	10:30-12:00	10:30-12:00	10:30-12:00	10:30-12:00	10:30-12:00	10:30-12:00	10:30-12:00	10:30-12:00
Unfreezing	* IPS	* IPS	* IPS	** B/V	Instructional Materials (NIC/Textbooks etc.)	Peer Teaching	GROUP SESSIONS	Managing 3rd Work Check-out
2:00-3:30	2:00-3:30	2:00-3:30	2:00-3:30	2:00-3:30	2:00-3:30	2:00-3:30	2:00-3:30	2:00-3:30
OPERATING SESSION	* IPS	** B/V	** B/V	Supervisor's Role and Functions	Workshop	Peer Teaching	GROUP SESSIONS	
4:00-5:30	4:00-5:30	4:00-5:30	4:00-5:30	4:00-5:30	4:00-5:30	4:00-5:30	4:00-5:30	4:00-5:30
PROBES Orientation	* IPS	** B/V	NIESC (Plenary)	Workshop	Feedback	GROUP SESSIONS	Action Planning	
			SOCIALS					

* IPS - Interpersonal Skills

** B/V - Beliefs and Values

{Inlosure to MECS Memorandum No. 87, s. 1983}

