

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON, KULTURA AT ESPORTS  
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)  
Manila

March 23, 1983

MECS MEMORANDUM  
No. 66, A. 1983

RENDERING ASSISTANCE TO RESOLVE ISSUES AND PROBLEMS

To: Bureau Directors  
Cultural Agency Directors  
Regional Directors  
Schools Superintendents  
Presidents, State Colleges and Universities  
Heads of Private Schools, Colleges and Universities  
Vocational School Superintendents/Administrators

1. A copy of a Memorandum dated February 17, 1983 from the Office of the President is reproduced on the reverse side for compliance by all concerned.
2. The Memorandum is calling attention to the prevailing practice of sending people seeking help from different government ministries, bureaus and offices, to the Office of the President for the solution of their problems.
3. This practice should be stopped. Action on appeal for assistance should be made at the office of first contact with the people. As much as possible, assistance to these people should be made without referring the matter to the President.

(SGD.) ONOFRE D. CORPUZ  
Minister

Reference:

None

Allotment: 1-2-3-4 (D.O. 1-76)

To be indicated in the Perpetual Index under the following subjects:

BUREAUS & OFFICES  
RULES & REGULATIONS





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OFFICE OF THE PRESIDENT  
OF THE PHILIPPINES  
Malacañang

February 17, 1983

MEMORANDUM

TO : All Heads of Ministries, Bureaus, Offices, both  
National and Local and Government Corporations

Of late I have noticed that visitors from all parts of the country seeking help from the different government ministries, bureaus and offices are often told to go to the Office of the President because only the President can help them or solve their problems.

This practice of shunting off citizens to another office or "passing the buck" without any serious and sincere effort to help those who need assistance; or those who seek redress of grievances, or the recovery or protection of their rights, should immediately be stopped. Instead, action should be taken at the office of first contact with the people. At the same time, the agencies and offices that have anything to do with the issues raised, the problems presented, or the assistance sought should be contacted and requested or ordered to participate in the effort to resolve the issues and problems or to render the necessary assistance without referring the matter to the President.

(Sgd.) FERDINAND E. MARCOS  
President of the Philippines

A true copy









Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS  
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)  
Manila

March 24, 1983

MEMORANDUM  
No. 69 s. 1983

SEMINAR ON PROPERTY INSPECTION FOR AGENCY PERSONNEL

To: Bureau Directors  
Regional Directors  
Chiefs of Services and Heads of Units  
Schools Superintendents  
Vocational School Superintendents/Administrators

1. In view of the complete withdrawal of COA pre-audit as implemented by COA Circular No. 82-19, dated October 26, 1982, the COA will conduct a seminar on Property Inspection for Agency Personnel on April 12-13, 1983 at the new SAAC Bldg., Diliman, Quezon City from 8:00 A.M. to 5:00 P.M.
2. In this connection, it is desired that supply officers, property officers, property inspectors and personnel of the Internal Control Unit of the different offices attend this seminar.
3. Each participant shall be charged a seminar fee of P150 to cover costs of training materials, honoraria for the speakers, meals and snacks.
4. The seminar fee and all expenses incident to travel from the delegates' respective offices and back should be borne by the office concerned.
5. A copy of the letter of the Manager, Technical Service Office, Commission on Audit, is reproduced on the reverse side for ready reference.

(SGD.) ONOFRE D. CORPUZ  
Minister

Reference:  
None

Allotment: 1-2-(D.O. 1-76)

To be indicated in the Perpetual Index under the following subjects:

BUREAUS & OFFICES      OFFICIALS      SEMINAR







Republic of the Philippines  
COMMISSION ON AUDIT  
Central Office  
Don Mariano Marcos Avenue, Quezon City, Philippines

el. Nos. 99-97-47; 97-36-90; 98-45-45; 98-45-53; 98-45-23; 98-45-33; 98-45-25;  
99-60-14; 99-93-03; 98-45-13; 97-75-86; 99-99-66; 99-54-02; 99-13-13

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February 22, 1983

The Auditor  
Ministry of Education, Culture and Sports  
Manila

Dear Madam:

In view of the complete withdrawal of COA pre-audit as implemented by COA Circular No. 82-195 dated October 26, 1982, so many heads/chiefs of different government offices are requesting for a formal training on property inspection of their personnel thru attendance in the seminars conducted by this Commission.

In order, therefore, that the agency personnel shall be technically trained and properly informed of the applicable rules and regulations, this Office will conduct a seminar on Property Inspection for agency personnel on April 12-13, 1983.

The seminar will be held at the new SAAC Bldg., Diliman, Quezon City, from 8:00 a.m. to 5:00 p.m. and each participant shall be charged a seminar fee of P150.00 to cover costs of training materials, honoraria for the speakers, meals and snacks.

Please relay the above-mentioned information to management of that ministry and all the bureaus/offices under it so that their qualified personnel (supply/property officers, property custodians, property inspectors, personnel of the Internal Control Unit, etc.) could attend the seminar. Names of qualified participants may be submitted to this Office on or before March 11, 1983.

Thank you.

Very truly yours,

(SGD.) ROGELIO B. ESPIRITU  
Manager  
Technical Service Office

A true copy





