

Republic of the Philippines
(Republic of the Philippines)
MINISTRY OF EDUCATION, CULTURE AND SPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
Manila

January 27, 1983

MEMO MEMORANDUM
No. 18, s. 1983

SY 1983-84 LEAD APPLICATION PROCEDURES UNDER THE
"STUDY NOW PAY LATER PLAN PROGRAM"

To: Bureau Directors
Regional Directors
School Superintendents
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities

1. For the information and guidance of all concerned, the following schedule and guidelines for the interview of applicants and the filing and processing of their application forms under the Educational Assistance Act of 1976, otherwise known as the "Study Now Pay Later Plan", for the school year 1983-84 is hereby disseminated:

- a. Publicity period from January 1 to March 31, 1983;
- b. Submission of the list of the upper 15% of the graduating students duly certified by the high school principal to the schools superintendents on or before March 15, 1983;
- c. Schedule of interview of applicants and processing of their papers, March 22-May 15, 1983;
- d. Submission of masterlist of selected applicants to the National Educational Loan Assistance Center, Ministry of Education, Culture and Sports by city/provincial school divisions, vocational and technical schools, through the regional offices on or before April 30, 1983;
- e. Processing and approval of loan application of the selected applicants by the lending institution from May 16 to June 29, 1983.

2. Strict compliance with Department Order No. 31, s. 1976, "Policy on Planned Growth of Student Population in Metro Manila" and with the regulation that student loan grantees shall study in their respective cities/provinces/regions and take priority courses recommended for their region, is desired.

3. It is requested that members of the processing committee strictly follow the schedule and enclosed guidelines in the screening of applicants. The rule that no two members of a family should be recipients of loans should be adhered to.

4. All school officials are enjoined to assist in the immediate dissemination of this announcement to all concerned.

(SGD.) FERMINGILDO C. DULLAC
Acting Minister

Incl.:
As stated

References:
Department Order: (No. 31, s. 1976)
MEC Memorandum: No. 226, s. 1981

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

CHANGE
PROGRAM, SCHOOL
STUDENTS

SCHEDULE OF INTERVIEW OF "STUDY NOW PAY LATER PLAN PROGRAM" APPLICANTS
AND PROCESSING OF THEIR PAPERS FOR SCHOOL YEAR 1983-1984

Program and Areas	Screening Place	Composition of Screening and Processing Committee	Date	Deadline for Submission of Applicants
1. Common Program	School Division	Chairman - Schools Division Superintendent Members - Assistant Superintendent - Research, Evaluation and Guidance Supervisor Private Schools Area Supervisor	March 13 to April 10, 1983	July 15, 1983
2. Agrarian Reform**		Observers - Government Service Insurance System Social Security System Philippine National Bank Development Bank of the Philippines Land Bank of the Philippines Regional Coordinators (SNPLP)		
II. Pilot Schools in: Pilot Schools Agriculture/Fishery and Trades	Concerned	Chairman - Vocational Superintendent/ Assistant Superintendent Members - Lead, Guidance Department Dean/Asst. Dean of Student Affairs	March 23 to April 10, 1983	July 15, 1983

**IBP of the Area, to certify applicants eligibility to the program.

Colleges and Universities	Schools Concerned	Chairman - President Members - Head, Guidance Department Dean of College Dean of Student Affairs Registrar	March 23 to April 10, 1963	July 15, 1963
Higher Education	Schools Concerned	Chairman - President Members - Head, Guidance Department Dean of College of Education Registrar	March 23, to April 10, 1963	July 15, 1963
College Technical Education Institute	Schools Concerned	Chairman - Director Members - Head, Guidance Department Dean of College Dean of Student Affairs Registrar	March 23 to April 10, 1963	July 15, 1963
College Schools in Engineering Project	Schools Concerned	Chairman - President Members - Head, Guidance Department Dean of College of Engineering Dean of Student Affairs	March 23 to April 10, 1963	July 15, 1963

1. Tie-up with PUP (Short Courses)	School Concerned	Chairman - President Members - Head, Guidance Department Dean of Student Affairs Registrar	March 23 to April 10, 1983	July 15,
2. "MEEZY" University of Lila Pasig, Metro Manila (3-month courses)	University of Lila	Chairman - MMTC Project Director Members - Barangay Captain Recruitment Mobilization Officer MILAC Representative	March 23 to April 10, 1983	July 15,
3. Tie-up with Don Bosco Youth Center Tondo, Manila	Don Bosco Youth Center Tondo, Manila	Chairman - Administrator Members - School Guidance Counselor Registrar MILAC Representative	March 23 to April 10, 1983	July 15,
4. Resettlement Areas				
1. Putting Bato Tondo, Manila				
2. Dagat-Dagatan Development Project				
5. Batangas Barrangay	School Division	Chairman - Schools Division Superintendent/ Assistant Superintendent Co-Chairman - KB Regional Representative Members - Research, Evaluation & Guidance Supervisor KB Representative Observer - SMPLP Regional Coordinator	March 23 to April 10, 1983	July 15,

Women's Training Program

Work Courses

with Meralco Foundation
in Resettlement Areas
(with courses)

Manila Palay

Sanong Barrio, Calococan

Marikina, Quezon City

Marikina, Cavite

Marikina, Cavite

Marikina, Laguna

with National
Board
IX

Meralco Foundation
Training Center

Chairman - Regional Coordinator
Member - MFI Representative
NELAC Representative

March 23
to
April 10,
1983

Zamboanga School of
Arts and Trades,
Zamboanga City

Chairman - SWPLP Regional Coordinator
Members - Guidance Counselor
NSB Representative
Training Instructor

March 23,
to
April 10,
1983

(Inclosure No. 2 to MECS Memorandum No. 15, s. 1983)

REVISED GUIDELINES FOR THE SCREENING/ACCESSIBILITY COMMITTEE
IN THE SELECTION OF THE STUDY NOW OR LATER PLAN
APPLICANTS FOR BY 1983-1984

I. ON QUALIFICATIONS OF APPA APPLICANTS:

- A. Must be a Filipino citizen, single and a resident of the Philippines. (as amended on Feb. 21, 1978)
- B. 1. Must not be over 21 years of age at the time of application if enrolling in the freshman year of degree course. (as amended on Feb. 21, 1978)
2. Must not be over 25 years of age at the time of application if already enrolled in a priority course. (as amended on Feb. 21, 1978)
3. Must not be over 25 years of age at the time of application if enrolling in non-degree course. (as amended on Feb. 21, 1978 and Jan. 22, 1981)
- C. Must enrol or is enrolled in any of the priority courses prescribed in the region he/she belongs. (as amended on Jan. 22, 1978)
- D. Must be in good health as shown by a medical certificate issued by a government physician. (as amended on Feb. 21, 1978)
- E. Must be of good moral character and has not been the subject of any disciplinary action.
- F. Deserving:
 - 1. If enrolling in degree courses:
 - a. For regular students entering the freshman year: (as amended on Jan. 22, 1981)
 - (1) Must have completed his secondary course in a public school or in a duly recognized private school in the Philippines and must belong to the upper 1% of his entire graduating class. (as amended on Feb. 21, 1978)



- (2) Must have obtained an ACT score with a general average percentile rank of at least 65% and must have a general average of not less than 82% for his fourth year high school. (as amended on Feb. 21, 1978)

b. For accredited students entering the freshman year: (additional item as approved on Jan. 22, 1981)

- (1) Must have obtained a general weighted average of 82% and fourth year level equivalent in all the categorized subjects under the P.E.P.I. (additional item as approved on Jan. 22, 1981)
- (2) Must have obtained an ACT score with a general average percentile rank of at least 65%. (additional item as approved on Jan. 22, 1981)

c. If already enrolled in a priority degree course:

- (1) Must not have failed in any subject in the semester last attended preceding the application for a loan. (as amended on Jan. 22, 1981)
- (2) Must have obtained a weighted average of at least "2.50" or its equivalent in the semester last attended preceding the application for a loan. (as amended on Feb. 21, 1978 and Jan. 22, 1981)

d. For all entering the freshman year or already enrolled in a priority course:

Must not have obtained grades not lower than 60% in Chemistry, Mathematics and Physics for those taking Engineering and Natural Science courses

2. If enrolling in non-degree courses:

a. For regular students entering the freshman year: (additional item as approved on Jan. 22, 1981)



- (1) Must have completed his secondary course in a duly recognized public or private school in the Philippines (as amended on Feb. 21, 1978).
 - (2) Must have obtained a general average of not lower than 80% in his fourth year high school subjects (as amended on Feb. 21, 1978)
- b. For accredited students entering the freshman year: (additional item as approved on Jan. 22, 1981)

Must have obtained a general weighted average of 80% and fourth year level equivalent in all the categorized subjects under the F.A.P.T. (additional item as approved on Jan. 22, 1981)

- c. If already enrolled in a priority non-degree course: (additional item as approved on Jan. 22, 1981)
- (1) Must not have failed in any subject in the semester last attended preceding the application for a loan. (additional item as approved on Jan. 22, 1981).
 - (2) Must have obtained a weighted average of at least "2.50" or its equivalent in the semester last attended preceding the application for a loan. (additional item as approved on Jan. 22, 1981)

G. Poores:

1. Must be a dependent (son/daughter) of parents or guardian with a gross income of not more than fifteen thousand pesos (P15,000.00) per annum. (as amended on Jan. 22, 1981)
2. Must not be enjoying a government or private scholarship grant or receiving any grants-in-aid for his studies from any source which provide free tuition fees, books, personal and living allowances at the time of application. (as amended on Feb. 9, 1977 and Jan. 22, 1981)



H. There shall be only one grantee per family in any school year.

II. SYSTEM OF DETERMINING PRIORITIES:

A system of priorities for awards of loan grants is based primarily on the degree of need for assistance and potentials for successful completion of the selected priority course of the applicant. Thus, the brightest of the very poor shall have higher priority for a loan grant than one who may be equally poor but less bright or than one equally bright but relatively not so poor.

The Point System stated herein is used for determining priorities.

III. SUBMISSION OF MASTERLIST OF RECOMMENDED APPLICANTS:

The Screening and Processing Committee shall submit to the NELAC the masterlist of recommended applicants on or before the deadline specified by the NELAC. Late submission of the masterlist will not be accepted and slots allocated will be considered unused. These will be reallocated to other school divisions.

IV. POST SCREENING ACTIVITY:

The Screening Committee must meet the approved SKPLP applicants and discuss with them the following:

1. Choice of course/school
2. Conditions of assistance
3. Job placements
4. Repayments of loan

