

Republika ng Pilipinas
(Republic of the Philippines)
MINISTERIO NG EDUKASYON, KULTURA AT SPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

January 20, 1983

DEPS MEMORANDUM
No. 13, s. 1983

NOTIFICATIONS FOR ADVANCED TRAINING AND RESEARCH
COURSES IN PIVC, SYDNEY

To: Bureau Directors
Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities

1. This is to announce the advanced training and research courses at the SEAMEO Regional Language Centre, Singapore for academic year July 1983-June 1984.

2. These courses, conducted at the post-graduate level for key persons or potential key persons in language planning and in language education development, are as follows:

- Course 101: Course Leading to the Diploma in Applied Linguistics
4 July 1983-31 March 1984
- Course 102: Course Leading to the Diploma in Teaching English to Speakers of Other Languages
4 July 1983-31 March 1984
- Course 401: Course Leading to the Diploma in Advanced Study and Research in the Field of Applied Linguistics
4 July 1983-31 March 1984
- Course 211: Ten-Week Specialized Advanced Certificate Course in English for Specific Purpose
Course Design and Management
4 July-10 September 1983

3. To qualify for admission, a candidate must:
 - a. have a bachelor of arts degree in language, linguistics or language teaching;
 - b. have a minimum of two years of language teaching experience;
 - c. have sufficient command of English to follow advanced studies conducted in the English language and must possess aptitudes necessary for the writing of a good research paper;
 - d. be normally under 40 years of age; and
 - e. for Course 481, the candidate must submit the subject and design of a proposed research project intended for completion within the course time. The proposed research project must not be a part of or associated with any research project intended for a university degree or for meeting the requirements of a non-RELC grant or award.
4. Nominations should be sent to reach this Office, attention: RELC SCHOLARSHIP COMMITTEE, on or before February 20, 1983.
5. Each nomination should be accompanied by the following:
 - a. A medical certificate from a government clinic certifying that the candidate is medically fit for the course.
 - b. Transcript of Records for both undergraduate and graduate courses.
 - c. If married, a written permission to participate in the program from his/her spouse.
 - d. Certification that the candidate has had no training under any foreign scholarship grant in TESL/Linguistics.
 - e. Certification given by a responsible authority attesting to the candidate's competence in English for advanced courses.

- f. Certification that the candidate is a permanent staff of the agency (public/private) to which he belongs and that said agency will underwrite his travel expenses and clothing allowance.
 - g. Clearance from his/her office.
 - h. Personal data sheet using the enclosed form.
6. BELC will provide international travel to and from Singapore, tuition fee and subsistence allowance during the period of training.
7. It is requested that this matter be given confidential attention.

(S.D.) OFFICE OF COMUZ
Minister

Incl.:

As stated

Reference:

MED Memorandum No. 35, s. 1982

Allocation: 1-2-3-4-5 (D.O. 1-75)

To be indicated in the Permanent Index
under the following subjects:

OFFICIALS
SCHOLARSHIP
TEACHERS



(Inclosure to HSES Memorandum No. 13, s. 1943)

PERSONAL DATA SHEET

Name _____ Sex _____ Civil Status _____
Address _____ Office/School _____
Date of Birth _____ Division _____
Place of Birth _____ Region _____

I. Educational Qualifications:

A. Degrees

Degree Received	College/University	Major Field	Year

B. Graduate Courses

Course	College/University	Major Field	Year

II. Civil Service Eligibility:

Name of Examination	Rating	Date and Place of Examination

III. Record of Teaching and Allied Experiences:

Inclusive Dates	Position Held	Division or Office	Total Years Experience	Salary



