

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRY OF EDUCATION, CULTURE AND SPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

January 12, 1983

MECS MEMORANDUM

No. 7, s. 1983

SUMMER CLASSES FOR TEACHERS OF WORK EDUCATION

To: Bureau Directors
Regional Directors
School Superintendents

1. Summer classes for teachers of work education - industrial arts, practical arts and home industries - and food service for teachers of home economics, food trades and homemaking will be conducted at the Home Industries Training Center, Corner Ayala Boulevard and San Marcelino Street, Manila and at the Food Service Training Laboratory, MECS Compound, Arroceros St., Manila, respectively, from April 11 to May 21, 1983.

2. The following courses will be offered:

a. Home Industries Training Center

Product Design	Hand Loom Weaving
Ceramics	Capiz and Wood Lamination
Coco-Sea Shell Craft	Wood-Bamboo Crafts
Crocheting	Fiber Crafts (Macrame)
Dressmaking	Leather Craft
Basketry	Buri Craft

b. Food Service Training Laboratory

Cafeteria Management	Baking
Quantity Cooking	Cake Decoration

3. Applicants for the summer courses are expected to observe the following:

- a. Provide themselves with supplies and materials needed in the course;
- b. Enroll in courses that involve the use of materials available in their communities or which have relevance to their communities as well as in school;

- e. Attend training sessions which are conducted on a whole day basis, except for teachers enrolled in teacher-training institutions, who may attend either the morning or afternoon session only;
- f. Teachers enrolled in Cafeteria Component should bring white uniform with long sleeves/ skirt and flat shoes;
- g. The nature of training is largely on-the-job;
- h. A certificate of attendance indicating the number of hours actually attended is issued at the end of the training; and
- i. Teachers who will undergo training from out-of-school funds have to stay in the same school for at least two years so she can train all Cafeteria and Foods teachers in the school.

4. Applicants may register for the course by mail or in person at the Home Industries Training Center at the above address. A registration fee of thirty pesos (P30) will be charged. Those applying by mail should send their application to reach the Center not later than the opening of classes.

5. The teachers in attendance for summer classes are entitled to traveling expenses, board and lodging payable from local school funds, subject to availability of funds and the usual accounting and auditing rules and regulations.

(SGE.) ONOFRE D. CORPUZ
Minister

Reference:

MEG Memorandum: No. 36, s. 1952

Attachment: 1-2-1(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

CLASSES
TEACHERS
VOCATIONAL EDUCATION



