

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS  
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)  
Maynila

August 13, 1982

MECS M E M O R A N D U M  
No. 196, s. 1982

RENEWAL DAYS FOR MINISTRY OF EDUCATION, CULTURE  
AND SPORTS EMPLOYEES

To: Bureau Directors  
Regional Directors  
Schools Superintendents  
Presidents, State Colleges and Universities  
Heads, Private Schools, Colleges, and Universities

1. There are three aspects of human development: the physical, the mental, and the spiritual. As a ministry of our government with primary responsibility in human resource development, the Ministry of Education, Culture and Sports is concerned with the unfolding of all three aspects.

2. For the last three years, spiritual renewal activities have been held in the Ministry of Education and Culture Central Office, biannual (Advent and Lenten), intended to strengthen the moral aspects of its employees.

3. This staff development program is designed to increase/maintain the efficiency of its employees, including teachers. For this purpose the field is hereby authorized to invite retreat masters, who may be ministers/ministers designates of the religion of the staff's choice to give inspirational programs to the employees. Attendance of employees should always be voluntary.

4. The invited retreat masters and their assistants may be compensated for their services rendered during the Renewal Days with honoraria taken from the local/national funds subject to availability of funds and the usual accounting and auditing rules and regulations. Likewise, the invited retreat masters, their assistants, and the participants in the Renewal Days may be served food during the renewals paid with the local/national funds subject to availability of funds and the usual accounting and auditing rules and regulations.

5. All offices are encouraged to adopt the MEC Central Office Renewal Days. ~~Inclosed~~ are a copy each of Office Memorandums dated October 20, 1980 and March 30, 1981. For further details, address inquiries to Mrs. Trinidad C. Leal or Miss Ma. Luisa D. Palillo of the MEC Training Center and the Planning Service, respectively, Ministry of Education, Culture and Sports, Arroceros, Manila.

6. Wide dissemination of this Memorandum is desired.

(SGD.) ONOFRE D. CORPUZ  
Minister

Incls.:

As stated

References:

Office Memorandums: (Dated October 20, 1980  
and March 30, 1981)

Allotment: ~~1-2-3-4~~ (D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

- EMPLOYEES  
- OFFICIALS  
- RELIGION  
- TEACHERS

(Inclosure No. 2 to MECS Memorandum No. 196, s. 1982)

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON AT KULTURA  
(MINISTRY OF EDUCATION AND CULTURE)  
Maynila

March 30, 1981

OFFICE MEMORANDUM

MEC CENTRAL OFFICE RENEWAL DAYS

To: Bureau Directors  
Cultural Agency Directors  
Chiefs of Services and Heads of Units

1. The summer renewal of the MEC Central Office employees sponsored by the MEC Training Center and the Planning Service will be held at the MEC Training Center on April 1 and 2, 1981, respectively. Reverend Father Miguel Casal, S.J. and Religious of the Virgin Mary are invited to conduct the exercises.

2. The valuable phase of human unfolding will be given way in this staff development program. The tentative schedule will be as follows:

- 8:00 a.m. - Assembly
- 8:30 a.m. - Conference
- 9:15 a.m. - Spiritual Sharing
- 9:30 a.m. - Recess
- 10:00 a.m. - Conference
- 11:00 a.m. - Penitential Service
- 12:00 noon - Lunch Break
- 12:30 p.m. - Consultation
- 1:00 p.m. - Audio/Visual Presentation
- 1:30 p.m. - Open Forum
- 2:30 p.m. - Conference
- 3:15 p.m. - Holy Mass
- 4:30 p.m. - Merienda

3. Reverend Fr. Miguel Casal, S.J. will be available for consultation at 12:30-1:30 p.m.

4. Each Office is authorized to send fifty percent of its personnel to each session. Likewise, each Office is requested to send in a list of their participants for each day for accommodation purposes to the MEC Training Center before April 1, 1981.

5. Wide dissemination of this Memorandum is desired.

(SGD.) HERMENEGILDO C. BURLAO  
Deputy Minister of Education and Culture

(Inclosure No. 1 to MECS Memorandum No. 196, s. 1982)

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON AT KULTURA  
(MINISTRY OF EDUCATION AND CULTURE)  
Maynila

October 20, 1980

OFFICE ORDER

MEC CENTRAL OFFICE EMPLOYEES RENEWAL DAYS

To: Bureau Directors  
Cultural Agency Directors  
Chiefs of Services and Heads of Units

1. In line with His Excellency, President Ferdinand E. Marcos's declaration, "Spirit Moves the Man" and as part of the Ministry of Education and Culture staff development program, the spiritual growth of MEC Central employees will be given way through a two-day renewal on November 26-27, 1980.

2. This on-going activity which is jointly sponsored by the Ministry of Education and Culture Training Office and the Planning Service takes into consideration the preservation of customs, traditions, beliefs and interests of the national cultural communities. Blessed Sacrament Father Rev. Thomas Fitzgerald from Sta. Cruz church, Manila and the Religious of the Virgin Mary have been invited to assist our employees in their spiritual exercises.

3. The schedule of activities which will be held at the MEC Training Center Conference Room, MEC Compound, Arroceros, Manila will be as follows:

8:00 a.m.	- - - - -	Assembly
8:30 a.m.	- - - - -	First Conference
9:30 a.m.	- - - - -	Spiritual Sharing (Group Session)
10:00 a.m.	- - - - -	Recess
11:00 a.m.	- - - - -	Open Forum/Spiritual Sharing
12:00 noon	- - - - -	Lunch Break

1:00 p.m. - - - - - Audio Visual  
Presentation  
2:00 p.m. - - - - - Second Conference  
(Group Session)  
3:00 p.m. - - - - - Recess  
3:30 p.m. - - - - - Open Forum/Spiritual  
Sharing  
4:00 p.m. - - - - - Holy Mass  
5:00 p.m. - - - - - Recessional

4. Rev. Fr. Thomas Fitzgerald, S. S. S. will be available for spiritual dialogue consultation, 10:00 - 11:00 a.m. and 1:00 - 2:00 p.m. each day.

5. Each office is advised to send fifty per cent of its personnel to each session in order not to paralyze office work. Names of participants, indicating the date of their participation, should be submitted to the MEC Training Center on or before November 15, 1980 for accommodation purposes.

6. Wide dissemination of the content of this Office Order to those concerned is desired.

(SGD.) ONOFRE D. CORPUZ  
Minister