Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

July 30, 1982

MEC M E M O R A N D U M
No. 182,   s.   1982

ORIENTATION TRAINING PROGRAM FOR MEC
PERFORMANCE EVALUATION TEAMS

To: Bureau Directors
     Regional Directors

1.   In preparation for the mandatory implementation of the Perform-
ance Appraisal System for Key Officials of the Ministry of Education and
Culture in 1983, a series of orientation-training programs for rating teams
will be conducted.

2.   The first of such programs will be held on September 6-10, 1982,
at Teachers Camp, Baguio City for MEC Central and Regional Rating Teams.
It may be recalled that MEC Order No. 19, s. 1982, announcing the new
performance appraisal system, requested Regional Directors to identify mem-
bers of the Regional Rating Teams.

3.   The MEC Central Rating Teams will assist the Minister in evalu-
ating the Performance of MEC Key Officials, Regional Directors and Assist-
ant Regional Directors. Regional Rating Teams will assist the Regional
Directors in rating superintendents and assistant superintendents.

4.   Members of rating teams, at least five, may be chosen from among
senior officials in the region who, preferably, have some background in
evaluation and have demonstrated high standards of integrity, fairness
and objectivity.

5.   Board and lodging will be provided by MEC for the duration of
the Program. Participants are entitled to transportation expenses from
and to their stations as well as ₱10 daily allowance chargeable against
local funds, subject to the usual accounting and auditing regulations.

6.   It is desired that the names of the members of rating teams be
communicated immediately to this Office, attention: Assistant Secretary
for Personnel Management and Development.

                              (SGD.)   ONOFRE D. CORPUZ
                                       Minister

Reference:
    MEC Order: (No. 19, s. 1982)

Allotment: 1--(D.O. 1-76)

To be indicated in the <u>Perpetual Index</u>
    under the following subjects:

        EXPENSES
        OFFICIALS
        RATING
        TRAINING PROGRAM