

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
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MEC M E M O R A N D U M
No. 92, s. 1982

MAXIMUM UTILIZATION AND PROPER MAINTENANCE
OF DECENTRALIZED LEARNING RESOURCE CENTERS
(DLRCs)

To: Regional Directors
Schools Superintendents

1. In 1975, the Ministry of Education and Culture, with the assistance of UNICEF, established Decentralized Learning Resource Centers (DLRCs) throughout the country, to serve as in-service training arms for the continuing education of teachers in the systematic implementation of curriculum innovations in their respective satellite schools. These DLRCs were provided with some equipment, materials, and supplies. Likewise, their staffs were given training for their perceived functions.
2. In support of the projects and activities under FRODED, it is desired that concerted efforts be exerted to ensure the proper maintenance of DLRCs and their maximum utilization by children and teachers particularly in the depressed, disadvantaged and underserved elementary schools.
3. For maximum benefits to be derived from the existing DLRCs, the following guidelines are offered for consolidation/implementation.
 - a. It is advisable to set up DLRCs in secure rooms/buildings to safeguard all equipment, materials and supplies. Cleaning, checking and storing each equipment properly after every use can help lengthen its usefulness. Similarly, all prototype instructional materials could be preserved for wider and longer use if properly labelled and displayed.
 - b. It is desirable to assign personnel preferably headed by the Educational Media Supervisor/Coordinator to manage the DLRCs. The members of this staff are expected to be trained on the use of various equipment e.g. overhead projector, scanner, etc. Their services can be very useful in the development and utilization of up-to-date instructional materials as well as in the training programs for teachers.
 - c. Consequently, regional/division funds would need to be allocated for the production/printing of prototype instructional materials as well as transportation expenses of DLRC teachers

serving neighboring elementary schools. Such operating cost is essential to sustain DLFC services.

- d. It would be highly appreciated if a logbook showing a record of services rendered and other relevant information on the utilization of equipment and materials could be kept and made available upon request.

All supervisory and monitoring activities of the region/division should include the DLFC. In the same manner, a report on the activities in such Centers is expected to be contained in the year-end reports of the region/division.

5. Immediate and wide dissemination of this Memorandum is desired.

(SGD.) CHICHA D. CORPUZ
Minister

Reference:

Department Memorandum: No. 247, ss. 1977

Allotment: 1-2--(D.O. 1-75)

To be indicated in the Perpetual Index
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