

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

February 16, 1982

MEC M E M O R A N D U M
No. 48, s. 1982

THE MEC INTEGRATED SCHOLARSHIP PROGRAM 1982-1983

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities

1. The Integrated Scholarship Committee of the Ministry of Education and Culture hereby announces the 1982-1983 MEC Scholarship Program in cooperation with some local educational institutions.
2. The following are the scholarship programs that are approved at the ministry level:

a. University of the Philippines

(1) UP College of Education

Masteral Programs

Educational Management and Administration
Instructional Supervision
MAT in Reading (English and Pilipino)

Short-Term Courses

Instructional Development System
Materials and Techniques for Effective Teaching
Diagnosis and Remediation in Reading
Teaching Beginning Reading in Pilipino/English
Training Program in Health and Science Education
for Elementary School Teachers
Intensive English for Teachers

(2) UPSEC

Short-Term Courses

Primary Mathematics
Integrated Science
Upper Secondary Mathematics

b. Philippine Normal College

Masteral Programs

Educational Management and Administration
MA in Reading (English)
MA in Reading (Pilipino)
MA in Language Testing

Short-Term Courses

Language Testing
Reading in English
Reading in Pilipino
SPFD

- c. Technological University of the Philippines
MEC-TUP Leadership Educational Assistance Program (LEAP)
- d. Marikina Institute of Science and Technology
MEC-MIST (BSE) Scholarship Program
- e. Western Mindanao State University
MEC-WMSU Scholarship Program
- f. Other Programs
MEC-SIL Scholarship Program (BVNS)

3. The scholarship programs which are locally funded and are approved at the regional level are:

- a. MEC-BSE Scholarship Program for Fishery Teachers and Instructors
- b. MEC-CSAT (Cebu School of Arts and Trades) Scholarship Program
- c. MEC-BSC (Bukidnon State College) Scholarship Program
- d. MEC-LIT (Leyte Institute of Technology) Scholarship Program

- e. MEC-BU (Bicol University) Scholarship Program
- f. MFC-CLTC (Central Luzon Teachers College) Scholarship Program
- g. MEC-DMMNPSC (Don Mariano Marcos Memorial Polytechnic State College) Scholarship Program
- h. MEC-ZSC (Zamboanga State University) Teacher Leadership Program
- j. MEC-Ateneo Scholarship Grant

The details of all scholarship programs mentioned in paragraphs 2 and 3 are found in Inclosure 1.

4. Each region is requested to send two (2) principal nominees and one alternate for every short-term course.

5. The nomination for the Doctoral Program at the Western Mindanao State University is open only to deserving Superintendents and Assistant Superintendents.

6. Successful candidates shall be notified through their respective Superintendents in due time.

7. Each grantee will be entitled to the following privileges unless otherwise stated in Inclosure No. 1:

- a. Study leave on official time with pay for the duration of the training:
- b. Free tuition fee
- c. Book allowance of P150.00 per semester for the duration of the training,
- d. Monthly stipend of P300 for April and May and P400 starting June 1982,
- e. Transportation expenses to Manila and return (sea and land transportation only)

8. Scholarship programs start during summer of 1982.

9. All nomination papers for scholarship approved at the ministry level must be received by the MEC Scholarship Committee, Attn.: Bureau of Elementary Education, on or before March 15, 1982.

10. The **procedure** to be followed in the selection of scholarship grantees is found in Inclosure No. 2.

11. A copy of the scholarship agreement to be signed by the nominee is in Inclosure No. 3.

12. Immediate **dissemination** of the **contents** of this Memorandum and its inclosures to all concerned is desired.

(SGD.) ONOFRE D. CORPUZ
Minister

Incls:

As stated

Reference:

MEC Memorandum: No. 29, s. 1981

Allotment: 1-2-3-4--(D.C. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS
RULES & REGULATIONS
SCHOLARSHIP
TEACHERS
UNIVERSITIES & COLLEGES

(Inclosure No. 1 to MEC Memorandum No. 48, s. 1982)

DESCRIPTION AND SCHEDULE OF COURSES

I. Scholarship programs that are approved at the ministry level:

A. University of the Philippines
U.P., College of Education

Degree Program

1. M.ED., major in Educational Administration

Open to line and staff administrators, this is intended among others, to upgrade and develop skills in the different areas of administration especially in policy development and implementation.

Source of Funding: MEC Scholarship Funds
(10 slots)

2. M.Ed., major in Curriculum and Instruction

This is designed to upgrade the skills of instructional supervisors in supervision of instruction in the different subject areas of elementary and secondary schools.

Source of Funding: MEC Scholarship Funds
(10 slots)

3. MAT in Reading (English/Pilipino)

This is specially designed for the implementation of the teaching and learning of reading in English/Pilipino.

Source of Funding: MEC Scholarship Funds
(10 slots)

Short-Term Programs

1. Instructional Development System

This is short-term training of four-six weeks offered to classroom teachers, master teachers or supervisors in order that they will be able

to upgrade their competencies in the system of designing instructional programs for their pupils or training programs for the professional development of the teachers.

2. Materials and Techniques for Effective Teaching of Elementary School Mathematics

The course is for 4 weeks and focuses on planning, implementation and evaluation of teaching.

3. Remedial Instruction in Reading

This course is designed to upgrade competencies in the diagnosis of reading difficulties. This is intended for elementary/high school teachers of English/Pilipino. The course is for 4 weeks.

4. Beginning Reading

This course is intended for teachers of primary grades, particularly Grade I teachers. The course runs for 4 weeks.

5. Integration of Elementary Science and Health

This program is for teachers and supervisors in Health and Science Education. This is a seminar-workshop for one month.

6. Package 1 - "Intensive English for Teachers"

This course is intended for subject teachers of the basic education curriculum. It aims to develop the English language proficiency of the Filipino teacher of English. The duration is 4 weeks.

UPSEC

Courses offered by UPSEC are designed for teachers of Science and Mathematics both in the elementary and secondary levels. The courses aim to sharpen teachers' competency in selected content and skills of science and mathematics.

B. Philippine Normal College

Degree Programs

1. Educational Management and Administration

This is a training program designed for ten (10) selected school administrators and supervisors who will undergo training in the different areas of educational administration and supervision.

Source of Funding: MEC Scholarship Funds

2. MA in Reading (Pilipino)

This is designed for the ten (10) selected teachers/supervisors/administrators who will provide leadership in the improvement of the Pilipino programs in the elementary and secondary schools.

Source of Funding: MEC Scholarship Funds

3. MA in Reading (English)

This is a training program for ten (10) selected teachers/supervisors/administrators who will provide leadership in the improvement of the English programs in the elementary and secondary schools.

Source of Funding: MEC Scholarship Funds

4. MA in Language Testing

This training program is designed for ten (10) selected teachers/principals/supervisors. This program will enable the participants to understand the aspect of linguistics and language teaching as they relate to language testing. This also deals with approaches and issues in language testing.

Source of Funding: MEC Scholarship Funds

Short-Term Course Programs

1. Short Course in Language Testing

This is a seminar-workshop in language testing for a period of 20 days. It is a crash course designed to help teachers in the different aspects of language testing.

2. Short Course in Reading

It is a training for 36 hours with emphasis on the theory and practice of teaching reading in a second language situation.

3. SPED

This program is offered for teachers who are assigned as SPED teachers without the benefit of training on the graduate school credit or seminar basis. This will help update teacher competencies in assessment, teaching and preparation of instructional materials.

Schedule of Courses

UPSEC

First Semester - 1982-1983

Elementary

- (1) Lower Elementary Math./Science

Secondary

- (1) Integrated Science

Second Semester

Secondary

- (1) Upper Secondary Math.

Duration - 90 hours over 4 weeks
4.5 contact hours per day, Monday
to Friday

PNC - Short-Term Courses

(1) Language Testing

Summer, 1982 - 6 weeks for 30 participants
June, 1982 - 10 weeks for 30 participants

(2) Reading in English/Pilipino

June, 1982 (English) - 10 weeks
October, 1982 (Pilipino) - 10 weeks

(3) SPED

Summer, 1982 - 6 weeks

UP, College of Education

(1) Instructional Development System

Duration: 4 weeks
Schedule: March 22-April 16, 1982

(2) Materials and Techniques for Effective Teaching

Duration: 4 weeks
Schedule: September 1-29, 1982

(3) Diagnosis and Remediation in Reading

Participants: elementary/high school/
teachers of English/
Pilipino

Duration: 4 weeks
Schedule: April 27-May 30, 1982

(4) Teaching Beginning Reading in Pilipino/
English

Schedule: January 10-February 2, 1983

(5) Training Program in Health and Science
Education for Elementary School Teachers

Duration: 4 weeks
Schedule: October 1-13, 1982

(6) Intensive English for Teachers

Duration: 4 weeks

Techniques and Procedures in Teaching
English in a Bilingual Context

Duration: 4 weeks (PM)

Schedule: August 1982

C. Technological University of the Philippines

1. MEC-TUP Leadership Educational Assistance Program (LEAP) - This program is a cooperative educational leadership program in industrial education on the graduate level. It is designed to meet the needs of administrators, supervisors, industrial coordinators and teachers of industrial arts, practical arts, and vocational technical education. The graduate course and research activities will lead to the completion of the Master of Arts degree in Industrial Education.

Each of the MEC regions shall be allotted at least two (2) slots under this scholarship and the remaining four (4) slots shall be distributed to less developed regions based on needs, subject to the approval of the MEC Scholarship Committee provided, however, that unfilled slots shall be awarded to the most deserving scholars from these regions. The slots allotted to the region shall accommodate both elementary and secondary (public and private) schools. (two semesters and one summer)

Source of Funding: MEC Scholarship Funds

D. Marikina Institute of Science and Technology

1. MEC-MIST (BSE) Scholarship Program at the Marikina Institute of Science and Technology - This is designed to improve teachers/administrators in Mathematics and Science and in the different Shop Technologies, as well as in the supervision and administration of the three phases of vocational education - agriculture,

fishery, trade and other allied courses. The course lead to Master of Arts in Teaching Mathematics/Biology/Chemistry/Physics and the different Shop Technologies: Machine Shop/Girls Trades/Drafting/Automechanics/Electrician/Home Making Arts/Industrial Arts and Master of Education with major in Administration and Supervision slanted to vocational education. There are 60 slots for vocational schools and 15 slots for teachers/instructors in science from the general high schools. The course covers two (2) semesters and two (2) summers. The school provides free tuition but miscellaneous fees are paid by the grantees.
Source of Funding: MEC Scholarship Funds

E. Western Mindanao State University

MEC-WMSU Scholarship Program - This is a scholarship program designed for selected teachers, supervisors and administrators in Mindanao area particularly in the twelve (12) school divisions of Zamboanga del Norte, Zamboanga del Sur, Northern Cotabato, Southern Cotabato, Tawi-Tawi, Sulu, Basilan, Zamboanga City, Dipolog, Pagadian, Dapitan and General Santos. Specifically this program intends to upgrade teaching competencies and enhance educational leadership. At most twelve (12) scholars a year for masteral program from the divisions mentioned above and two (2) for doctoral program for every two years will be selected by MEC-WMSU screening committee. The masteral/doctoral program covers two (2) academic years starting summer. The school provides the cost of tuition and other fees with the MEC granting official time, stipend, book allowance and transportation allowance.
Source of Funding: MEC Scholarship Funds

F. Summer Institute of Linguistics

MEC-SIL Scholarship Program for teachers of ethnic communities for the summer vacation consists of a masteral course in Functional Literacy offered at the Baguio Vacation Normal School with the assistance of instructors from the Summer Institute of Linguistics in accordance with

a Memorandum of Agreement between the MEC and SIL. Twenty (20) scholarship slots are offered to teachers of ethnic communities to equip them with the tools of linguistics for functional literacy-semantic, phonetics, linguistics for functional literacy teaching and for the production and translation of relevant materials into usable forms by ethnic communities. The program is also an educational program for the development of ethnic communities. The criteria for selecting the nominees for this particular scholarship grant are similar to those prescribed above.
Source of Funding: BVNS Funds

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(Inclosure No. 2 to MEC Memorandum No. 48, s. 1982)

GENERAL CRITERIA FOR SELECTING NOMINEES
FOR SCHOLARSHIP PROGRAMS

1. Educational Qualifications

- a. Nominees for any MA/MAT specialization certificate must be bachelor's degree holders; for Ph.D., master's degree with specialization in the area of proposed training. Short term courses are open for all teachers who meet the criteria.
- b. Average scholastic rating in college should not be lower than 2.0 or its equivalent.

2. Experience and Training

- a. Nominees must actually be in the service and of permanent status;
 - b. Must have at least 3 years of satisfactory teaching experience;
 - c. Must have experience in extra-curricular activities showing their leadership potential.
3. Nominee must be in good health as indicated in a health examination conducted and certified to by a government physician.
 4. Nominee must not be more than 40 years old; those in administrative and supervisory positions not more than 50 years old.
 5. A woman nominee shall not be pregnant during the stipulated period of scholarship.
 6. Nominee should not have any pending administrative case as indicated in a certification by the head of agency or institution.
 7. Nominee must be prepared to advance expenses for board and lodging and book allowance in case funds for stipends are not released on time.
 8. Obligation of the grantee - When the nominee is finally selected for the scholarship, he shall, in consideration of his acceptance, bind himself to the following conditions:

- a. Keep up with the standards of the scholarship program.
 - b. Live up to the terms and conditions of the scholarship.
 - c. Serve after the termination of his scholarship in the same school/division or related office for a period of not less than two years for every year of his scholarship or a fraction thereof.
 - d. Refund to the government such amounts as may have been defrayed for his/her transportation, salary, allowances, other expenses incident to his scholarship grant for:
 - (1) failure to render, in full or in part, the required length of service referred to above, on account of resignation, voluntary retirement, separation from the service through his/her own fault, or other causes within his/her control; and
 - (2) his recall following cancellation of his scholarship grant due to his own fault or willful neglect.
9. Nominee should not have been a recipient of any MEC scholarship or training grant within the last five years before his/her nomination.

Republic of the Philippines
MINISTRY OF EDUCATION AND CULTURE
M a n i l a

MEMORANDUM OF AGREEMENT
(Scholarship Contract)

I, _____,
and the _____, represented by _____
_____, in consideration of the authority for me to
avail myself of _____ on
official time with or without pay, do hereby agree to the following
terms and conditions:

1. That I will specialize in _____ at
the _____ (school) for a period of _____
_____ which will be the duration of the
scholarship.

2. That I shall maintain at least the minimum standards
of the program and that failure on my part to do so would be suf-
ficient ground for my disqualification in the event of which I
shall refund whatever amount has been paid by the government in
favor of my scholarship;

3. That I shall conduct myself in such a manner as not
to bring disgrace or dishonor to myself and/or my office/agency;

4. That I shall submit to the head of office and to the
Ministry of Education and Culture through the MEC Integrated
Scholarship Committee at the end of each quarter, term or semester,
my official school transcript/grades, certification of performance
or their equivalent, report of projects and term papers; a copy of
my thesis and/or seminar paper;

5. That, if there is sufficient reason for the extension
of my scholarship, I shall submit the necessary application for
such extension, with supporting papers, within a reasonable time
before the expiration of the original period;

6. That I shall immediately report to my office/station
and assume my functions upon the completion or termination of my
scholarship, fellowship or training grant;

7. That I shall serve my office/institution for at least
three (3) years if my scholarship, fellowship, training or study
grant is for a period of one year or less, and for another three
years or a fraction thereof not less than two (2) months after one
year;

8. That I shall refund in full to my office such sums
of money as may have been defrayed by the Philippine government.

and/or the sponsor for my transportation, allowances, salary and other expenses incident to my scholarship, fellowship, or training or study grant, for failure to comply with any of the foregoing conditions through my fault or willful neglect, resignation, voluntary retirement, or other causes within my control.

10. That I shall live up to the terms and conditions of this grant.

IN WITNESS WHEREOF, we have hereunder set our hand this _____ day of _____, 19____, at _____.

(Head of Office or Agency)

(Scholar)

Copy furnished:

Office/Agency
MEC Integrated Scholarship Committee (2 copies)
Finance Officer