

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTERI NG EDUKASYON AT KULTURA  
(MINISTRY OF EDUCATION AND CULTURE)  
Manila

February 2, 1982

MEC MEMORANDUM  
No. 29, s. 1982

BVNS 1982 SUMMER CLASSES

To: Bureau Directors  
Regional Directors  
Schools Superintendents  
Presidents, State Colleges and Universities  
Heads of Private Schools, Colleges and Universities

1. The 1982 summer classes at the Baguio Vacation Normal School (BVNS) will start on April 20 and end on May 29.
2. Classroom teachers may take undergraduate/graduate courses or special leadership courses at the Baguio Vacation Normal School. School officials and other school personnel who are on vacation and sick leave basis may enrol also with the approval of their superintendents.
3. School officials and teachers from non-government schools are likewise encouraged to enrol in the courses offered at BVNS. The general requirements and other pertinent information about the summer classes are found in Inclosure No. 2.
4. BVNS offers the following areas of specialization in the graduate and undergraduate levels:
  - a. Master of Arts in Education major in Educational Management (School Administration and Supervision), Educational Media, Adult and Community Education, Guidance and Counseling, Communication Arts (English and Filipino), Social Studies Education, Science Education, Mathematics Education, Music Education, Functional Literacy, Special Education, Home Economics and Volunteer Management.
  - b. Master of Arts in Teaching (MAT) with fields of concentration in Pre-elementary Education, School Health Education, Home Economics and Physical Education.
  - c. Courses on Functional Literacy, a special masteral program for teachers of ethnic minorities, which will entitle the participants to a certificate of attendance (if taken as non-credit) or as academic requirements in specific areas of specialization towards a master's degree.

d. Special courses (undergraduate) in Music Education, Physical Education or any field of concentration offered at the graduate level.

5. The subject offerings listed in Inclosure No. 1 for each of the programs are subject to change depending on the priority needs of graduating students, the availability of qualified instructors, and the number of students who will enrol in a class to warrant its organization.

6. In order to facilitate the organization of classes on time, teacher-students and other school officials who plan to enrol at the EVNS this summer are requested to accomplish the attached form (Inclosure No. 3) for advanced registration to be sent not later than March 31, 1982 to the National Research and Development Centre for Teacher Education (NRDCTE), Ministry of Education and Culture, Arroceros Street, Manila.

7. For short-term leadership courses conducted by the different bureaus, regional offices, units and centers at EVNS which are supportive to MEC educational thrusts, EVNS will give the equivalent credits towards a master's degree or issue certificates of attendance.

8. It is desired that the contents of this Memorandum be given the widest publicity possible.

(SGD.) ONOFRE D. CORPUZ  
Minister

Incls.:  
As stated

Reference:  
MEC Memorandum: No. 7, s. 1981

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

ADMISSION or ENROLMENT	GRADUATES
CERTIFICATES	TEACHEPS
Course of Study, COLLEGIATE	TEACHERS CAMP
	VACATION CLASSES

(Inclosure No. 1 to MEC Memorandum No. 29 s. 1982)

COURSES TO BE OFFERED AT THE BAGUIO  
VACATION NORMAL SCHOOL

The following courses for the graduate and undergraduate levels will be offered at the 1982 Baguio Vacation Normal School if at least fifteen (15) students will enroll in each course and a qualified instructor is available.

I. Courses for the Degree of Master of Arts in Education

A. Basic Courses (10 units)	<u>Units</u>
Ed. 201 - Philosophical-Social Foundation .....	2
Ed. 202 - Biological-Psychological Foundation .....	2
Ed. 203 - Statistical Methods in Education .....	3
Ed. 204 - Methodology of Educational Research .....	3
Ed. 601b- Seminar in Thesis Writing .....	2
Ed. 601 - Thesis .....	4
The New Philippine Constitution .....	1
B. Fields of Specialization	
Master of Arts in Education	
1. Administration and Supervision (15 units)	
a. Required courses (11 units)	
AS 401 - Administration and Supervision	
in Education 1 .....	2
AS 402 - Administration and Supervision	
in Education 2 .....	2
*AS 403 - Trends and Problems in Education .....	3
AS 404 - Advanced Curriculum Development .....	2
AS 405 - Study and Practice in Group Dynamics ...	2
b. Any two of the following courses (4 units)	
AS 312 - Principles and Problems of Rural	
School Administration .....	2
AS 313 - Educational Planning .....	2
AS 314 - Educational Leadership .....	2
AS 315 - Comparative Education .....	2
2. Adult and Community Education (15 units)	
ACED 401 - Overview of the Adult and Community	
Education Program in the Philippines .....	3
ACED 402 - Comparative Adult Education .....	2
ACED 403 - Psychology of Adult Learning .....	2
ACED 404 - Principles, Methods and Techniques of	
Teaching Adults .....	2

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\* To be conducted as a multi-media learning package under Continuing Education (CET) Program of ECO-EDPITAF

	<u>Units</u>
ACED 405 - Curriculum Development in Adult Education....	2
ACED 406 - Community and Community Organization .....	2
ACED 407 - Administration and Supervision of Adult Education .....	2
<b>3. Mathematics Education (15 units)</b>	
Math Ed. 401 - History of Mathematics .....	2
Math Ed. 402 - Seminar in Math Education .....	2
Math Ed. 403 - Foundations and Structures in Math .....	2
Math Ed. 404 - Elementary Math 1 .....	2
Math Ed. 405 - Elementary Math 2 .....	2
Math Ed. 406 - Introduction to Probability .....	2
Math Ed. 407 - Elementary Statistics .....	3
<b>4. Pilipino (17 units)</b>	
<b>a. Mga Kursong Kinakailangan</b>	
Pil. 401 - Pagtuturo ng Iba't Ibang Asignatura sa Pilipino .....	2
Pil. 402 - Paglinang ng Pilipino at Pahambing na Pag-aaral ng Iba't Ibang Wikain sa Pilipinas .....	2
*Pil. 403 - Pagtuturo ng Pilipino Bilang Pangalawang Wika .....	2
Pil. 404 - Ponolohiya .....	2
Pil. 405 - Mga Kayarian sa Pilipino .....	2
Pil. 406 - Paglinang ng Kurikulum at Paghahanda ng mga Kagamitang Pangkurikulum sa Pilipino.	2
Pil. 407 - Mga Lawak sa Pananaliksik .....	3
<b>b. Alinman sa mga sumusunod na kursong nakatala (2 units)</b>	
Pil. 301 - Pagtuturo ng Panitikan .....	2
Pil. 302 - Dulang Pilipino .....	2
Pil. 303 - Panulaang Pilipino .....	2
<b>5. Guidance and Counseling (16 units)</b>	
<b>a. Required courses (14 units)</b>	
GC 401 - Principles of Guidance .....	2
GC 402 - Guidance in the Elementary School .....	2
GC 403 - Problems in Guidance and Counseling .....	2
GC 404 - Counseling Techniques and Information .....	2
GC 405 - Theories of Personality Development .....	2
GC 406 - Mental Hygiene in the Elementary School ...	2
GC 407 - Organization and Administration of Guidance Services .....	2

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	<u>Units</u>
b. Any of the following courses (2 units)	
GC 301 - Diagnostic and Remedial Teaching .....	2
GC 304 - Psychometrics .....	2
GC 305 - Vocational Guidance .....	2
GC 307 - Group Guidance .....	2
6. Teaching English as a Second Language (16 units)	
a. Required courses (12 units)	
TESL 401 - Introduction to Linguistics .....	2
TESL 402 - Principles, Materials and Methods of Teaching English as a Second Language..	2
TESL 403 - Speech Improvement for Teachers .....	2
TESL 404 - English Composition for Teachers with Emphasis on Creativity, Structure and Usage .....	2
TESL 405 - Construction and Utilization of Curriculum Materials for English Teaching .....	2
TESL 406 - Measuring and Evaluating Growth in the Language Arts .....	2
b. Any two of the following courses (4 units)	
TESL 301 - The Teaching of Children's Literature ....	2
TESL 302 - The Teaching of Reading .....	2
TESL 303 - Remedial Reading .....	2
7. Home Economics	
a. Required courses (15 units)	
HE 401 - Administration and Supervision of Home Economics .....	2
HE 402 - Human Development and the Family .....	2
HE 403 - Curriculum Trends and Techniques in Teaching Home Economics .....	3
HE 404 - Evaluation in Home Economics .....	2
HE 405 - Philosophy of Home Economics .....	2
HE 406 - Problems in Home Economics .....	2
HE 407 - Research in Home Economics .....	2
8. Educational Media	
a. Required courses (16 units)	
ED. M. 401 - Seminar in Educational Media Research .....	2
ED. M. 402 - Educational Media System .....	2
ED. M. 403 - Educational Media Production 1 .....	2
ED. M. 404 - Educational Media Production 2 .....	2
ED. M. 405 - Educational Media Production 3 .....	2
ED. M. 406 - Educational Media Production 4 .....	2
ED. M. 407 - Organization and Administration of Educational Media Programs .....	2
ED. M. 408 - Seminar in Educational Media Research ..	2

9. Science Education (18 units)	
a. Required courses (6 units)	
SCED 401 - History of Science (or History of Technology) .....	2
SCED 402 - World Geography .....	2
SCED 403 - Seminar in Science Education .....	2
b. Laboratory Courses - Any four of the following (12 units)	
SCED 301 - Physical Science .....	3
SCED 302 - Biological Science .....	3
SCED 303 - Earth and Space Science .....	3
SCED 304 - Physics for Teachers .....	3
SCED 305 - Agricultural Biology .....	3
SCED 306 - General Bio-Chemistry .....	3
10. Special Education	
Required Courses (27 units)	
Sp.Ed. 401 - Introduction to Special Education .....	2
Sp.Ed. 402 - Organization, Administration and Supervision of Special Education Program ..	2
Sp.Ed. 403 - Psychology of Exceptional Children .....	2
Sp.Ed. 404 - Guidance of Exceptional Children .....	2
Sp.Ed. 405 - Research Trends and Leads in Special Education .....	2
Sp.Ed. 406 - Education of the Gifted .....	2
Sp.Ed. 407 - Curriculum for the Gifted .....	2
Sp.Ed. 408 - Prescriptive Teaching .....	2
Sp.Ed. 409 - Mental Hygiene .....	2
Sp.Ed. 410 - Reading Course in Special Education .....	2
11. Volunteer Management (14 units)	
YCAP 401 - Overview of the Youth Civic Action Program ..	2
YCAP 402 - National Development Goals and YCAP .....	2
YCAP 403 - Planning and Evaluating YCAP and Other Non-Formal Education Programs .....	2
YCAP 404 - Management of Youth Volunteer Programs .....	2
YCAP 405 - Trends and Problems in Non-Formal Science Education .....	2
YCAP 406 - Instructional Planning and Strategies for Non-Formal Science Programs .....	2
YCAP 407 - Comparative Student Volunteer Program in Asia .....	2
YCAP 408 - International Volunteerism .....	2
YCAP 409 - Volunteerism in the Context of National Development .....	2
YCAP 410 - Approaches to Volunteer Work, Volunteer Organization and Mobilization .....	2
YCAP 411 - Practicum in Youth Civic Action Program .....	4

12. Functional Literacy (16 units)		
FL 301 - Orthography Studies .....		2
FL 302 - Grammar and Semantics .....		2
FL 303 - Literacy: Methods and Materials .....		2
FL 304 - Translation: Theory and Practice .....		2
FL 305 - Applied Anthropology .....		2
FL 306 - Advanced Orthropology Studies .....		2
FL 307 - Advanced Grammar and Semantics .....		2
FL 308 - Advanced Literacy .....		2
13. Social Studies (16 units)		
* SS 401 - Reading Course in Education .....		2
SS 403 - Instructional Planning and Procedures .....		2
SS 405 - General Anthropology .....		2
SS 407 - Elements of Geography .....		2
SS 409 - Social Institutions .....		2
SS 411 - Ancient and Medieval History .....		2
SS 412 - Research in Social Studies .....		2
SS 413 - Political Geography .....		2
Electives and Cognates (to meet the requirement for General Electives (6 units))		
SS 404 - Instructional Curriculum Development and Evaluation in Social Studies .....		2
SS 406 - Economic History .....		2
SS 408 - Society, Politics and Government .....		2
SS 410 - Social Psychology .....		2
14. Music Education (16 units)		
Music Ed. 401 - Introduction to Graduate Study in Music Education .....		2
Music Ed. 402 - Research Work in Music Education .....		2
Music Ed. 403 - Seminar in Music Education .....		2
Music Ed. 404 - Leadership in Organization, Administration and Supervision of Music Education Programs .....		2
Music Ed. 405 - Music Literature .....		2
Music Ed. 406 - Applied Music (Piano, Voice, Violin or Wind Instrument) .....		4
Music Ed. 407 - Theory and Choral Arrangement .....		2
*Music Ed. 408 - Asian Music with Emphasis on Philippine Music .....		2

\* To be conducted as a multimedia learning package under Continuing Education Program (CET) of ECO-EDPITAF.

\* Students intending to enrol in these courses are requested to bring their own musical instruments - indigeneous or ethnic.

II. Courses for the Degree of Master of Arts in Teaching (M.A.T.)

	<u>Units</u>
A. Foundation courses (same as in M.A.) .....	10
B. Electives or Cognates .....	6
C. Fields of Specialization (including seminar papers)	
1. Home Economics	
a. Required courses (23 units)	
HE 401 - Administration and Supervision in Home Economics .....	2
HE 402 - Human Development .....	2
HE 403 - Curriculum Trends and Techniques in Teaching Home Economics .....	3
HE 404 - Evaluation in Home Economics .....	2
HE 405 - Philosophy of Home Economics .....	2
HE 406 - Problems in Home Economics .....	2
HE 407 - Research in Home Economics .....	2
Eight (8) units from the following courses:-	
HE 501 - Consumer Education .....	2
HE 502 - Institutional Management .....	3
HE 503 - Home Management and Family Economics .....	2
HE 504 - Experimental Cookery .....	3
HE 505 - Garment Structure and Design .....	3
HE 506 - Housing Equipment and Interior Design .....	3
HE 507 - Nutrition Education (Laboratory) .....	3
b. Seminar Paper:	
HE 651 - Seminar Paper in Home Economics .....	4
2. Pre-Elementary Education (27 units)	
a. Required courses (18 units)	
Pre-Elem. 501 - Psychology of Pre-Elementary School Children .....	3
Pre-Elem. 502 - Teaching-Learning Process for Pre-Elementary Education .....	3
Pre-Elem. 503 - Seminar in the Preparation of Curriculum and Instructional Materials .....	3
Pre-Elem. 504 - Organization, Administration and Supervision of Pre-Elementary School Classes .....	3
Pre-Elem. 505 - Art and Music for Pre-Elementary School Child .....	3
Pre-Elem. 506 - Play Activities for the Pre- Elementary School Child .....	3
b. Practicum	
Pre-Elem. 507 - Internship .....	6



Units

- c. Electives or Cognates (to meet the requirement for General Electives 6 units)
  - CSD 301 - Child Growth and Development ..... 2
  - Pre-Elem. 301 - Introduction to Educational Psychology ..... 2
  - AV. 401 - Audio-Visual Education (any of the courses for the MA degree with Audio-Visual Education as a field of specialization ..... 2
  - AS 401 - Administration and Supervision in Education ..... 3
  - Pre-Elem. 302 - Reading Readiness for the pre-school child ..... 2

3. School Health Education (28 units)

- SHED 501 - History, Philosophy and Objectives of Health Education ..... 3
- SHED 502 - Nutrition Education and Health ..... 4
- SHED 503 - Mental Health Education ..... 3
- SHED 504 - Principles and Practices of Healthful Living ..... 3
- SHED 505 - Community Organization and Development for Health Education ..... 4
- SHED 506 - Epidemiology ..... 2
- SHED 507 - Statistics in School Health ..... 2
- SHED 508 - Administration and Supervision of the School Health Education Program ..... 3
- SHED 509 - Content, Methods and Materials in Health Education ..... 2
- SHED 510 - Studies and Researches in Health Education.. 2

b. Any three of the following courses to meet the requirement for general electives - (6 units)

- SHED 301 - Public Health Administration (Socio-Cultural Determinants for Health) ..... 2
- SHED 302 - Public Hygiene and Sanitation ..... 2
- SHED 303 - Production of Instructional Materials in Health Education ..... 2
- SHED GC 401 - Principles of Guidance ..... 2
- GC 405 - Counseling Techniques and Information .... 2

c. Seminar Paper:

- SHED 651 - Seminar Paper ..... 2

4. Physical Education (32 units)

Core Subjects (18 units)

PE 401 - Historical and Philosophical Bases of Physical Education .....	3
PE 402 - Analysis of Human Motion .....	3
PE 404 - Measurement and Evaluation of P.E. ....	3
PE 405 - Advanced Curriculum Construction in P.E. ....	3
PE 406 - Trends and Problems in Physical Education and Sports.....	3
PE 407 - Advanced Administration and Supervision of Physical Education .....	3

Electives (any of the following -- 6 units)

PE 403 - Sports Medicine .....	3
PE 409 - Adapted Physical Education .....	3
PE 411 - Physical Fitness Program .....	2
PE 413 - Contemporary Problems in Community Recreation .....	2
PE 414 - Production of Materials .....	2
Practicum/Internship .....	6
Seminar Paper .....	2

III. Special Courses (Undergraduate)

a. Music Education (18 units as area of concentration)

* 1. Instrumental Music .....	3
2. Vocal Music .....	3
3. Functional Elementary Harmony .....	3
4. Choral Work and Conducting .....	3
5. Musical Stage Arts .....	3
6. Classroom Music Pedagogy .....	3

b. Art Education (18 units)

1. Methods and Techniques in Teaching Art Education .....	3
2. Art Activities in the Elementary Grades .....	3
3. Design and Composition .....	3
4. Art and Craft .....	3
5. Philippine Art and Culture .....	3
6. History of Art and Art Appreciation .....	3

c. Physical Education (40 units)

Required courses (36 units)

PE 101 - History of Physical Education .....	3
PE 102 - Health, First Aid and Safety Education .....	3
PE 103 - Anatomy and Kinesiology .....	3
PE 104 - Physiology .....	3
PE 105 - Methods and Materials .....	3

\* Students intending to enrol in these courses are requested to bring their own musical instruments - indigeneous or ethnic.

	<u>Units</u>
PE 106 - Administration and Supervision of PE .....	3
PE 107 - Recreational Leadership .....	2
PE 108 - Philippine Folk Dances (Fundamental) .....	2
PE 109 - Basic Motor Skills .....	2
PE 110 - Techniques of Teaching Group Games .....	2
PE 111 - Gymnastics (Men and Women) .....	2
PE 112 - Coaching Volleyball .....	2
PE 113 - Coaching Softball and Baseball .....	2
PE 114 - Track and Field (Basic) .....	2
PE 115 - Basketball Coaching .....	2
Any two of the following courses (4 units)	
PE 116 - Archery .....	2
PE 117 - Badminton .....	2
PE 118 - Foreign Folk Dances .....	2
PE 119 - Modern Dances .....	2
Seminar in Barangay Sports Leadership Organization and Management .....	2
Seminar Courses in Sipa, Football and Arnis .....	2

V. Seminar/Leadership Courses

A. Development Communication/Journalism .....	April 26 - May 15
B. Preparation of Self-Learning Materials .....	" "
C. Educational Media .....	" "
D. Instructional Strategies .....	" "
E. Bilingual Education (SEAMEO - INNOTECH/MEC-PNC/NTR Project .....	April 26 - May 22
F. Project IMPACT (MEC-PNC Consortium) .....	April 26 - May 22
G. School Health Guardian .....	April 20 - May 15
H. Integrated YDT/CAT .....	" "
I. Special Education .....	April 20 - May 29
J. Agrarian Reform .....	" "
K. Vocational School Management (BSE-BVNS Consortium) .....	April 20 - May 15

(Inclosure No. 2 to MEC Memorandum No. 29 s. 1982)

GENERAL REQUIREMENTS FOR ENROLMENT  
AND OTHER INFORMATION

1. Registration for enrolment at the BVNS will be from April 9 to 19, 1982. Advanced registration by mail using the prescribed form (Inclosure NO 3) will be accepted. A fine of not exceeding five pesos (₱5.00) will be imposed on enrollees who enroll after the scheduled enrolment period. No student will be admitted after the first week of classes.
2. Teacher-students seeking admission at the BVNS for the first time should submit a duly accomplished application form together with his/her original transcript of records upon registration.
3. The fees to be charged are as follows:-

- a) Matriculation fee ..... ₱10.00
- b) Tuition fee:

(1) Undergraduate

- First Course ..... ₱35.00
- Additional Course ..... ₱15.00

(2) Graduate

- One (1) unit ..... ₱15.00

Fees to be charged for non-credit courses will be the same as those for credit courses.

- a) Library fee ..... ₱10.00
- b) Medical fee ..... ₱ 5.00
- c) Diploma fee ..... ₱20.00
- d) Certification ..... ₱ 3.00
- e) Transcript of Records fee ..... ₱10.00

4. Classes will be held 6 days a week, Monday through Saturday, one period of 60 minutes daily will be scheduled for each 2-unit course; 90 minutes for each 3-unit course; and 145 minutes for each course requiring laboratory experiments.
5. The maximum study load for either the undergraduate or the graduate level is nine (9) units in accordance with BPS Circular No. 7, s. 1973. Graduate students not carrying the full load may enroll for credit in special undergraduate course provided that the total number of units shall not exceed nine (9) units. Those who take the full study load are allowed to enroll in one non-credit course.
6. Students enrolled in government schools/teachers college may enroll at the BVNS for vacation classes. They should present to the registrar of the BVNS their official Transcript of Records or Students' Permanent Records duly accomplished and signed by the Registrar of the school, teachers colleges and universities where they are enrolled during the regular school year.

