

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

January 25, 1982

MEC M E M O R A N D U M
No. 18, s. 1982

MOBILE TEAM TRAINING IN CURRICULUM DEVELOPMENT

To: Bureau Directors
Regional Directors
Schools Superintendents
Heads, Curriculum Development Centers

1. To equip and enrich competencies of school personnel with knowledge and skills in new educational techniques in instructional materials development and evaluation, the Ministry of Education and Culture will conduct a training workshop in Bunot Lake Resort, San Pablo City on February 15-March 7, 1982.
2. During the two weeks training, the participants should be able to:
 - a. review the principles and processes of developing instructional materials and teaching guides in the different subject areas.
 - b. develop guidelines for developing instructional materials and teaching guides.
 - c. develop sample instructional materials and teaching guides in Pilipino, English, Mathematics and Civics and Culture.
 - d. develop guidelines for evaluation of instructional materials and teaching guides.

The participants to this training are the following:

Bureau of Elementary Education	10
Regional Office (1 from each region except Region IV and X who will send 2 participants each)	15

Total - 25

4. Participants should be selected from among those who have done or coordinated instructional materials preparation and development in the region.
5. Participants should bring to the training the following:
 - a. Copy of the Revised Elementary Learning Continuum
 - b. Textbooks being used in the different subject areas
 - c. Sample instructional materials prepared in the region, preferably those which reflect experiences and practices indigenous to the area
 - d. Other resource materials/references on materials preparation and development.
6. Participants should report to the Bureau of Elementary Education on February 15, 1982 at exactly 8:00 a.m. Transportation to Bunot Lake Resort will be provided.
7. Expenses incident to the attendance of participants to this training shall be charged against the funds of the project, subject to the usual accounting and auditing regulations.
8. Immediate dissemination of this Memorandum is desired.

(SGD.) ONOFRE D. CORPUZ
Minister

Reference:

MEC Memorandum: No. 11, s. 1979

Allotment: 1-2--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM
FUNDS
TRAINING PROGRAM
WORKSHOP