

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

November 3, 1981

MEC M E M O R A N D U M
No. 211, s. 1981

NONFORMAL EDUCATION THROUGH THE DISTANCE
LEARNING DELIVERY SYSTEM

To: Bureau Directors
Regional Directors
Schools Superintendents

1. In order to meet the needs of those who are already enrolled and for those who would like to avail themselves of the opportunity to raise their educational attainment, the Distance Study System (D.S.S) is hereby reorganized and revitalized. The Office of Nonformal Education, this Ministry, shall take charge of the program to be known as the Distance Learning Delivery System (D.L.D.S.).

2. The revitalized scheme has the following objectives:

- a. To enable secondary school leavers to continue their learning activities through distance teaching;
- b. To extend educational service to the working groups, housewives, laborers, physically handicapped and others who are interested in raising their educational attainment while earning a living;
- c. To enable a student to progress at his own pace in his own home or in any place using self-learning modules, print media, radio, cassette tapes and other media; and
- d. To upgrade competencies of school personnel in distance learning programs.

3. Inclosed is the MEC-Distance Learning Delivery System Program under the Office of Nonformal Education to be implemented in all regions beginning the First Semester of the School Year 1982-1983.

4. Immediate dissemination of this Memorandum is enjoined.

(SGD.) ONOFRE D. CORPUZ
Minister

Encl.:
As stated

Reference:
Office Orders: dated January 13 and
July 29, 1981

Allotment: 1-2--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

NONFORMAL EDUCATION
PROGRAM, SCHOOL
COMMUNICATION ARTS

(Inclosure to MEC Memorandum No. 211, s. 1981)

TARGETS AND SCOPE OF THE NONFORMAL EDUCATION - DISTANCE LEARNING
DELIVERY SYSTEMS (NFE-DLDS) PROGRAM

The targets of the program are the secondary school leavers, working fathers/mothers, housewives, housemaids, and the physically handicapped. Those of high school age who left school in Grades V and VI shall be given the chance to avail themselves of this program by encouraging them to take the Philippine Educational Placement Test (PEPT).

Policies and Strategies

1. As a national policy, all matters regarding the effective and proper implementation of the NFE-DLDS program shall emanate from the Office of the Deputy Minister MEC, In-Charge of Nonformal Education.

2. The following shall be constituted:

- (a) On the regional level, the Regional Director will administer the NFE-DLDS program assisted by the Regional Supervisor for Nonformal Education who will act as coordinator.
- (b) On the division level, the program is headed by the Division (City/Provincial) Schools Superintendent assisted by the NFE Division Supervisor who will be the coordinator.
- (c) On the district level, the program is headed by the District Supervisor who will administer the program assisted by the District NFE Coordinator.

3. Evaluation and monitoring of learning shall be done at all levels, by a committee designated by the Division/City Superintendent of Schools.

4. Technical Staff Development

Staff development shall be the responsibility of the National Office (ONFE) in coordination with the regional, provincial/city and district officials. These activities may be in the form of seminars, workshops, conferences, observations and follow-up and field study visits.

5. NFE-DLDS Students Development

The students who are enrolled will be given self-learning kits, modules, tapes, do-it-yourself kits and the like. Every student

will be provided with a tutor in his locality. The tutor will guide and assist the student in case the student finds difficulty in his/her lessons. Consultation of the students with the tutor should be done as the need arises and it should be paced. Tutors should be selected from among the teachers in the locality where the students reside and the tutor should be competent enough to assist these students in the courses/subjects they are enrolled.

6. Incentives

The secondary level student shall be accredited through the Philippine Educational Placement Test (PEPT) to be administered by the National Educational Testing Center (NETC), Ministry of Education and Culture, in coordination with the Office of Nonformal Education.

The usual honorarium given to the NFE-DLDS personnel who are directly involved, most particularly the tutors of the students shall be provided by the Regional Director through the City/Provincial Schools Superintendent.

The funds for this purpose shall be drawn from the students' NFE-DLDS fees.

7. Funding of the NFE-DLDS program:

Student NFE-DLDS Fees

The high school student's fee shall be One Hundred Twenty Pesos (P120) per school year for every year level.

8. The disbursement of student fees shall be as follows:

40% shall be utilized for the production of instructional materials. This amount shall be remitted to the Office of Non-formal Education MEC, Manila, together with the list of names of students.

10% shall be retained in the Regional Office.

10% shall be retained in the Division Office, and

40% to be prorated among the tutors.

9. regional directors, city/provincial Schools Superintendents shall prepare their statement of accounts after each semester in

order to properly liquidate all the cash receipts for the proper implementation of the NFE-DLDS program. Three (3) copies of these statements shall be forwarded to the ONEE every end of a term or semester.

10. All communications pertaining to the NFE-DLDS program shall be coursed through proper channels.