

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

September 25, 1981

MEC MEMORANDUM
No. 178, s. 1981

SEMINAR-WORKSHOP ON NUMERICAL CONTROL MACHINES

To: Regional Directors

1. A third seminar-workshop on numerical control machines will be sponsored by the College of Engineering of the Technological University of the Philippines on November 9-14, 1981.
2. The objectives of the seminar-workshop are:
 - a. to upgrade the knowledge and skills of machine shop teachers and instructors; and
 - b. to orient machine shop teachers/instructors in the use of modern machine tools and cutting tools.
3. Among the activities in the seminar-workshop are the following:
 - a. Programming and process sheet making;
 - b. Numerical control machine operations, tape punching, tool setting and machine cutting; and
 - c. Plant visit to industrial companies using numerical control machines.
4. Vocational schools/colleges, state colleges/universities may send one or two machine shop teachers/instructors to attend the seminar-workshop. All expenses incident to attendance to the seminar-workshop, including a seminar fee of ₱250 to cover handouts and project materials shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
5. Participants to the seminar-workshop shall be limited to thirty (30). To be assured of slots, prospective participants are advised to register in writing with the Dean, College of Engineering, Technological University of the Philippines, Ayala Boulevard, Ermita, Manila on or before October 30, 1981.
6. Immediate and wide dissemination of this Memorandum is desired.

(SGD.) ONOFRE D. COPPUZ
Minister

Reference:

MFC Memorandum: No. 65, s. 1981

Allotment: 1--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

SEMINAR ✓
TEACHERS ✓
VOCATIONAL EDUCATION ✓
WORKSHOP ✓

Republika ng Filipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

September 28, 1981

MEC M E M O R A N D U M
No. 179, s. 1981

CONFERENCE WITH CHIEFS AND ASSISTANT CHIEFS OF SECONDARY EDUCATION

To: Regional Directors

1. The Bureau of Secondary Education, in cooperation with Region IX, will hold the next conference of chiefs and assistant chiefs of the regional secondary education divisions in Zamboanga City from October 27 P.M. to October 31 A.M. The venue of the conference will be the Atilano Pension House, Canelar, Zamboanga City.

2. Participants are expected to bring with them the necessary data for discussions on the following:

- a. Regional results of the first-year diagnostic tests in reading administered in July-August 1981. (MEC Memorandum No. 122, s. 1981)
- b. Models of school reading programs based on the diagnostic test results. (MEC Memorandum No. 122, s. 1981)
- c. Distribution and orientation seminars on the use of the curriculum frameworks for the different subject areas. (MEC Memorandum No. 122, s. 1981)
- d. Initial feedback on the curriculum frameworks: content, style, usefulness.
- e. Planning development plans for secondary education for 1982-1987 and for 1987 -
 - (1) Accessibility of secondary education to the total target clientele;
 - (2) Participation rates in the different types of schools;
 - (3) Human and physical resources greatly available for secondary education delivery;

- (4) Curriculum implementation;
- (5) Evaluation of outputs; and
- (6) Problems in the implementation of MEC policies relative to the secondary education sector.

3. Participants will be charged a registration fee of three hundred pesos (P300) to cover conference materials, meals and lodging. All expenses of the participants incident to their participation in this conference will be charged against local funds, subject to the usual accounting and auditing regulations. Below is a list of those who will attend this conference.

From the Bureau of Secondary Education -

Director	1
Assistant Director	1
Chiefs of Divisions	3
Assistant Chiefs/staff members ..	3

From the field -

Chiefs of Secondary Education Divisions	13
Assistant Chiefs of Secondary Education Divisions	13

4. Please give this matter priority attention.

(SGD.) ONOFRE D. CORPUZ
Minister

Reference:

MEC Memorandum: No. 73, s. 1981

Allotment: 1--(P.O. 1-76)

To be indicated in the Perpetual Index under the following subjects:

- CONFERENCE ✓
- OFFICIALS ✓
- STATISTICS (Data) ✓

CORRECTED COPY

Republika ng Pilipinas
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MINISTERI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

September 29, 1981

MEC M E M O R A N D U M
No. 180, s. 1981

THIRD CORRESPONDENCE COURSE IN EDUCATIONAL
PLANNING AND MANAGEMENT

To: Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities

1. The Ministry of Education and Culture, through the Planning Service, will conduct the third correspondence course in educational planning and management. Eight (8) books will constitute the entire course that will cover a period of about ten months. The third year of implementation will start in October 1981 and will end in July 1982.
2. The general objective of this course is to provide basic understanding of the fundamental elements and some intricacies of educational planning and to develop management skills among the school officials with the hope that effective educational plans will be evolved from the regional, division, district and institutional levels of education.
3. Fifty (50) officials of the region and five (5) personnel of each bureau/division/office/center/unit in the Ministry Proper who are involved in educational planning activities may be nominated to join the third course. Preference should be given to those personnel who have not undergone any training course in educational planning management.
4. It is requested that the names, designations and addresses of the regional participants for the third year of implementation be submitted to the Regional Planning Unit, MECRO, attention: Assistant Regional Director, Chairman, while those of the Ministry Proper to the Chief, Planning and Programming Division, Planning Service, on or before October 20, 1981.
5. Early compliance with this request is desired.

(SGD.) ONOFRE D. CORPUZ
Minister

Reference:

MEC Memorandum: No. 181, s. 1980
Allotment: 1-2-3-4--(D.O. 1-76)
To be indicated in the Perpetual Index under the following subjects:
Course of Study, COLLEGIATE ✓
OFFICIALS ✓
TRAINING PROGRAM ✓

Republika ng Pilipinas
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Maynila

September 29, 1981

MEC M E M O R A N D U M
No. 181, s. 1981

CCP OUTREACH PROGRAM

To: Assistant Secretaries
Bureau/Cultural Agency Directors
Regional Directors
Presidents of State Colleges and Universities
Schools Superintendents/Vocational School
Administrators
Heads of Private Schools, Colleges and
Universities

1. The Outreach Program of the Cultural Center of the Philippines (CCP) aims at, among others, developing among the masses appreciation for the arts by means of staging in the countryside cultural presentations as well as **identify-**ing and training local talents.
2. In this connection, the Ministry of Education and Culture which is also committed to the foregoing objectives as part of its mission to develop Philippine culture shall extend its support and cooperation.
3. It is requested, therefore that a coordinator each on the regional, provincial/city and municipal levels be designated to assume the following responsibilities: serve as the liaison officer with the CCP, coordinate with the local government officials who are in charge of the **accommodation** of the cultural troupe and raising the funds for the presentation; locate a venue for the cultural show; take charge of the local promotion or announcement of the cultural presentation so that it is viewed by the biggest audience possible in the locality; identify local talents in the various arts: dance, choral conducting, rondalla formation, drama (all aspects: acting, directing script writing, technical, etc.) and coordinate their training which will be given by CCP trainers.

4. The coordinator shall be entitled to a modest remuneration from the CCP for each project in his locality.
5. Trainers from the CCP shall be made available to give free lessons upon request.
6. The regional office is requested to submit the names of the coordinators in all the levels within the region not later than October 31, 1981 to the following address: Outreach Program, Cultural Center of the Philippines, Roxas Blvd., Manila.
7. Should there be any sale of tickets, the cooperation of the Parents Teachers Association (PTA) and local civic organizations shall be sought.
8. Immediate and wide dissemination of the contents of this Memorandum is desired.

ONOFRE D. CORPUZ
Minister

Reference:

None

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS & OFFICES
COMMUNITY DEVELOPMENT
SOCIETY or ASSOCIATIONS