

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYONG AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

August 19, 1981

MEMORANDUM
No. 153, s. 1981

DISTRIBUTION OF TEACHING GUIDES IN WORK EDUCATION

To: Bureau Directors
Regional Directors
Presidents, State Colleges and Universities
Schools Superintendents

1. The Technological University of the Philippines (TUP), having been designated as the Center for the preparation of curriculum materials for Work Education (Elementary) and Practical Arts (Secondary) under the Textbook Development Project of the Ministry of Education and Culture, has completed the printing of the pilot edition of the Teaching Guides in Work Education.
2. The teaching guides consist of four (4) separate titles for each grade level beginning Grade 3 through Grade 6. Each guide covers the areas of industrial arts, homemaking and family living, agricultural arts and retail trade.
3. These guides shall be distributed to the elementary schools during school year 1981-1982 as part of the final refinement process scheduled by the Center and the overall strategy of providing the schools with appropriate curriculum materials.
4. Inclosed with this Memorandum is the allotment of the guides by division and by region.
5. Schools superintendents or their duly authorized representatives shall acknowledge receipt of the guides allotted to their respective division by signing the Invoice-Receipt for Property (IRP). Two copies of said IRP shall be forwarded to the TUP Center.

6. Upon receipt of the guides, the Division Offices shall cause their immediate distribution to elementary schools with the corresponding instructions for their use. The Division Supply Officer shall issue the appropriate Memorandum-Receipt for record purposes.

7. The guides contain a wide range of potential instructional elements which can be taught under varying situations. School heads and teachers should consider the suggestions contained therein and select the most appropriate elements in the light of the particular condition obtaining in their respective school, the needs of the community and the availability of resources.

8. The TUP Center shall monitor the use of the teaching guides in the schools and, with the end view of strengthening the elementary curriculum, determine all potential areas for the enrichment thereof.

9. All matters pertaining to the distribution of the guides shall be referred to the Director, Textbook Board Secretariat, 2153 Pasong Tamo Extension, Makati, Metro Manila; while matters pertaining to the proper use and suggestions for the improvement of the guides shall be referred to the Director, Practical Arts Center, Technological University of the Philippines, Ayala Boulevard, Manila.


ONOFRE D. CORPUZ

Minister of Education and Culture

Incl.:

As stated

Reference:

None

Allotment: 1-2 - - (D.O. 1-76)

To be indicated in the Perpetual Index under the following subjects:

BUREAUS & OFFICES ✓
Course of study, ELEMENTARY ✓
SCHOOLS ✓

ALLOTMENT OF TEACHING GUIDES

<u>Region/Division</u>	<u>No. of Sets</u>
Region I (Ilocos)	
1. Abra	36 sets
2. Benguet	36 "
3. Ilocos Norte	48 "
4. Ilocos Sur	36 "
5. La Union	36 "
6. Mt. Province	36 "
7. Pangasinan	108 "
8. Baguio City	12 "
9. Dagupan City	12 "
10. Laoag City	24 "
11. San Carlos City	36 "
Region II (Cagayan Valley)	
1. Batanes	12 "
2. Cagayan	72 "
3. Ifugao	24 "
4. Isabela	72 "
5. Kalinga-Apayao	36 "
6. Nueva Viscaya	60 "
7. Quirino	12 "
Region III (Central Luzon)	
1. Bataan	24 "
2. Bulacan	60 "
3. Nueva Ecija	84 "
4. Pampanga	60 "
5. Tarlac	60 "
6. Zambales	24 "
7. Angeles City	12 "
8. Olongapo City	12 "
9. Cabanatuan City	12 "

Region IV (Southern Tagalog)

1. Aurora	24 sets
2. Batangas	84 "
3. Cavite	60 "
4. Laguna	48 "
5. Marinduque	24 "
6. Occidental Mindoro	24 "
7. Oriental Mindoro	60 "
8. Palawan	60 "
9. Quezon	84 "
10. Rizal	60 "
11. Romblon	36 "
12. Batangas City	12 "
13. Cavite City	12 "
14. Lipa City	24 "
15. Lucena City	24 "
16. San Pablo City	12 "

Region V (Bicol)

1. Albay	60 "
2. Camarines Sur	72 "
3. Camarines Norte	48 "
4. Catanduanes	24 "
5. Masbate	48 "
6. Sorsogon	60 "
7. Iriga City	12 "
8. Legaspi City	24 "
9. Naga City	24 "

Region VI (Western Visayas)

1. Aklan	36 "
2. Antique	60 "
3. Capi	60 "
4. Guimaras	12 "
5. Iloilo	108 "
6. Negros Occidental	84 "
7. Bacolod City	24 "
8. Bago City	12 "
9. Cadiz City	12 "
10. Iloilo City	36 "
11. La Carlota	12 "
12. Roxas City	24 "
13. San Carlos City	12 "
14. Silay City	12 "

Region VII (Central Visayas)

1. Bohol	72 sets
2. Cebu	108 "
3. Negros Oriental	60 "
4. Sequejor	12 "
5. Cebu City	24 "
6. Dumaguete City	24 "
7. Lapu-Lapu City	12 "
8. Mandawe City	12 "
9. Toledo City	12 "

Region VIII (Eastern Visayas)

1. Biliran	12 "
2. Eastern Samar	60 "
3. Leyte	96 "
4. Northern Leyte	60 "
5. Southern Leyte	48 "
6. Western Samar	72 "
7. Calbayog City	12 "
8. Ormoc City	12 "
9. Tacloban City	24 "

Region IX (Western Mindanao)

1. Basilan	12 "
2. Dapitan	12 "
3. Sulu	48 "
4. Tawi-Tawi	24 "
5. Zamboanga del Norte	60 "
6. Zamboanga del Sur	72 "
7. Dipolog City	12 "
8. Pagadian City	12 "
9. Zamboanga City	24 "

Region X (Northern Mindanao)

1.	Agusan del Norte	24	sets
2.	Agusan del Sur	48	"
3.	Bukidnon	60	"
4.	Camiguin	24	"
5.	Misamis Occidental	48	"
6.	Misamis Oriental	60	"
7.	Siargao	12	"
8.	Surigao del Norte	48	"
9.	Butuan City	12	"
10.	Cagayan de Oro City	24	"
11.	Gingoog City	12	"
12.	Ozamis City	12	"
13.	Surigao City	24	"

Region XI (Southern Mindanao)

1.	Davao del Norte	60	"
2.	Davao del Sur	36	"
3.	Davao Oriental	36	"
4.	Surigao del Sur	48	"
5.	South Cotabato	60	"
6.	Davao City	48	"
7.	General Santos City	24	"

Region XII (Central Mindanao)

1.	Lanao del Norte	36	"
2.	Lanao del Sur I (Maranao)	36	"
3.	Lanao del Sur II	36	"
4.	Maguindanao	36	"
5.	North Cotabato	36	"
6.	Sultan Kudarat	24	"
7.	Cotabato City	24	"
8.	Iligan City	12	"
9.	Marawi City	12	"

National Capital Region (NCR)

District I	- City of Manila	60 sets
District II	- Quezon City	48 "
	San Juan	
	Marikina	
	Mandaluyong	
	Pasig	
District III	- Caloocan City	48 "
	Malabon	
	Navotas	
	Valenzuela	
District IV	- Pasay City	48 "
	Makati	
	Las Piñas	
	Parañaque	
	Taguig	
	Muntinlupa	
	Pateros	