Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE
Maynila

May 11, 1981

MEC MEMORANDUM
No. 100, s. 1981

STAFF DEVELOPMENT PROGRAM IN MARITIME
EDUCATION

To: Bureau Directors
Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities

1.　　　　A two-phased staff development program for maritime education and training, under the auspices of the National Maritime Polytechnic (NMP) in cooperation with the Inter-Agency Technical Committee on Maritime Education (IATCOME), the Philippine Association of Maritime Institutions (PAMI), and the Ministry of Education and Culture (MEC) will be held in Manila, Cebu City and Davao City from May 25 to June 7, 1981.

2.　　　　The program aims to upgrade the teaching competencies of instructors in maritime courses along communication skills, teaching principles and contemporary strategies, educational psychology, planning and programming, and measurement and evaluation. The program content and particulars are given in the inclosure to this Memorandum.

3.　　　　Program participants will consist of 18 regional trainors, and six Merchant Marine instructors per school who are teaching professional maritime and cultural subjects in public and private maritime institutions of learning.

4.　　　　Phase I of the program will be held at the NMP in Manila, Jorama Restaurant from May 25-27, 1981. Phase II will be held simultaneously from May 29 to June 7, 1981 at Philippine Merchant Marine School (PMMS), Manila for Luzon; Cebu Central Colleges, Cebu City for the Visayas; and MATS College of Technology, Davao City, for Mindanao.

5.　　　　At the end of the staff development program for maritime education and training, the participants should be able to:

    a. plan and program properly various maritime
       education courses being offered in maritime
       institutions;

    b. construct syllabi and devise instructional
       materials for specific lessons in maritime
       education;

    c. apply appropriate teaching strategies for all
       maritime subjects;

    d. construct valid and reliable test for evaluation
       and research purposes; and

    e. evolve an institutional staff development
       program.

6.   Participants' travel expenses, per diems, and allowances
will be charged against school funds, subject to the usual auditing
rules and regulations.

7.   All school heads of maritime institutions are enjoined
to send participants to this training program.

8.   Immediate dissemination of this Memorandum is desired.

                          (SGD.) HERMENEGILDO C. DUMLAO
                                  Acting Minister
                    Ministry of Education and Culture

Incl.:
    As stated

Reference:
    N o n e

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
    under the following subjects:

    Course of Study, COLLEGIATE
    OFFICIALS
    SOCIETY OR ASSOCIATIONS
    TRAINING PROGRAM

Inclosure to MEC Memorandum No. 100 s, 1981

Phase I - Regioanl Trainors Development Program

1. Six trainors/participants from the three (3) zonal
   centers, namely Luzon, Visayas and Mindanao must
   have the following qualifications:

        a. Holder of at least a Masters degree
           preferrably in Education and a member
           of the Faculty in one of the maritime
           institutions in the zone;

2. A capsule course equivalent to one (1) unit each
   in Educational Psychology, Communication Skills,
   Educational Planning and Programming, Foundations
   of Teaching, Strategies of Teaching and Measurement
   and Evaluation will be discussed by the following
   National Trainors:

        a. Educational Psychology - 18 hours -
                   Dr. Concesa Milan-Baduel

        b. Communication Skills   - 18 hours
                   Dr. Concesa Milan-Baduel

        c. Educational Planning and Programming -
               18 hours - Dr. Fortunata Villamar

        d. Measurement and Evaluation - 18 hours -
               Dr. Frine Jimenez and Dr. Teresa Andrade

        e. Principles of Teaching - 18 hours -
                   Dr. Corazon Esclabanan

        f. Teaching Strategies - 18 hours
                   Dr. Alma Bella O. Bautista

3. Orientation to Maritime Education and Training will
   be handled by the following:

        a. Captain Benjamin Tañedo - NMP President

        b. Mr. Anthony R. Nicanor - MEC-IATCOME Chairman

        c. Mr. Renato B. Palomo   - NSB

        d. Captain Honorio Tanabe - PCG

    e. Mr. Porfirio M. Limpiada - MARINA

    f. Mr. Abelardo Oca   - NMP

    g. Cmdr. Lucio Ibañez   - PCG

4. A fee of ₱800 will be charged every participant.

5. The Program will be from eight in the morning to nine in the evening on May 25 - 27, 1981 at the New Jorama Restaurant at San Marcelino Street, Manila.

6. NMP, IATCOME, PAMI and BHE officials and members are invited to attend the whole proceedings as observers.

Phase II - Institutional Trainors Development Program

1. Six (6) institutional trainors from each maritime institutions offering B.S. Marine Transportation (BSMT), Associate in Marine Engineering (AME), and B.S. Naval Architecture and Marine Engineering and at least three (3) from each maritime institutions offering the six-month Basic Seaman Course, and other maritime vocational courses shall be selected to attend this Development Program.

2. The participants must have the following qualifications:

    a. a bachelors degree or an associate degree holder in any of the maritime courses;

    b. for the maritime vocational institutions, one must be the registrar or any administrative official, one communication teacher and one maritime instructor.

    c. for the degree giving maritime institutions, one administrative official, one communication instructor, and four maritime instructors in navigation, seamanship, safety of life at sea, maritime rules and regulations and ship business.

3. A fee of ₱800 will be charged every participant.

4. The seminar shall be conducted for 10 days from
   eight in the morning to nine in the evening.
   Peer teaching shall be conducted in the last
   three days of the training program.

5. The subject matters to be covered will be similar
   to that of the Phase I for 18 hours each.
   Participants may apply for accreditation for under-
   graduate units in education.

6. All participants will report respectively to their
   zonal centers for Luzon, Visayas and Mindanao.