

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

April 10, 1981

MEC M E M O R A N D U M
No. 79, s. 1981

SUPPLEMENTAL CASH ALLOWANCE FOR ELEMENTARY
SCHOOL TEACHERS

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents

1. Inclosed is a copy of a joint Circular issued by the Ministries of Education and Culture, Budget and Finance and the Commission on Audit on the supplemental cash allowance of school teachers for the purchase of supplies and materials directly used for elementary classroom purposes, which is self-explanatory.
2. This supplemental cash allowance is to be given only to elementary school teachers having actual classroom assignments.
3. It is desired that this Memorandum be given the widest publicity for the information and guidance of all concerned.

(SGD.) ONOFRE D. CORPUZ
Minister of Education and Culture

Incl.:
As stated

Reference: MEC Memorandum:: No.229, s. 1980

Allotment: 1-2--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

APPROPRIATIONS
BUREAUS & OFFICES
PURCHASE
RULES & REGULATIONS
TEACHERS

(Inclosure to MEC Memorandum No. 79, s. 1981)

Republic of the Philippines
MINISTRY OF EDUCATION AND CULTURE
MINISTRY OF THE BUDGET
MINISTRY OF FINANCE
COMMISSION ON AUDIT

MEC Memorandum No. 79
National Budget Circular No. 337
Finance Circular No. 1-81
COA Circular No. 81-158
February 13, 1981

T O : ALL CONCERNED
SUBJECT : "SUPPLEMENTAL CASH ALLOWANCE OF SCHOOL TEACHERS FOR CHALKS, ERASERS, FORMS AND OTHER SUPPLIES AND MATERIALS DIRECTLY USED FOR ELEMENTARY CLASSROOM PURPOSES..."

The following guidelines are hereby prescribed for the implementation of the provision in Batas Pambansa Blg. 80 pertaining to the "Supplemental Cash Allowance of School Teachers for Chalks, Erasers, Forms and other supplies and materials directly used for elementary classroom purposes, computed at P100 per teacher, per year."

- 1.0 All permanent and provisional elementary grade teachers* shall be entitled to this allowance.
- 2.0 The allowance shall be paid in May 1981.
- 3.0 The total amount disbursed for this purpose shall be charged against the allotment for Maintenance and Operating Expenses classified under Supplies and Materials.
- 4.0 The allowance shall be considered outright expenses and need not be supported by reimbursement receipts.
- 5.0 The following procedures are hereby prescribed to facilitate payment of such allowance:

*The term "teachers" here will include only those having classroom assignments.

5.1 Payments shall be made thru the issuance of Type "A" Treasury Warrants and made payable to individual teachers entitled to such allowance.

5.2 The Data Processing Service, Ministry of the Budget, shall be responsible in the preparation and distribution of treasury warrants in the same manner used for salaries of elementary grade teachers.

6.0 For control purposes, the Data Processing Service, Ministry of the Budget will generate an Allowance Register where the recipient teachers shall affix their signatures to acknowledge receipt of their allowances.

The above guidelines shall be considered as an exception to all existing circulars, memoranda, rules and regulations promulgated by the Agencies herein represented.

All succeeding appropriations for the same purpose shall be treated as provided herein.

(SGD.) ONOFRE D. CORPUZ
Minister
Ministry of Education and Culture

(SGD.) MANUEL S. ALBA
Acting Minister
Ministry of the Budget

(SGD.) CESAR VIRATA
Minister
Ministry of Finance

(SGD.) FRANCISCO S. MANTUICO
Chairman
Commission on Audit

(SGD.) ILLUMINADA C. GUILLERMO
Budget Staff Officer
Central Records Division
Ministry of the Budget

A true copy