

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

March 23, 1981

HEC M E M O R A N D U M
No. 63, s. 1981

EIGHTH SEMINAR-CONFERENCE OF THE PHILIPPINE
ELEMENTARY SCHOOL PRINCIPALS ASSOCIATION

To: Bureau Directors
Regional Directors
Schools Superintendents
Heads of Private Schools, Colleges
and Universities

1. The Eighth Seminar-Conference of the Philippine Elementary School Principals Association (PESPA) will be held from May 25 to 28, 1981, at the Aurora A. Quezon Elementary School, San Andres, Malate, Manila. The theme of the conference is "Priorities in Elementary Education in the 80s."

2. Lectures, forums and work sessions will aim to carry out the following objectives:

- a. To orient the principals on new developments in elementary education for the 80s;
- b. To formulate plans to implement new thrusts in the light of conditions obtaining in the different divisions/regions; and
- c. To make and honor commitments to improve service to the clientele of the elementary schools.

2. Each division is authorized to send two delegates from the public elementary schools, preferably the president of the local chapter and one principal with leadership potential chosen by the schools superintendent. The principals who will attend are expected to orient fellow principals within their divisions upon their return to their stations.

4. Officials and members of the conference officials and members of the working committees are likewise authorized to attend the seminar-conference. Private schools are invited to send delegates to the conference.

5. The names of the delegates from each division must be submitted to the DEEd Secretary, Aurora A. Quezon Elementary School, San Andres, Malate, Manila, with a copy furnished this Office on or before May 2, 1981.

6. A conference fee of P250 will be charged each participant. Participants coming from the public schools outside Metro Manila shall be entitled to travelling and transportation allowances and per diems as authorized by COA rules and regulations, and those coming from Metro Manila shall be entitled to reasonable transportation allowance only. Expenses of participants shall be charged against the appropriations of their respective divisions, subject to the usual accounting and auditing procedures.

7. Within 30 days after the seminar, the participants shall submit a report to the school division/regional office. The Association shall likewise submit to the Office of the Minister of Education and Culture, Attention: Bureau of Elementary Education, an evaluation report including a list of participants from the government sector with their respective positions, and a statement of fees collected and expenditures incurred, duly certified by a Certified Public Accountant.

8. Immediate dissemination of this Memorandum to all concerned is desired.

(SGD.) ONCFRE D. CORPUZ
Minister of Education and Culture

Reference:

MEC Memorandum: No. 175, s. 1978

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCE	REPORT	SOCIETY or ASSOCIATION
OFFICIALS	SEMINAR	