

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON AT KULTURA  
(MINISTRY OF EDUCATION AND CULTURE)  
Maynila

March 23, 1981

MEC M E M O R A N D U M  
No. 62, s. 1981

SUBMISSION OF DATA ON SCHOOL TEACHERS AND ALL  
PERSONNEL PAID BY TREASURY WARRANTS THROUGH  
THE PAYROLL SERVICES DIVISION (IBM)

To: Regional Directors  
Schools Superintendents  
District Supervisors

1. Inclosed are copies of letters of the Minister of the Budget and the acting Commissioner of the Bureau of Internal Revenue on the plan to establish a link between the payroll system for teachers and the intensified tax collection drive of the government.
2. It is intended that the Taxpayer Account Number (TAN) of teachers/employees be reflected in the payments records and on their paychecks to identify the taxpayer and to serve as a permanent number to track said personnel regardless of place of assignment.
3. To achieve this purpose, the inclosed master list which is designed to generate the required data needed by the Payroll Services Division (IBM), shall be accomplished by all concerned. The employment status of the teacher/employee shall be indicated under the column "Remarks".
4. The duly accomplished master lists should be returned to the Payroll Services Division (IBM), not later than May 15, 1981.
5. Immediate compliance with this Memorandum is desired.

(SGD.) ONOFRE D. CORPUZ  
Minister of Education and Culture

Incls.:  
As stated

Reference:  
None

Allotment: 1-2--(D.O. 1-76)

To be indicated in the Perpetual Index under the following subjects:

BUREAUS & OFFICES	PLANS	TEACHERS
EMPLOYEES	TAX EDUCATION	

Republika ng Pilipinas  
Ministri ng Guguling Pampamahalaan

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Ministry of the Budget  
Malacañang, Manila

January 5, 1981

The Hon. Ruben B. Ancheta  
Commissioner of Internal Revenue  
Quezon City

Dear Com. Ancheta:

This Office has been assigned to prepare the teacher paychecks, jointly with the Commission on Audit and the Ministry of Education and Culture. In order to link this activity and tax collection system of the government, it has been suggested that the Tax Account Numbers of the teachers be reflected in the payments records, if not in the paychecks themselves. This would have the advantage of seeing to it that teachers file income tax returns and of providing an unchanging number to track teachers regardless of their place of assignment.

We would be interested in exploring the possibility of such an approach and with your permission, I have asked Dep. Min. Luis R. Baltazar and Dir. Amador Luber to contact your Office on the subject.

Thank you for your kind attention.

Very truly yours,

Republika ng Filipinas  
Kagawaran ng Pananalapi  
KAWANIHAN NG REKTAS INTERNAS  
Lungsod ng Quezon

January 15, 1981

Honorable Manuel S. Alba  
Ministry of the Budget  
Malacañang, Manila

Dear Minister Alba:

We received the letter of Minister Laya dated January 5, 1981 informing us of your plan to use the Taxpayer Account Number (TAN) as a common link between the payroll system for teachers and the tax collection system of the government. We certainly appreciate your interest and your valuable assistance in our efforts to enhance tax consciousness among the citizenry.

The assignment of the new TAN is principally based on the name and date of birth appearing in the income tax returns filed with the Bureau. In all probability, therefore, most of the teachers under the Ministry of Education & Culture have already been assigned a number if they have filed a tax return in the past. However, we cannot discount the fact that some of them may not have been given the new 12-digit permanent TAN as of this date. To enable this Office to check on the teachers who were given the new TAN and to furnish one for those who have none, we would request a complete list of teachers showing their names, dates of birth and permanent addresses.

We will be glad to discuss this subject with your representatives at your convenience. I have assigned Mrs. Paz B. Suarez, Revenue Service Chief (Financial & Management) to coordinate with you on this matter. She is holding Office at Room 507, 5th floor, Central Office Building, Diliman, Quezon City.