

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON AT KULTURA  
(MINISTRY OF EDUCATION AND CULTURE)  
Maynila

February 3, 1981

MEC M E M O R A N D U M  
No. 29, s. 1981

THE INTEGRATED MEC SCHOLARSHIP PROGRAM 1981-1982

To: Bureau Directors  
Regional Directors  
Chiefs of Services and Heads of Units  
Schools Superintendents  
Presidents, State Colleges and Universities  
Heads of Private Schools, Colleges and Universities

1. This is to announce the scholarship program sponsored by the Ministry of Education and Culture in cooperation with some local education institutions for the school year 1981-1982.
2. The following are the scholarship programs that are approved at the Ministry level:

a. University of the Philippines

MEC-UP Communication Arts (English)  
MEC-UP Communication Arts (Pilipino)  
MEC-UP Educational Administration  
MEC-UP Development Program for Instructional Supervisors  
MEC-UP Health Program  
MEC-UP Counselor Education Program  
MEC-UP Social Studies Program  
MEC-UP Special Education Teacher Training Program  
MEC-UP Educational Technology Program  
MEC-UP (CLEP) Training Program in Home Economics  
MEC-UP Educational Administration (Doctoral Program)

b. Philippine Normal College

MEC-PNC Communication Arts - English (Language and Reading)

MEC-PNC Communication Arts - Pilipino (Wika at Pagbasa)

MEC-PNC Educational Management Program

MEC-PNC Guidance and Counseling Program

MEC-PNC Physical Education and Sports Development Program

MEC-PNC Teacher Training Program for Special and Exceptional Children

MEC-PNC Scholarship Program in Bilingual Education (Doctoral Level)

c. Technological University of the Philippines

MEC-TUP Leadership Educational Assistance Program (LEAP)

d. Marikina Institute of Science and Technology

MEC-MIST (BSE) Scholarship Program

e. Western Mindanao State University

MEC-WMSU Scholarship Program

f. Other Programs

MEC-SIL Scholarship Program (BVNS)

MEC-Philamlife Insurance Scholarship Program

MEC-PPSTA Scholarship Program for Public School Teachers

3. The scholarship programs which are locally funded and are approved at the regional level are:

a. MEC-BSE Scholarship Program for Fishery Teachers and Instructors

b. MEC-CSAT (Cebu School of Arts and Trades) Scholarship Program

- c. MEC-BSC (Bukidnon State College) Scholarship Program
- d. MEC-LIT (Leyte Institute of Technology) Graduate Scholarship Program
- e. MEC-BU (Bicol University) Scholarship Program
- f. MEC-CLTC (Central Luzon Teacher College) Scholarship Program
- g. MEC-DMMMPSC (Don Mariano Marcos Memorial Polytechnic State College) Scholarship Program
- h. MEC-ZSC (Zamboanga State College) Cultural Minority Scholarship Program
- i. MEC-MSU (Mindanao State University) Teacher Leadership Program
- j. MEC-Ateneo Scholarship Grant

The details of all scholarship programs mentioned in paragraphs 2 and 3 are found in Inclosure No. 1.

4. The MEC-sponsored scholarship program is intended for teachers, instructors, supervisors and administrators of all levels and sectors of the educational system to improve supervision, administration and instruction in the different subject areas and does not include training programs outside of the country.

5. The following procedure should be followed in the selection of scholarship grantees:

- a. Competition at the division level should be open to all those qualified.
- b. The provincial/city/vocational superintendents and vocational school administrators shall recommend to the regional director three (3) nominees for each program from among their schools (general, private, vocational).
- c. The Regional Scholarship Screening Committee composed of three (3) members representing general public education (elementary/secondary), private education and vocational education shall screen/select nominees and recommend them.

to the MEC Minister (Attention: The Chairman, MEC Integrated Scholarship Committee). The Committee, together with the representatives/coordinators from the sponsoring college or university will make the final selection based on the documents submitted.

- d. The Regional Committee should have all the papers of the recommendees for the next school year received by the early part of January. A list of nominees together with the supporting documents should be submitted to the MEC Integrated Scholarship Committee.
  - e. The nomination papers from the private schools should include a certification from the head of the school to the effect that the monthly stipend, book allowances, and travel expenses of the scholar shall be borne by local funds, i.e. funds of the school, and/or by a private agency such as the FAPE, etc. The private institution recommending the scholar shall have made funding arrangement with the co-sponsoring institution or agency.
6. The usual screening procedures shall be followed in case of the programs at the Marikina Institute of Science and Technology, University of the Philippines at Los Baños (UPLB) and Technological University of the Philippines (TUP) for LEAP. Final selection will be done by the committee with the concurrence of the Integrated Scholarship Committee in the MEC.
  7. Preference should be given to those nominees with leadership potentials so that they can serve as resource persons in the staff development programs of their regions and/or divisions.
  8. A set of criteria for screening nominees on the division level for all programs is inclosed. In awarding the scholarship grants, the needs of the specific division or school besides the qualifications of the nominees should be considered.
  9. All scholarship programs start during summer of 1981.
  10. Participants under the MEC-MSU, MEC-Bukidnon State College, MEC-Cebu School of Arts and Trades, MEC-Don Marcos Mariano Memorial Polytechnic State College (DMMMFSC), MEC-CLTC, MEC-LEAP (TUP), and the PPSTA scholarship programs are granted official time only by the Ministry of Education and Culture.
  11. Nominations for all 14-month programs which will start in summer must reach the MEC Scholarship Committee on or before the first week of February. Each nomination should be accompanied with the following:

- a. Four copies of the inclosed information sheet duly accomplished by the nominee and certified to for correctness of information by the head of his agency/ office or institution.
  - b. The original copy and three xeroxed copies of the candidate's Transcript of Records.
  - c. A health certificate duly accomplished by a government physician including a frog test (to be submitted before enrolment) for a married woman. There will be no deferment or maternity leave within the stipulated scholarship.
  - d. A certified true copy of the nominee's performance rating for the last three years.
  - e. A certification of clearance from any obligation or pending administrative case by the head of his agency or office.
  - f. A scholarship agreement signed by the nominee, the head of his agency or institution and the regional director under whose jurisdiction his school falls.
  - g. A written consent of spouse, if married.
  - h. Copies of the recent photograph to be attached to the information sheet.
  - i. In the case of nominees from private schools, a certification from their schools that all the funding responsibilities will be borne by their respective schools/agencies.
12. The field is hereby informed that nomination for the doctoral program at the University of the Philippines and at the Western Mindanao State University are open for superintendents who have great leadership potential.
13. Selected participants should be advised to take land or sea transportation only.
14. It is requested that the contents of this Memorandum be given the widest publicity for the information and guidance of all concerned.

(SGD. HERMENEGILDO C. Dumlao)  
Acting Minister of Education and Culture

Incls.:  
As stated

Reference:  
MEC Memorandum: No. 35, s. 1980

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

COMMITTEE  
OFFICIALS  
RULES & REGULATIONS  
SCHOLARSHIP  
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THE MEC INTEGRATED SCHOLARSHIP PROGRAM

I. Scholarship programs that are approved at the Ministry level.

A. University of the Philippines

1. MEC-UP Communication Arts (English). This program is for teachers, instructors and supervisors of English at the secondary and tertiary levels (public and private) and is allotted twenty slots every academic year. It is designed for the improvement of the teaching and learning of the communication arts in English. The grantees work toward a masteral degree - MEd with major in Communication Arts, (English).  
Source of Funding: MEC Scholarship Funds
2. MEC-UP Communication Arts (Pilipino). This program is for teachers, instructors and supervisors of Pilipino at the secondary and tertiary levels (public and private) and is allotted twenty slots. It is specifically designed for the improvement of the teaching and learning of the communication arts in Pilipino. The grantees work toward a masteral degree - MEd with major in Communication Arts (Pilipino).  
Source of Funding: MEC Scholarship Funds
3. MEC-UP Educational Administration - This program is open to 10 (ten) line and staff administrators of all levels and sectors of the educational system to work towards a MEd major in Educational Administration. It is intended to upgrade/develop skills in the different areas of educational administration especially in policy development and implementation. This scholarship program is for fourteen months.  
Source of Funding: MEC Scholarship Funds
4. MEC-UP Development Program for Instructional Supervisor - This is a one semester non-degree program for principals/supervisors of general secondary schools and vocational secondary schools. It is designed to improve supervision of instruction in the different subject areas. Fifteen slots shall be available for this program every semester except summer.  
Source of Funding: MEC Scholarship Funds

5. MEC-UP Health Program - This program is designed to improve teaching supervision in Health Education. It is intended for health educators (teachers, instructors, physicians, dentists, nurses, and health coordinators) from general and vocational schools desirous and capable of working towards a masteral degree in education with major in Health Education. Fifteen slots are available each year under this program.  
Source of Funding: MEC Scholarship Funds
6. MEC-UP Counselor Education Program - This program aims at improving guidance work at all levels and sectors of the educational system. It is open for those designated as guidance counselors. Ten (10) slots are available each year both for academic and vocational schools. The grantees are expected to work for a MEd. degree, major in Guidance and Counseling.  
Source of Funding: MEC Scholarship Funds
7. MEC-UP Social Studies Program - This program is designed for the improvement of the Social Studies instruction in the schools - both academic and vocational. It is intended for Social Studies teachers, instructors, department heads and supervisors for Social Studies. Fifteen (15) slots are available for those qualified to work towards the masteral degree in Education with major in social studies.  
Source of Funding: MEC Scholarship Funds
8. MEC-UP Special Education Teacher Training Program - This program is designed to give teachers and ancillary personnel knowledge and skills as well as develop desirable attitudes necessary in working with and in meeting the educational needs of exceptional children and youth. It is offered at the masteral level in the sequences for the gifted, the mentally retarded and those with behavioral problems. Ten (10) slots for each area of exceptionality are available and the program lasts for one (1) summer and two (2) semesters. Ten (10) slots are provided for administrators/coordinators/supervisors of special education who will be trained in Organization, Administration and Supervision of Special Education for two (2) summers with a practicum of ten (10) weeks following the second summer. This program is financed from a special fund - Republic Act 5250.  
Source of Funding: MEC Scholarship Funds



9. MEC-UP Educational Technology Program - This program is intended for supervisors of educational media and academic and vocational teachers who are in charge of audio-visual materials. It is designed to develop skills and knowledge necessary for the effective use of educational technology. Five (5) slots are available for grantees who are prepared to work for MEd. degree in educational technology. Source of Funding: MEC Scholarship Funds
  10. MEC-UP (CLEP) Training Program in Home Economics - This is a leadership program intended for supervisors, principals, head teachers and teachers in Home Economics. It has slots for ten (10) participants yearly. (two semesters and one summer starting in June) Source of Funding: MEC Scholarship Funds
  11. MEC-UP Educational Administration - This program is open to five (5) superintendents of schools who shall work toward an EDD, major in Educational Administration. It is intended to upgrade/develop skills in the different areas of educational administration especially in policy development and implementation. This scholarship program is offered every two years only i.e. after the doctoral students shall have completed the two year period of scholarship granted them. Source of Funding: MEC Scholarship Funds
- B. Philippine Normal College
1. MEC-PNC Communication Arts - English (Language and Reading) Scholarship Program - This is a yearly training program designed for 25 selected teachers of reading and language, head teachers, principals and supervisors of both academic and vocational schools who will lead in the improvement of the English programs in elementary and secondary schools. (two summers and two semesters, starting summer) Source of Funding: MEC Scholarship Funds
  2. MEC-PNC Communication Arts - Pilipino (Wika at Pagbasa) Scholarship Program - This is a yearly training program designed for 25 selected teachers, supervisors and administrators of both academic and vocational schools who will provide leadership in improving the Pilipino programs in the elementary and secondary schools. (two summers and two semesters, starting summer) Source of Funding: MEC Scholarship Funds

3. MEC-PNC Educational Management Program - This is a yearly training program designed for twenty (20) selected school administrators and supervisors who will undergo training in effective leadership. (two summers and two semesters, starting summer)  
Source of Funding: MEC Scholarship Funds
4. MEC-PNC Guidance and Counseling Program - This is a yearly training program designed for ten (10) selected elementary grades teachers. This program will acquaint them with the basic philosophy and nature of guidance services and equip them with skills in developing, managing, organizing and supervising the school guidance service. (two summers and two semesters starting summer)  
Source of Funding: MEC Scholarship Funds
5. MEC-PNC Physical Education and Sports Development Scholarship Program - This program aims to update, upgrade and enrich the training of physical education teachers and supervisors. Specifically, this program intends to build up the physical education leaders in elementary and secondary schools who will work for the masteral degree and certificate in physical education. Ten (10) slots are provided yearly with PNC providing free tuition and other school fees. The MEC grants the scholar official time, book allowance, monthly stipends and travel expenses from official station to Manila and return. This program is for two semesters and two summers.  
Source of Funding: MEC Scholarship Funds
6. MEC-PNC Teacher Training Program for Special and Exceptional Children - This is designed to equip teachers of the blind, the deaf and the mentally gifted with the necessary competencies in dealing with these types of exceptionalities. At least 10 teachers in each of exceptionality or a total of 30 will undergo two semesters and one summer of training under a special fund created for the purpose.  
Source of Funding: Republic Act 3562
7. MEC-PNC Scholarship Program for A Ph.D in Bilingual Education - This is a training program designed for selected supervisors and administrators of both academic and vocational schools for the thirteen (13) regions who will take leadership in improving the Bilingual Education Programs in the elementary, secondary and tertiary levels. This being a doctoral program, the following are the entry requirements:

- a) be M.A. in field of language for language teaching; and b) must have taken and passed the courses in Introduction to General Linguistics or its equivalent, Basic Statistics and English or Filipino Structures. The Ateneo de Manila University, De La Salle University and Philippine Normal College shall provide faculty and library fees to the selected participants. This program is good for two years.

Source of Funding: Regional/Division Funds with a grant on official time by the MEC

#### C. Technological University of the Philippines

1. MEC-TUP Leadership Educational Assistance Program (LEAP) - This program is a cooperative educational leadership program in industrial education on the graduate level. It is designed to meet the needs of administrators, supervisors, industrial coordinators and teachers of industrial arts, practical arts, and vocational technical education. The graduate course and research activities will lead to the completion of the Master of Arts degree in Industrial Education.

Each of the MEC regions shall be allotted at least two (2) slots under this scholarship and the remaining four (4) slots shall be distributed to less developed regions based on needs, subject to the approval of the MEC Scholarship Committee provided, however, that unfilled slots shall be awarded to the most deserving scholars from these regions. The slots allotted to the region shall accommodate both elementary and secondary (public and private) schools. (two semesters and one summer)  
Source of Funding: MEC Scholarship Funds

#### D. Marikina Institute of Science and Technology

1. MEC-MIST (BSE) Scholarship Program at the Marikina Institute of Science and Technology - This is designed to improve teachers/administrators in Mathematics and Science and in the different Shop Technologies, as well as in the supervision and administration of the three phases of vocational education - agriculture, fishery, trade and other allied course. The course lead to Master of Arts in Teaching Mathematics/Biology/Chemistry/Physics and the different Shop Technologies: Machine Shop/Girls Trades/Drafting/Automechanics/Electrician/Home Making Arts/Industrial Arts and Master of Education with major

in Administration and Supervision slanted to vocational education. There are 60 slots for vocational schools and 15 slots for teachers/instructors in science from the general high schools. The course covers two (2) semesters and two (2) summers. The school provides free tuition but miscellaneous fees are paid by the grantees.

Source of Funding: MEC Scholarship Funds

Western Mindanao State University

1. MEC-WMSU Scholarship Program - This is a scholarship program designed for selected teachers, supervisors and administrators in Mindanao area particularly in the twelve (12) school divisions of Zamboanga del Norte, Zamboanga del Sur, Northern Cotabato, Southern Cotabato, Tawi-Tawi, Sulu, Basilan, Zamboanga City, Dipolog, Pagadian, Dapitan and General Santos. Specifically this program intends to upgrade teaching competencies and enhance educational leadership. At most twelve (12) scholars a year for masteral program from the divisions mentioned above and two (2) for doctoral program for every two years will be selected by MEC-WMSU screening committee. The masteral/doctoral program covers two (2) academic years starting summer. The school provides the cost of tuition and other fees with the MEC granting official time, stipend, book allowance and transportation allowance.

Source of Funding: MEC Scholarship Funds

Other Programs:

1. MEC-SIL Scholarship Program for teachers of ethnic communities for the summer vacation consists of a masteral course in Functional Literacy offered at the Baguio Vacation Normal School with the assistance of instructors from the Summer Institute of Linguistics in accordance with a Memorandum of Agreement between the MEC and SIL. Twenty (20) scholarship slots are offered to teachers of ethnic communities to equip them with the tools of linguistics for functional literacy-semantic, phonetics, linguistics for functional literacy teaching and for the production and translation of relevant materials into usable forms by ethnic communities. The program is also an educational program for the development of ethnic communities. The criteria for selecting the nominees for this particular scholarship grant are similar to those prescribed above.

Source of Funding: BVNS Funds

2. MEC-Philamlife Insurance Scholarship Program\* - This program is for high school teachers and guidance counselors of public and private schools who shall pursue a course leading to the degree of Master of Arts in Education, major in Guidance, at the University of the Philippines, Diliman, Quezon City. The Philamlife shall provide the scholars ₱10,700 for the entire course to cover tuition fees, board and lodging, books and school supplies and pocket money; one round trip transportation fare from the scholar's station to the place of residence in Manila for provincial scholars; and free medical check-up and treatment of minor ailments at Philamlife Medical Department. This program is allotted thirteen (13) slots, one (1) slot for each region of the MEC. The MEC scholars from public high schools shall be granted official time and shall continue to receive their salaries during their scholarship term. This scholarship program is for three (3) semesters and one (1) summer term, starting in June of every school year. High school teachers who are interested in this scholarship program may apply at the Philamlife Office in their locality.  
Source of Funding: Philamlife Insurance Scholarship Funds

3. MEC-PPSTA Scholarship Program for Public School Teachers\*\* - This is designed to provide deserving school teachers with the opportunity to upgrade their competencies in the field of the education with support from the PPSTA and official time granted by the MEC.

The 25 scholars selected yearly are awarded a one-year graduate scholarship in the field of education or any desired course of the grantee. (1 semester starting this summer)  
Source of Funding: PPSTA Scholarship Funds

\* Screening is done by the NETC

\*\* Temporarily suspended by the Minister of Education and Culture

II. Scholarship Programs - Locally Funded that are approved at the Regional Level as per MEC Memorandum No. 195, s. 1979

A. MEC-BSE Scholarship Program for Fishery Teachers and Instructors who have only finished the fishery technical curriculum - This program aims to up-grade the competencies of fishery teachers and instructors by allowing them to continue and finish the 4-year BS in Fisheries in any of the public fishery schools or colleges offering a 4-year degree course. The program covers a period of three (3) semesters which shall include one (1) semester of on-the-job training. Their respective schools take care of the monthly stipend, book allowance and one round trip transportation expenses (either by land or boat). The amount will depend on the availability of funds of the schools but shall not exceed the approved monthly stipend and book allowances set by the MEC as this is not on the graduate level. The slot per year is 25 for the thirteen (13) regions. The need to upgrade the qualifications of fishery teachers and instructors with 2½ to 3 years fishery technical education allows them to be exempted from the civil service eligibility requirements.  
Source of Funding: Local school funds with a grant on official time by the MEC

B. MEC-CSAT Scholarship Program - This program is designed for school administrators, supervisors and teachers from government vocational, technical and fishery schools as well as for supervisory officials from the city and provincial school divisions in the Visayas and Mindanao. This scholarship program is allotted fifty (50) slots and the courses offered are: Master of Arts in Education with major in Administration and Supervision of Vocational Schools (M.Ed.) or Master of Arts in Vocational Education (M.A.Ed.). The institutions and school divisions sponsoring the scholars shall be the one to pay the transportation expenses, monthly stipend of not more than P300, book allowance for one year of the same amount. The MEC shall grant the scholars official time and they shall continue to receive their IBM checks during the period of scholarship. This program is for two (2) semesters and two (2) summers starting in summer.  
Source of Funding: Local school funds with a grant on official time by the MEC

- C. MEC-BSC (Bukidnon State College) Scholarship Program - This program is for teachers, school administrators, supervisors and educational researchers at the elementary and secondary levels. It is specifically designed for the improvement of the teaching and learning competencies of public school teachers in Mindanao area. Forty (40) slots are provided each year for the graduate program and eighty (80) slots for the under graduate program in education. Bukidnon State College shall provide the following scholarship privileges to the scholars: (a) tuition and other fees, (b) book allowance, (c) monthly stipend and (d) travel expenses from official station to Bukidnon and return. The MEC grants the scholars official time and they shall continue to receive their IBM checks.  
Source of Funding: Local school funds with the grant of official time by the MEC
- D. MEC-LIT Graduate Scholarship Program - The MEC-LIT (MATSE) Management Assistance Through Service to Education Scholarship Program at the Leyte Institute of Technology, Taaloban City is a graduate scholarship program designed to stimulate and encourage innovative, productive and functional research, especially in vocational-industrial education. The program is aimed to develop qualified young school administrators, supervisors and teachers in the school system to become effective instruments of development and to improve the quality of instruction and managerial leadership. The courses lead to a masteral degree in Industrial Education, Master of Arts in Education with the following fields of concentration: Administration and Supervision, Guidance, Home Economics and Industrial Arts. At least fifty (50) slots every school year are considered, forty five (45) of which are from the Visayas and Mindanao (good for two (2) summers and two (2) semesters starting in April, every summer making a total of fourteen (14) months). The school provides free tuition and miscellaneous fees with no obligation on the part of the grantees.  
Source of Funding: Local school funds with a grant of official time by the MEC
- E. MEC-BU Scholarship Program - The MEC-BU Scholarship Program at Bicol University, Legazpi City is a graduate program for the degree of Master of Arts in Educational Management and Master of Arts in Industrial Education specifically designed to improve educational management of schools and enhance teaching efficiency

of Industrial Arts, Practical Arts, Vocational and Technical Education personnel in the Bicol Region. There are twenty (20) slots allotted for this program which are distributed as follows: two (2) for each provincial school division, one (1) for each city schools division and vocational school, and one (1) for the private schools in each province.  
Source of Funding: Local school funds with a grant of official time by the MEC

- F. MEC-CLTC (Central Luzon Teachers College) Scholarship Program - This program is intended for selected teachers, school administrators, supervisors and educational researchers of Regions I, II and III who will take up M.A. in Educational Management, M.A. in Science Education and M.A. in Mathematics Education. It is aimed at improving the quality of instruction, supervision, administration, curriculum development, guidance and research and the program allots twenty (20) slots for M.A. in Educational Management; thirty eight (38) slots for M.A. in Science Education; thirty seven (37) slots for M.A. in Mathematics Education. The CLTC shall provide the scholars the necessary venue, facilities, and book allowance of P150 to be given in three (3) installments during the duration of his scholarship grant. The MEC shall grant official time to the grantees; they shall continue to receive their salaries through the IBM checks. This program is for three (3) semesters and one (1) summer starting in June every school year.  
Source of Funding: CLTC Scholarship Funds
- G. MEC-DMMMPSC (Don Mariano Marcos Memorial Polytechnic State College) Scholarship Program - This program is designed to develop leadership and management skills among school managers and supervisors of vocational technical education in Mindanao and Sulu area who shall pursue a masteral program (non thesis) with concentration in Vocational-Technical Education. This program is allotted thirty five (35) slots every school year distributed as follows: five (5) slots shall come from DMMMPSC; eight (8) slots from vocational schools in Mindanao area; eight (8) slots from MEC regional office; and nine (9) slots from school divisions in Region X. The DMMMPSC shall provide the scholars monthly stipend of P300; book allowance of P500; tuition and other school fees; travel expenses (boat/land only) from the scholar's station to DMMMPSC and research allowance of



₱1,000 for the whole term. The MEC grants the scholars official time and they shall continue to receive their salaries during their masteral studies. This program is for two (2) semesters and one (1) summer term, starting in June of every school year.

Source of Funding: DMMMPSC Scholarship Funds

- H. MEC-ZSC Cultural Minority Scholarship Program - This is for administrators, supervisors and teachers in the public schools who belong to the cultural minority groups of the nine school divisions of Zamboanga del Norte, Zamboanga del Sur, Zamboanga City, Basilan, Dapitan, Sulu, Tawi-Tawi, North Cotabato and South Cotabato. There are 15 slots where the participants will pursue either undergraduate or graduate courses for two (2) semesters and one (1) summer, starting in June. Scholars will be allotted transportation allowance by land transport only.  
Source of Funding: ZSC Scholarship Funds
- I. MEC-MSU Teacher Leadership Program - This is a leadership training program designed for 26 public school teachers, administrators and supervisors in the Muslim communities: Cotabato (including Cotabato City), Sulu (including Jolo), Zamboanga del Sur (including Zamboanga City and Basilan City), Lanao del Norte (including Iligan City), Lanao del Sur (including Marawi City) and Palawan. This is made up of undergraduate (two years) and graduate programs (two semesters and one summer) that leads to a bachelor's degree in education and a master's degree in educational administration respectively starting the first semester of the school year.  
Source of Funding: MSU with salaries of grantees paid by MEC
- J. MEC-Ateneo Scholarship Grant - This program responds to the need of providing a continuing education to school personnel in Metro Manila area. It aims to build up a corps of specialists in the areas of educational administration (elementary and high school) and guidance and counseling (elementary and high school) who will work for a Master of Arts in Education degree. There are five (5) slots allotted every school year for this program. The grant will be for a period of two semesters and two summers. Nomination for this program will be sent to the Ateneo Screening Committee by the schools division superintendents for final selection. All nominations should reach Ateneo by the last week of January. Entrance examination will be given in February. The sponsoring institution will provide all scholarship benefits with a grant of official time by the MEC.  
Source of Funding: Local School Funds with a grant of official time by the MEC

GENERAL CRITERIA FOR SELECTING NOMINEES  
FOR SCHOLARSHIP PROGRAM

1. Educational Qualifications

- a. Nominees for any MA/MAT specialization certificate must be bachelor's degree holders; for Ph.D., master's degree with specialization in the area of proposed training.
- b. Average scholastic rating in college should not be lower than 2.0 or its equivalent.

2. Experience and Training

- a. Nominees must actually be in the service of permanent status;
  - b. Must have at least 3 years of satisfactory teaching experience;
  - c. Must have experience in extra-curricular activities showing their leadership potential.
3. Nominee must be in good health as indicated in a health examination conducted and certified to by a government physician.
  4. Nominee must not be more than 40 years old; those in administrative and supervisory positions not more than 50 years.
  5. A woman nominee shall not be pregnant during the stipulated period of scholarship.
  6. Nominee should not have any pending administrative case as indicated in a certification by the head of agency or institution.
  7. Nominee must be prepared to advance expenses for board and lodging and book allowance in case funds for stipends are not released on time.
  8. Obligation of the grantee - When the nominee is finally selected for the scholarship, he shall, in consideration of his acceptance, bind himself to the following conditions:
    - a. Keep up with the standards of the scholarship program.
    - b. Live up to the terms and conditions of the scholarship.

- c. Serve after the termination of his scholarship in the same school/division or related office for a period of not less than two years for every year of his scholarship or a fraction thereof.
  - d. Refund to the government such amounts as may have been defrayed for his/her transportation, salary, allowances, and other expenses incident to his scholarship grant for:
    - (1) failure to render, in full or in part, the required length of service referred to above, on account of resignation, voluntary retirement, separation from the service through his/her own fault, or other causes within his/her control; and
    - (2) his recall following cancellation of his scholarship grant due to his own fault or willful neglect.
9. Nominee should not have been a recipient of any MEC scholarship or training grant within the last five years before his/her nomination.

PERSONAL INFORMATION SHEET

Name \_\_\_\_\_ Sex \_\_\_\_\_ Civil Status \_\_\_\_\_  
 Address \_\_\_\_\_ Office/School \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Division \_\_\_\_\_  
 Place of Birth \_\_\_\_\_ Region \_\_\_\_\_

I. Educational Qualifications:

A. Degree

Degree Received	College/University	Major Field	Year Taken

B. Graduate Courses

Course	College/University	Units Earned	Year Taken

II. Civil Service Eligibility:

Name of Examination	Rating	Date and Place of Examination

III. Record of Teaching and Allied Experiences:

Inclusive Dates	Position Held	Division or Office	Total Years of Experience	Salary

IV. Honors/Awards Received or Earned:


V. Participation in Seminars or Workshops in English:  
(Include only those on the national and regional levels)

Name of Workshop, Conference or Seminar	Place and Years	Delegat /Observer	Level

VI. Scholarship, Fellowship, or Travel Grant Previously enjoyed:  
(State nature of field, where and period of training)


II. Some Outstanding Evidences of Educational Leadership:  
(State positions held or roles performed, where and when;  
articles or books written.)


II. Efficiency Rating for the Last Three Years:

Year	Group A	Group B

IX. Command of English:  
(To be accomplished by the Division Supervisor of English)

	Excellent	Very Good	Good	Average	Poor
Spoken					
Written					

X. Reasons for Recommending the Candidate:

I hereby certify that the foregoing statements are true and correct based on data available in this Office. If selected, this recommendee can be released from her/his present assignment without detriment to the efficiency of the service.

Superintendent of Schools/Head  
of Agency or Institution

Regional Director