

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

January 30, 1981

MEC M E M O R A N D U M
No. 24, s. 1981

SUMMER CLASSES FOR TEACHERS OF WORK EDUCATION

To: Bureau Directors
Regional Directors
Schools Superintendents

1. Summer classes for teachers of work education - industrial arts, practical arts and home industries, and food service for teachers of home economics, food trades and homemaking-will be conducted at the Home Industries Training Center, corner Ayala Boulevard and San Marcelino Street, Manila and at the Food Service Training Laboratory, MEC Compound, respectively, from April 13 to May 24, 1981.

2. The following courses will be offered:

a. Home Industries Training Center

Product Design	Hand Loom Weaving
Bag Making	Capiz and Wood Lamination
Ceramics	Wood-Bamboo Crafts
Toy and Flower Making	Macrame
Interior Decoration	Fiber Craft
Coco-Sea Shell Craft	Leather Craft
Crocheting	Buri Craft

b. Food Service Training Laboratory

Cafeteria Management

3. Applicants for the summer courses are expected to observe the following:

- a. Provide themselves with supplies and materials needed in the course;
- b. Enroll in courses that involve the use of the materials available in their communities or which have relevance to their communities;

- c. Attend training sessions which are conducted on a whole day basis, except for teachers who are enrolled in teacher-training institution, who may attend either the morning or the afternoon session only;
- d. The nature of training is largely on-the job, and
- e. A certificate of attendance indicating the number of hours actually attended is issued at the end of the training.

4. Applicants may register for the courses by mail or in person at the Home Industries Training Center at the above address. A registration fee of twenty pesos (P20) will be charged. Those applying by mail should send their applications to reach the Center not later than April 10, 1981. Applications of those attending on official time should be accompanied by a recommendation from their respective school divisions.

5. Attendance of supervisors or teachers in home industries courses is purely voluntary and therefore will not entitle them to service credits, traveling expenses or per diems.

(SGD.) HERMENEGILDO C. DUMLAO
Acting Minister of Education and Culture

Reference:

Department Memorandum: No. 44, s. 1980

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

CLASSES
TEACHERS
VOCATIONAL EDUCATION