

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

December 12, 1980

MEC M E M O R A N D U M
No. 234, s. 1980

1980 REPORT ON PBL RURAL SERVICE

To: Assistant Secretaries
Bureau Directors
Cultural Agency Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents
Presidents, State Colleges and Universities
Vocational Schools Superintendents/Administrators

1. Paragraph 22 of Article VI of PBL Implementing Instructions No. 02 dated April 21, 1980, states that, "heads of offices shall submit to the appropriate rural service secretariat within 2 weeks after completion of the project, performance report on said projects undertaken by them. Failure on the part of the heads of offices to submit such a report shall be considered as non-implementation of the PBL program and will be reported accordingly."

2. Paragraph 3 of Article IV of PBL Memorandum Circular No. 3, dated February 27, 1980, requires all state colleges and universities situated in the regions, except those in the National Capital Region, to submit their proposed rural service projects to the Regional Rural Service Committee for approval. State colleges and universities situated in Metro Manila shall submit their proposed rural service projects to the Sub-Cabinet Committee for approval. Rural service reports shall be submitted within two weeks after completion of the projects to the appropriate Rural Service Secretariat.

3. The 1980 PBL rural service reports shall be submitted to the appropriate rural service secretariat indicated as follows:

- a. Complete government elementary schools and government secondary schools in Metro Manila including those located in other municipalities/cities outside of the National Capital Region, shall submit PBL rural service reports to the appropriate Municipal/City Rural Service Secretariat, care of the Office of the Municipal/City Mayor concerned.

- b. Government educational institutions owned and operated by the provincial government shall submit PBL rural service reports to the appropriate Provincial Rural Service Secretariat, care of the office of the Provincial Governor concerned.
- c. Chartered government colleges and universities including non-chartered government colleges in Metro Manila shall submit PBL rural service reports to the PBL National Secretariat, Ablaza Building, Quezon City.
- d. Chartered government colleges and universities including non-chartered government colleges situated in the regions outside of the National Capital Region shall submit PBL rural service reports to the Regional Rural Service Secretariat, care of the office of the Presidential Regional Office for Development (PROD) concerned.
- e. MEC offices in the Central Office and those of the Cultural Agencies based in Metro Manila shall submit PBL rural service reports in two copies to the Sub-Cabinet Committee through the MEC-PBL Committee, Arroceros, Manila.

4. PBL Form No. 941-2A entitled Paglilingkod: Bagong Lipunan Office-Sponsored Rural Service Performance Report, copy inclosed, shall be used as general pattern in preparing the report. For purposes of consolidation and proper monitoring of the program, it is desired that this Office be furnished copies of the 1980 PBL rural service reports.

5. Any school or office that has not rendered rural service required under LOI No. 941 from July 1 to December 15, 1980, is allowed to render the same within the period from January 1 to July 30, 1981, provided that it is undertaken BEFORE its second office-sponsored rural service is rendered within the same period herein specified.

6. Immediate dissemination of this Memorandum is desired.

(SGD.) ONOFRE D. CORPUZ
Minister of Education and Culture

Incl.: As stated

References: Department Memorandum: No. 139, s. 1977

MEC Memorandums: Nos. 67 and 101, s. 1979 and
118, s. 1980

Office Memorandum dated March 2, 1979

Allotment: 1-2-3--(D.O. 1-76)

To be indicated in the Perpetual Index under the following subjects:

AMENDMENT	OFFICIALS	RULES & REGULATIONS
EMPLOYEES	REPORT	SERVICE

(Inclosure to MEC Memorandum No. 234, s. 1980)

PBL Form No. 941-2A

PAGLILINGKOD: BAGONG LIPUNAN OFFICE-SPONSORED
RURAL SERVICE PERFORMANCE REPORT

(Name and Address of Office)

(Period Covered)

1. Name of Project _____
2. Name and Address of Barangay _____
3. Cost of Project _____
4. Number of Technical Personnel/Senior Officers _____
5. Number of Barangay Counterpart _____
6. Brief Description of Finished Project _____
7. Number of People Benefited _____
8. Observations _____

Prepared by:

(Signature)

(Name in Print)

(Designation)

ATTEST:

(Head of Office)

NOTE: (Use back page for numbers 6 and 8 above if necessary)