

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

July 25, 1980

MEC M E M O R A N D U M
No. 155, s. 1980

PRESCRIBED FORMS FOR REPORTING MONTHLY ELECTRIC CONSUMPTION

To: Bureau Directors
Cultural Agency Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities

1. Inclosed is a copy of Memorandum Circular No. 80-05-01 of the Inter-Agency Committee on Electric Power Conservation regarding submission to that Committee monthly summary reports of electric power consumption of all government offices. Also inclosed are forms No. GPC-01 and GPC-02. It will be noted that form No. GPC-02 should have been submitted to the Inter-Agency Committee on June 30, 1980 but due to the late receipt of these forms, it is no longer possible to submit the report on said date. Form No. GPC-01 should be submitted to this Ministry on the 21st of each month to give this Office time to submit the report to the above stated Committee on the 25th of each month.
2. It is desired that care and speed be exercised in the accomplishment and submission of these forms.
3. This Memorandum supplements MEC Memorandum No. 124, s. 1980.

(SGD.) ONOFRE D. CORPUZ
Minister of Education and Culture

Incl.:

As stated

Reference:

MEC Memorandum: (No. 124, s. 1980)

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

REPORT
FORMS
RULES & REGULATIONS

(Inclosure to MEC Memorandum No. 155, s. 1980)
INTER-AGENCY COMMITTEE ON ELECTRIC POWER CONSERVATION
MEMORANDUM CIRCULAR NO. 80-05-01

To: All Ministries

In line with the purpose and intent of the attached Presidential Letter of Instructions No. 1018, please submit to this Committee monthly summary reports of electric power consumption of bureaus, agencies and offices including government-owned or controlled corporations under your jurisdiction. Reports should be submitted not later than the 25th day of each month for the preceding month's consumption to the following address:

Inter-Agency Committee on Electric
Power Conservation
c/o Bureau of Building and Real
Property Management
11th Floor, Philcomcen Building
Ortigas Avenue, Pasig, Metro Manila

For uniformity, please use the format per the attached Form No. GPC-01 for the monthly reports.

In order to facilitate assessment of power utilization and energy conservation programs, each bureau, agency or office is requested to accomplish Form No. GPC-02 to be submitted to this Committee not later than June 30, 1980. Please include the names and bio-data of designated Energy Conservation Officers for the various bureaus, agencies and offices including government-owned or controlled corporations under your respective ministry.

Your wholehearted cooperation will go a long way in ensuring success of the government energy conservation drive.

Inter-Agency Committee

(SGD.)
GERONIMO Z. VELASCO
Minister of Energy

(SGD.)
CONSTANCIO E. CASTAÑEDA
Minister for General
Services

(SGD.)
ROGELIO L. LUIS
Executive Director
Presidential Management Staff

30 May 1980
Makati, Philippines

A true copy

INTER-AGENCY COMMITTEE ON GOVERNMENT
ELECTRIC POWER CONSERVATION

I. General Information

- a. Name of Agency/Bureau: _____
Address: _____ Tel. No. _____
- b. Name of Head of Office, Director/Administrator: _____
Tel. No. _____
- c. Name of Designated Energy Conservation Officers: _____
Tel. No. _____
- d. Nature of Business/Service: _____
- e. Number of Employees: _____

II. Building Characteristics

- a. No. of floors/storeys _____
Total floor-area, sq.m. _____
- b. Roof Material _____
Glass to exterior wall ratio _____
- c. Ceiling Material _____
Interior Partitions Type/Make _____

III. Electrical Load or Equipment and Accessories

	No. of Units	Total HP Drive	Total Tons Refrigeration
a. Air Conditioning	_____	_____	_____
1. Centralized Aircon	_____	_____	_____
-Air Handling Units	_____	_____	_____
-Condensers	_____	_____	_____
-Cooling Towers (if any)	_____	_____	_____
2. Package Type	_____	_____	_____
3. Window Type	_____	_____	_____
Thermostat Setting (°F)	_____	_____	_____
b. 1. Elevators	_____	_____	_____
2. Lifts	_____	_____	_____
c. Pumps	_____	_____	_____
1. Water Pumps	_____	_____	_____
2. Fire Pumps	_____	_____	_____
d. Exhaust Fans and Blowers	_____	_____	_____
e. Total Lighting Load _____ watts; Incandescent _____ watts; flourescent _____ watts;			
f. Others (refrigerators, heaters, freezers, cold storage etc.) Please enumerate No. of units and KW/HP rating. Use separate sheet.			

IV. Past 17 Months Electric Power Consumption (kilowatt-hour)

<u>Month</u>	<u>Purchased Power, KWH</u>		<u>Generated KWH</u>
	<u>Registered</u>	<u>Billing</u>	<u>(Standby/Emergency)</u>
January '79			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
January '80			
February			
March			
April			
May			
T o t a l			

V. Energy Conservation Program

A. Please enumerate details of your energy conservation programs, on-going and future, considering the following information (please use separate sheet(s) for detail).

1. On-Going:

- a. Enercon measures implemented or being implemented.
- b. Savings incurred (in ₱/mo., KWH/month or liters/month).
- c. Corresponding expenses/investments in ₱.
- d. Date implemented.

2. Future Programs:

- a. Energy conservation measures under study.
- b. Estimated savings.
- c. Estimated investments.
- d. Tentative date of implementation.

3. Organizational set-up of committee responsible in carrying out the abovementioned Enercon Program.

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