

Republika ng Pilipinas
(Republic of the Philippines)
MINISTERI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

March 28, 1980

MEC M E M O R A N D U M
No. 78, s. 1980

INTELLIPLID ENERGY CONSERVATION DRIVE

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Presidents, State Colleges
and Universities
Schools Superintendents

1. For strict compliance, there is inclosed here-with LOI 990 of the President of the Philippines, pre-scribing the manner of controlling the use of government motor vehicles.
2. In addition to the provisions of the aforesaid LOI, it is desired that motor vehicles which have been in use for 10 years or over should no longer be repaired. In like manner, airconditioners which have been in use for 6 years or over should not be repaired anymore. Ex-perience has shown that these old motor vehicles and airconditioners are too uneconomical to maintain. The motor vehicles may be transferred without cost to govern-ment vocational schools for instructional purposes.
3. Regional directors are enjoined to devise ways of pooling motor vehicles under their jurisdiction to ensure the optimum utilization of the aforesaid vehicles.
4. In the Ministry proper, motor vehicles now under the custody of Bureau Directors, Directors of Centers and Chiefs of Services and Units are hereby placed under the MEC Motor Pool, General Services Division. All papers concerning each motor vehicle should be turned over to the Chief of the said division, who shall be responsible for the registration, maintenance and insurance of these vehicles. All trip tickets shall be approved by the Chief, Administrative Service or his authorized representative

pursuant to a Travel Authority duly approved by proper authorities.

(SGD.) ONOFRE D. CORPUZ
Minister of Education and Culture

Incl.:

As stated

Reference:

MEC Memorandum: No. 74, s. 1979

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

CAMPAIGN (Thrift)
OFFICIALS
RULES & REGULATIONS

(Inclosure to R.E. Memorandum No. 78, d. 1980)

MALACANANG
Manila

LETTER OF INSTRUCTIONS NO. 990

TO : ALL Ministries, agencies, offices, government-owned and/or controlled corporations and other government instrumentalities

All Concerned

WHEREAS, the worsening energy crisis necessitates that the government intensifies its energy conservation drive;

WHEREAS, it is imperative for the government to devise ways and means to assure the most effective realization of such goal;

NOW, THEREFORE, I, FERDINAND E. MARCOS, President of the Philippines by virtue of the powers in me vested by the Constitution do hereby order and issue the following instructions:

1. The utilization of the trip ticket system is hereby ordered to be installed or reinstalled, as the case may be, in all government ministries, agencies, offices, as well as in all government-owned and/or controlled corporations and each office concerned shall be responsible for the control of the use of the same within its respective jurisdiction.
2. All offices are also hereby enjoined to strictly observe the control in the use of all government motor vehicles by assuring that the aforesaid vehicles be all in their respective garages not later than eight o'clock in the evening (8:00 P.M.), except those duly exempted and authorized by the Minister concerned.
3. All offices are hereby further enjoined to devise ways of pooling all government-owned motor vehicles under their respective jurisdictions to ensure the optimum utilization of the aforesaid vehicles.

DONE in the City of Manila, this 19th day of February in the year of Our Lord Nineteen Hundred and Eighty.

(SGD.) FERDINAND E. MARCOS
President of the Philippines

A true copy

Republic of the Philippines
MINISTRY OF TRANSPORTATION & COMMUNICATIONS

VEHICLE TRIP TICKET

- Instructions: 1. Fill in duplicate
2. Original to driver to be returned upon completion
3. Duplicate to Adm. Service for return control

Date		
Driver		Veh. Plate No.
Authorized Passenger/s		
Destination/s	1.	4.
	2.	5.
	3.	6.
Purpose		

Authorized by:

Chief, Administrative Service

Trip No.	Departure		Arrival		Speedometer Reading
	Time	Place	Time	Place	
1					
2					
3					
4					
5					
6					
7					
8					
9					

Gasoline Used

Balance in tank _____ Liters
 Issued from stock _____ Liters
 Purchased Outside _____ Liters
 Gasoline Used _____ Liters
 Balance in tank _____ Liters

Total Km. Travelled _____ Km.

Gear Oil Used _____ Liters
 Lubricant Oil Issued _____ Liters
 Grease Issued _____ Liters

Certified Correct:

Driver

I hereby certify that the vehicle was used on official business as stated above.

Passenger

PREMIO SAVINGS BOND DIVISION
 Provincial Fielding Program
 1980

