

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

January 18, 1980

MEC M E M O R A N D U M
No. 15, s. 1980

AMENDED RULES AND REGULATIONS AND STANDARD REQUIREMENTS
FOR PRIVATE SCHOOL DENTAL SERVICES

To: Bureau Directors
Regional Directors
Schools Superintendents
Heads of Private Schools, Colleges
and Universities

1. Inclosed for the information and guidance of all concerned, are excerpts from Administrative Order No. 32, s. 1979 of the Ministry of Health, entitled "Amended Rules and Regulations and Standard Requirements for Private School Dental Services."
2. Immediate dissemination of the contents of this Memorandum is desired.

(SGD.) ONOFRE D. CORPUZ
Minister of Education and Culture

Incl.:

As stated

Reference:

N o n e

Allotment: 1-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

Course of Study, COLLEGIATE
RULES & REGULATIONS
SCHOOLS

(Inclosure to MEC Memorandum No. 15, s. 1980)

"AMENDED RULES AND REGULATIONS AND STANDARD REQUIREMENTS FOR PRIVATE
SCHOOL DENTAL SERVICES"

(Excerpts from MOH Administrative Order No. 32, s. 1979)

- 3.2.3 Full-time Dentist - works 8 hours a day for 5 days in a week for schools with an enrollment of 3,001 or more but not exceeding 5,000 students.
 - 3.2.4 Half-time Dentist - works half day or 4 hours a day for 5 days a week for schools with an enrollment of 1,001 or more but not exceeding 3,000 students.
 - 3.2.5 Part-time Dentist - works 2 hours a day for 5 days a week or half day 3 times a week for schools with an enrollment of 300 or more but not exceeding 1,000 students.
 - 3.2.6. Category A School - is a school with an enrollment over 5,000 students. (Full-time Dentist per 5,000 students should be observed. For any fraction thereof requirements for Category B,C, and D, shall be followed accordingly).
 - 3.2.7 Category B School - is a school with an enrollment of 3,001-5,000 students. (1 Full-time Dentist and 1 Full-time Dental Aide)
 - 3.2.8 Category C School - is a school with an enrollment of 1,001-3,000 students. (1 Half-time Dentist and 1 Half-time Dental Aide)
 - 3.2.9 Category D School - is a school with an enrollment of 300-1,000 students. (1 Part-time Dentist)
- 4.1 Registration:
- 4.1.1 Every private school shall register with the Ministry of Health through its authorized agency, the Bureau of Dental Health Services in the form prescribed for the purpose and available at the Regional Health Offices within 30 days after receipt of notice.
 - 4.1.2 DDES Registration Form 6 (Appendix 1) shall be accomplished in four (4) copies, the original copy shall be submitted to the Regional Health Office where the private school is located, one copy shall be furnished to the regional office of the Ministry of Education and Culture, one copy to the Minister of Education and Culture and one copy shall be retained by the school.

- 4.1.3 The submission of the registration form to the Ministry of Education and Culture shall be a pre-requisite to the issuance of the permit and/or recognition for the operation of the private schools, colleges and universities.
 - 4.1.4 Registration shall be valid for the lifetime of dental service except when anyone of the following conditions exists, in which case a new registration shall be accomplished:
 - 4.1.4.1 When a new dentist is employed
 - 4.1.4.2 When the school is transferred to another site or when its ownership and/or management changes.
 - 4.1.5 Registration fee of Ten Pesos (₱10.00) shall be charged payable to the Bureau of Dental Services for private schools located within Metro Manila and/or to the Regional Health Office where the private school is located. The amount herein collected shall be officially receipted.
 - 4.1.6 The Supervising Dentist of the Regional Health Office shall inspect the private school concerned within sixty (60) days upon receipt of the registration form to verify compliance with the prescribed requirements.
 - 4.1.7 The Supervising Dentist shall submit to the Regional Health Director the registration form, duly verified within fifteen (15) days after inspection.
 - 4.1.8 The Regional Health Director shall submit the registration form to the Bureau of Dental Health Services within fifteen (15) days with his recommendation for accreditation.
- 4.2 Accreditation
- 4.2.1 A certificate of accreditation, BDHS Form 6-A (Appendix 2) issued by the Ministry of Health to the private school complying with the rules and regulations and standard requirements as herein provided upon recommendation of the Bureau of Dental Health Services within thirty (30) days upon receipt of the registration form from the Regional Health Office.
 - 4.2.2 The certificate of accreditation shall be one of the standards prescribed by the Ministry of Education and Culture in the operation of private schools, colleges and universities.
 - 4.2.3 Revocation of Certificate - the certificate of accreditation may be revoked by the Minister of Health upon the recommendation of the Regional Health Office and the Bureau of Dental Health Services after three (3) warnings issued by the Regional Health Director.