

Republic of the Philippines
(Republic of the Philippines)
MINISTRY OF EDUCATION AND CULTURE
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Manila

November 21, 1979

MES MEMORANDUM
No. 289, s. 1979

SEMINAR-WORKSHOP ON THE TECHNIQUES OF MASS PRODUCING
TEACHING DEVICES/INSTRUCTIONAL MATERIALS

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
School Superintendents

1. The Ministry of Education and Culture in cooperation with MES Region III will hold a live-in seminar-workshop on the techniques of mass producing teaching devices/instructional materials for all subject areas in the elementary grades. This will be conducted from December 10-14, 1979 at the Batang National School of Arts and Trades, Batang, Laguna.

2. At the end of the seminar-workshop the participants should be able to:

- a. identify those instructional materials which may be commonly used for specific grades and subjects.
- b. mass produce identified teaching devices/instructional materials for use by the teachers in their respective regions.
- c. evaluate the relevance of any teaching device/instructional materials to the teaching-learning situations.

3. Participants will consist of the following personnel from each of the thirteen (13) regions:

Vocational Education Supervisor I or II
(Industrial Arts) - - - - - 1
Vocational Education Supervisor I or II
(Agr. Arts) - - - - - 1

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General Education Supervisor I or II (Hoke Economics) - - - - -	1
Educational Media Supervisor I - - - - -	1
Total	<u>4</u>

4. Board and lodging of participants in Bataan, material which will be used during the training program and internal travel within the region in connection with the conduct of the seminar-workshop will be borne by Region III, subject to the usual accounting and auditing regulations.
5. Participants are requested to check in at the Bataan National Trade School in the afternoon of December 9. They are expected to depart for their stations in the morning of December 15.
6. Travel expenses of participants from their stations and return and other incidental expenses will have to be charged against local funds, subject to the usual accounting and auditing regulations.
7. Immediate dissemination of this Memorandum is desired.

(SGD.) GEORGE T. CORNIZ
Minister of Education and Culture

Reference;

None

Allotment: 1--(D.O. 1-76)

to be indicated in the Formetual Index
under the following subjects:

- *Course of Study, ELEMENTARY
- ~~EXPENSES~~
- ~~OFFICIALS~~
- ~~SEMINARS~~
- ~~TEACHING AIDS~~
- ~~WORKSHOPS~~

