

Republika ng Pilipinas
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MINISTRI NG EDUKASYON AT KULTURA
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MEC M E M O R A N D U M
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COUNTRY COURSE ON UNIFYING THE ORGANIZATION AND MANAGEMENT OF A NATIONAL
POLYTECHNIC SYSTEM AND PLANNING IN-SERVICE TEACHER DEVELOPMENT
PROGRAMMES FOR EFFECTIVE IMPLEMENTATION

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads Of Units
Schools Superintendents
Presidents, State Colleges and Universities

1. The Ministry of Education and Culture, through the Technological University of the Philippines and Mindanao State University-Iligan Institute of Technology, with the cooperation of the Colombo Plan Staff College for Technician Education, Singapore, will hold a country course on "Unifying the Organization and Management of a National Polytechnic System and Planning In-Service Teacher Development Programmes for Effective Implementation" between December 3 and 15, 1979 at three different centers, as follows:

- a. Technological University of the Philippines,
Manila December 3-14
- b. Mindanao State University-Iligan Institute
of Technology, Iligan City . . . December 5-16
- c. Visayas Technician Institute, Talisay,
Negros Occidental December 8-19
- d. Technological University of the Philippines,
Manila December 17-19

2. The country course will have the following objectives:
- a. To understand the significant features of the National Polytechnic System to be established under Letter of Implementation No. 79:
 - b. To make policy recommendations for unification of planning management:

- c. To appreciate the potential of module approach to teacher training;
- d. To prepare action plans for conducting in-service training for teacher development.

3. Participants in the country course include senior administrators who will meet in conference on the National Polytechnic System; senior teachers, trainers, and supervisors, who would be able to organize in-service programmes in their own institutions, using the modular approach evolved by the Colombo Plan Staff College for Technician Education, Singapore; and instructors/trainers who will try out the materials of the modular course.

4. The participants as categorized above will come from the following institutions and agencies:

Luzon Grid:

- a. Technological University of the Philippines, Manila (National Coordinating Center for the Modular Course)
- b. TUP-Manila Technician Institute, Taguig, Metro Manila
- c. Pablo Borbon Memorial Institute of Technology, Batangas City
- d. Bulacan College of Arts and Trades, Malolos, Bulacan
- e. Central Luzon Polytechnic College, Cabanatuan City
- f. Pangasinan State University, Bayambang, Pangasinan
- g. Tarlac College of Technology, Tarlac
- h. Camarines Sur School of Arts and Trades, Naga City
- i. Regional Manpower Training Centers in Luzon

Visayas Grid:

- a. TUP-Visayas Institute of Technology (Modular Course Training Center for the Visayas), Talisay, Negros Occ.
- b. Negros Occidental College of Arts and Trades, Talisay, Negros Occidental
- c. East Visayas School of Arts and Trades, Dumagueta City
- d. Leyte Institute of Technology, Tacloban City
- e. Iloilo School of Arts and Trades, Iloilo City
- f. Cebu School of Arts and Trades, Cebu City
- g. Regional Manpower Centers in the Visayas

Mindanao Grid:

- a. Mindanao State University-Iligan Institute of Technology (Modular Course Training Center for Mindanao), Iligan City

- b. Mindanao State University, Marawi City
- c. Don Mariano Marcos Memorial Polytechnic State College of Northern Mindanao, Cagayan de Oro City
- d. Davao School of Arts and Trades, Davao City
- e. Bukidnon State College, Malaybalay, Bukidnon
- f. Zamboanga School of Arts and Trades, Zamboanga City
- g. Regional Manpower Training Centers in Mindanao

5. To carry out the objectives of the country course the following strategies shall be used:

- a. There shall be three centers: TUP main campus at Ayala Boulevard, Manila and TUP-Manila Technician Institute at Taguig, Metro Manila; TUP-Visayas Technological Institute at Talisay, Negros Occidental; and MSU-Iligan Institute of Technology at Iligan City.
- b. Each center shall take care of the organization of its own staff.
- c. At each center, the senior administrators will meet for the first two days and discuss policy matters on the "Polytechnic System" and the initiation of teacher development programmes.
- d. The senior administrators will then leave the conference at the center and reassemble at TUP main campus in Manila on December 17 to 19, 1979, to prepare policy recommendations on the "Polytechnic System" and teacher development programmes.
- e. The senior teachers, trainers or supervisors (two from each participating institution/agency) will continue to work at their respective centers for the duration of the country course and will come up with individual work plans for conducting in-service teacher development programmes for their own institutions.
- f. The instructors/teachers/trainors (one from each institution/agency) will try out the materials of the course for the duration of the country course at their respective centers.
- g. Accomplished/synthesized reports of the conference group on the "Polytechnic System" of the senior teachers/trainors on their respective action on faculty development, and the teachers/trainors group regarding their participation in Phase IV of the Modular Course for In-Service Training of Technician Teachers, shall be collated, reproduced and distributed to institutions/agencies concerned.

6. The outcomes expected from the country course are:
- a. Policy recommendations on the "Polytechnic System" from the senior administrators of the agencies/institutions participating.
 - b. Individual working plans of the senior teachers/trainors for implementing in-service teacher development programmes.
 - c. Broader professional outlook and improved teaching competencies of the teacher/trainer participants.

7. Each of the three centers shall provide the supplies and reproduce the materials necessary for the country course and organize their own supportive staffs.

8. Travel expenses and per diems of participants attendant to this country course will be charged against local or institutional fund subject to the usual accounting and auditing regulations.

(SGD.) ENRIQUE D. CORPUZ
Minister of Education and Culture

Reference:

N o n e

Allotment: 1-3--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

✓ Course of Study, COLLEGIATE
✓ EXPENSES
✓ SEMINAR
✓ TRAINING
✓ VOCATIONAL EDUCATION
✓ WORKSHOPS

