

Republic of the Philippines
(Republic of the Philippines)
MINISTERIO NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila.

October 4, 1979

MEMORANDUM
No. 245, s. 1979

NON-FORMAL EDUCATION SEMINAR-WORKSHOP FOR ASSISTANT
SUPERINTENDENTS AND REGIONAL AND DIVISION
NFE SUPERVISORS

To: Bureau Directors
Regional Directors
Heads of Private Schools, Colleges
and Universities

1. The Office of Non-Formal Education will hold a live-in seminar-workshop for assistant superintendents in-charge of non-formal education, and regional and division NFE supervisors at the Ecological Technology Livelihood Community Center, Lungsod, Cebu City on December 3-7, 1979.

2. The theme of the seminar-workshop is "Non-Formal Education: Directions and Responsibilities."

3. The objectives of the seminar-workshop are:

At the end of the 5-day seminar-workshop the participants should be able to:

- a. realize the value of maximizing the utilization of indigenous/locally available resources in the training of adults and out-of-school youths for skill development;
- b. identify and analyze the needs of the people in specific communities as a basis for the formulation of relevant NFE programs;
- c. evolve strategies for effective implementation of the "Lungsod ng Pamilya sa Karangalan";
- d. realize the value of establishing linkages with government and non-government agencies in the implementation of NFE programs;

- a. prepare non-formal education development plans which relate to human resource development, productivity, information and public relations management, and research and evaluation techniques for NFE program.
4. The following topics and activities will be taken up:
 - a. Non-Formal Education Program in the Philippines: Directing and Controls.
 - b. Roles/responsibilities of field personnel in the overall non-formal education program.
 - c. Liaison with other government and non-government agencies in non-formal education program.
 - d. Preparation of NFE development plans.
 - e. Effective management of NFE program.

5. Participants are assistant superintendents in-charge of non-formal education in their respective divisions and NFE regional and division supervisors. Private schools active in non-formal education activities will be invited to attend and participate in the seminar-workshop.

6. All participants should bring with them necessary information about their school division/region, such as: NFE existing program, NFE accomplishment for the last two years and relevant data that will be needed in drawing up their development program plans.

7. The Office of Non-Formal Education shall provide for the board and lodging of all participants. However, travel expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations. It is expected that participants would be in the Ecological Technology Livelihood Community Center, Iloilo, Cebu City in the afternoon of December 2, for registration and orientation.

8. It is desired that the contents of this memorandum be immediately brought to the attention of those concerned.

(SGM.) GEORGE D. CORPUS
Minister of Education and Culture

Reference: F T R e

Allotment: 1-2-3--(P.O. 1-76)

To be indicated in the Perpetual Index

under the following subjects:

PROGRAM, SCHOOL
 SPILLERS

TRAINING PROGRAM
 WORKSHOPS

