

Republika ng Pilipinas  
(Republic of the Philippines)  
KAGABAYAN NG KULTURA AT PAKIKIBAGAYAN  
(MINISTRY OF EDUCATION AND CULTURE)  
Manila

September 14, 1979

MEC MEMORANDUM  
No. 223, s. 1979

REGIONAL SEMINAR-WORKSHOPS ON THE PREPARATION OF SUPPORT  
INSTRUCTIONAL MATERIALS FOR THE EXPERIMENTAL  
ELEMENTARY EDUCATION PROGRAM

To: Bureau Directors  
Regional Directors  
Chiefs of Services and Heads of Units  
Schools Superintendents

1. The Ministry of Education and Culture will hold a series of seminar-workshops on the preparation of support instructional materials in connection with the Experimental Elementary Education Program in the following regions:

- Region IV (NCR) - Metro Manila - September 29 -  
October 19, 1979
- Region XI - Davao City - October 21 -  
November 9, 1979
- Region V - Cagayan de Oro City - November 11-20, 1979
- Region IV-A - Cagayan City - December 3-21, 1979

2. The objectives of the seminar-workshops are:
- a. To prepare support instructional materials in:
    - (1) Communication Arts (Filipino) covering content from Social Studies, Character Education, Local Customs and Traditions etc. for Grades I-III;
    - (2) Communication Arts (English) showing content from Science and Health for Grades I and II;
    - (3) Mathematics for Grades I-IV and
    - (4) Social Studies for Grades IV-VI.
  - b. To maximize the utilization of indigenous/locally available resources in the preparation of low-cost instructional materials to depict cultural heritage and capabilities in the region.







- c. To micro-validate the prototype materials for possible multiplication and distribution in the regional country.
- 3. Enclosed are the program of activities, list of consultants, training staffs, participants and others involved in the seminar-workshop.
- 4. The regional offices covered are requested to make the necessary arrangements for the accommodation, subsistence and facilities needed by the consultants, staffs and participants for the success of the seminar-workshop.
- 5. The fourteen (14) teacher participants in each of the regional seminar-workshops should be selected on the basis of their experiences and competencies in creative writing, preparation of audio-visual or instructional materials as well as their mastery of the curricular contents of the FEEF and the Learning Continuum.
- 6. The participants are requested to bring to the workshop some indigenous raw materials and discarded articles as well as work implements which could be used in the preparation of instructional materials.
- 7. Travel expenses, per diem and allowances incident to these seminar-workshops will be charged against the funds for this project, subject to the usual accounting and auditing regulations.
- 8. Immediate dissemination and implementation of this Memorandum is requested.

(SGS.) ONOFRE D. COMPUZ  
 Minister of Education and Culture

Incls.:

- as stated
- References:  
 M.E. Memorandums Nos. 212 and 251, s. 1978 and  
 28, s. 1979
- Allotment: 1-2-0-4--(G.O. 1-78)

To be indicated in the Perpetual Index  
 under the following subjects:

Course of Study, ELEMENTARY	TEACHERS
OFFICIALS	TEACHING AIDS
SEMINAR	WORKSHOP









(Inclosure No. 1 to Memo Memorandum No. 225, d. 1073)

PROGRAM OF ACTIVITIES

First Week	Second Week
1st Day - Sunday	8th Day - Sunday
A.M. - Arrival of Participants, Resource Persons and Consultants	10:00 P.M.
I.M. - Registration	
Evening - Fellowship Hour Among Participants and Consultants	
2nd Day - Monday	9th Day - Monday
A.M. - Opening Ceremony Orientation on Workshop Procedures	A.M. 8:00 A.M. - 9:00 A.M.
P.M. 1st Plenary Session - Rationale and Objectives of the Seminar-Workshop - Expected Outcomes, Election of General Chairman and Rapporteur - Working Working Groups	Evening - Standing Comm.
3rd Day - Tuesday	10th Day - Tuesday
A.M. - Philosophical, Psychological and Socio-Cultural Foundation of the Experimental Elementary Education Program.	A.M. 8:00 A.M. - 9:00 A.M. P.M. 1:00 P.M. - 2:00 P.M.
P.M. - Brainstorming on Regional Educational Needs and Problems. Listing of Projects to be Undertaken	Evening - Standing Comm.

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Third Week

15th Day - Sunday

FREE DAY

16th Day - Monday

A.M. - Microvaluation of Finished Projects

P.M. - Draw Up Action Project Recommendations and Resolutions

17th Day - Tuesday

A.M. - Microvaluation of Finished Projects

P.M. - Writing and Finalization of Projects

4th Day - Wednesday

A.M. - Analysis of Projects as to Feasibility, Priorities and Cost Decision-Making on Projects to Make-Identifying/Classifying and Displaying Indigenous Raw Materials Obtainable in the Locality/Region.  
P.M. - Lecture - Demonstration on preparation/ Production and Utilization of Low-Cost Instructional Materials  
Lecture-Demonstration on Designing Development and Evaluation of Instructional Materials  
Evening - Steering Committee Meeting

5th Day - Thursday

A.M. - Lecture-Demonstration on the Utilization of Wall Tapes, Songs/Media in the Development of Instructional Materials  
P.M. - WORK SESSIONS  
Evening - Steering Committee Meeting

6th Day - Friday

A.M.) WORK SESSIONS  
P.M.)

7th Day - Saturday

WORK SESSIONS

11th Day - Wednesday

A.M.) WORK SESSIONS  
P.M.)

Evening - Steering Committee Meeting  
12th - Thursday  
A.M. - WORK SESSIONS  
P.M. - Progress Report by Groups  
Evening - Steering Committee Meeting

13th Day - Friday

A.M.) WORK SESSIONS  
P.M.)

Evening - Steering Committee Meeting

14th Day - Saturday

WORK SESSIONS

15th Day - Sunday

FREE DAY

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18th Day - Wednesday

A.M. - Display and Evaluation of  
Finished Projects

19th Day - Thursday

EXHIBIT

Open House

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20th Day - Friday

A.M. - Finalization of Reports;  
Recommendation and  
Resolution.

P.M. - Closing Program

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(Inclosure No. 2 to MEC Memorandum No. 225, s. 1979)

A. National Coordinators

Miss Salvacion P. Navarro  
Miss Alvenia Palabay

B. National Consultants

One (1) Unicef Representative  
Director Minda G. Sutaria  
Asst. Director Juanita S. Guerrero  
Dr. Pablo L. Natividad  
Mrs. Balbina C. Cocilla  
Miss Edith Carpio  
Miss Lucy U. Eleazar  
Mrs. Iluminada V. Yunglao  
Mrs. Rosa P. Delfin  
Mrs. Aida E. Bautista  
Mrs. Rosario C. Beltejar

C. Regional Training Staff

Chief, Elementary Education Division	- Chairmen
Regional English Supervisor	- Member
Regional Filipino Supervisor	"
Regional Social Studies Supervisor	"
Regional Math and Science Supervisor	"

Consultants

Regional Director  
Asst. Regional Director  
Schools Superintendent of the host division

D. Photographers/Technicians (from the Audiovisual Center, BEP)

Mr. Rodolfo G. Gomez  
Mr. Leonardo P. Purisima

E. Supportive Staff (from the region)

Clerks ..... 2  
Illustrators ..... 4

F. Participants

Division Educational Media Supervisors/ Coordinators .....	2
Division Art Supervisor .....	1
Division Mathematics Supervisor .....	1









Division Science Supervisor ..... 1  
Division Social Studies Supervisor ..... 2  
Division English Supervisor ..... 1  
Division Filipino Supervisors ..... 2

Classroom Teachers (14)

a) Grade I (English) ..... 2  
Grade II (English) ..... 1  
b) Grade I (Filipino) ..... 1  
Grade II (Filipino) ..... 1  
Grade III (Filipino) ..... 2

c) Mathematics -

Grades I and II ..... 1  
Grades III and IV ..... 1  
Grade V ..... 1  
Grade VI ..... 1

d) Social Studies -

Grade IV ..... 1  
Grade V ..... 1  
Grade VI ..... 1

No. of Participants ..... 24





