

Republika ng Pilipinas
(Republic of the Philippines)
KAGABAGAN NG DEPARTAMENTO NG KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

August 27, 1979

MEC MEMORANDUM
No. 214, s. 1979

ISSUANCE, UTILIZATION, AND CARE OF TEXTBOOKS

To: Bureau Directors
Regional Directors
School Superintendents
Presidents, State Colleges and Universities

1. The Textbook Project of the Ministry of Education and Culture is committed to develop, produce, and distribute textbooks and teacher's manuals in science, mathematics, social studies, Filipino, and English in the elementary and secondary levels of our public educational system. The Project is fully operational and has released to the field some 18 million copies to date.
2. Education personnel concerned are enjoined to cause the expeditious release of textbooks from storage into the hands of teachers and pupils. Funds for the purpose are provided by Memoranda of Agreement between the Project and the MEC regions.
3. It has been observed, however, that some teachers and school officials concerned about security and extending the useful life of textbooks, keep these under lock and key, for fear of damage or loss. The practice deprives pupils of the opportunity to read and learn and ultimately to improve their own performance.
4. School officials are hereby enjoined to see to the proper issuance of textbooks to pupils, for the latter to handle and read as school work requires. At the same time, pupils should be instructed on the care and safety of the books.
5. To replenish shortages, if any, owing to increases in enrollments, wear and tear under normal use, or loss, the Project is providing sufficient reserve stocks in warehouses and storerooms in the field. Schools may avail themselves of these stocks, subject to the rules and regulations covering losses and condemnation of government property.
6. The cooperation of all concerned is requested.

(SGC) GONFERE D. COMPUZ
Minister of Education and Culture

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Reference:

Department Memorandum No. 41, S. 1978

Allotment: 1-2-3--(D.O. 1-76)

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