

REPUBLIC OF THE PHILIPPINES  
(Republic of the Philippines)  
MINISTERIO DE EDUCACION AT KULTURA  
(MINISTRY OF EDUCATION AND CULTURE)  
Manila

August 21, 1979

MTC MEMORANDUM  
No 211, s 1979

FOURTH TRAINING PROGRAM FOR SCHOOLS DISTRICT SUPERVISORS

To Bureau Directors  
Regional Directors  
Schools Superintendents

1 The fourth training program for schools district supervisors, under the auspices of the Civil Service Commission and the Ministry of Education and Culture, will be held at Teachers Camp, Baguio City, from October 10 to November 10, 1979. The program content is given in Inclosure No 1 to this Memorandum.

2 Also inclosed is a list of participants to the fourth program for schools district supervisors. Any change in the list should be communicated to this Office, attention Assistant Secretary for Personnel Management and Development, through the Regional Director.

3 Each participant will be required to pay P250 for training fee and materials. The training fee, transportation expenses to and from the official station, and the daily allowance of P10 participants are entitled to, should be charged against local funds, subject to the usual accounting and auditing regulations. Accommodation and mess for the duration of the program will be paid by the Ministry of Education and Culture.

4 Participants are required to submit a health certificate (General Form 86) duly signed by a government physician attesting to their being physically fit to undertake the training program. It is important that participants should be in excellent health and should have no history of hypertension, cardiac or other serious ailment considering the requirement of the program in Baguio City.

5 Participants should bring with them necessary information about their districts, such as profile of the district including statistics on population of the



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area, number of schools, school buildings, etc., number of school-age children, enrolment, etc., list of on-going school projects, description of supervisory practices and educational trends, etc. which may be utilized for exercises in planning or project development.

6. It is desired that the contents of this Memorandum be brought immediately to the attention of those concerned.

(SJD.) ONOFRE D. CORPUZ  
Minister of Education and Culture

Incls.:

As stated

References:

MEC Memorandums: Nos. 15, 84, and 155,  
s. 1979

Allotment: 1--(D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

~~BUREAU & OFFICES~~  
~~OFFICIALS~~  
~~PROGRAM, SCHOOL~~  
~~TRAINING PROGRAM~~









(Inclosure No. 1 to OES Memorandum No. 211, s. 1979)

DEVELOPMENT PROGRAM FOR SCHOOLS DISTRICT SUPERVISORS

PROGRAM CONTENT

I. Orientation

A. Introduction to Training

- Objectives
- Content
- Methodology
- Requirements
- Evaluation Procedure

II. Personal Awareness

A. The Educator and His Environment

- Historical Development of Philippine Society;  
Socio-Cultural Aspects

B. The New Society and the New Form of Government

- Objectives and Philosophies of the New Society
- Ideological Basis of the New Society
- The New Constitution
- The Philippine Parliamentary Form of Government

C. Local Government

- Organization, Powers and Functions of the  
Municipal Government
- Barangay Organization

D. Current Government Thrusts with Major Implication  
for Education

- Countryside Development and Job Generation
- Social Justice Programs
- Human Settlements

III. Education and Management

A. Current Educational Thrusts

- Return to Basics - Implication for Teacher  
Development
- Work-Oriented Curriculum
- Non-Formal Education







- Teacher Development for New Roles in NRE
- Democratization of Education

### B. Organizational Leadership

- Human and Public Relations
- Leadership Qualities, Styles and Patterns
- Motivation and Development of Personnel (Teachers)

### C. Management Tools

- Systems Approach
- PERT-CPM
- Problem Analysis and Decision Making
- Management by Objectives (MBO)
- Evaluation and Performance Appraisal

## IV. Planning and Community Development

### A. Introduction to the Planning Process

- Budgetary System

### B. Tentative Plan for Community Development/ Educational Project

### C. Field Visit to Observe Rural or Community Development Projects

### D. Finalization of District Plans

## V. Course Synthesis

## VI. Program Evaluation

NOTE: NRE sessions will be built into all the Program blocks. Objective is the reorientation of attitudes and values

Other activities include:

- Sports and physical fitness
- Cultural-Social activities
- Spiritual exercises through meditation, songs, readings, yoga, etc.
- Tree planting









LIST OF PARTICIPANTS TO THE FOURTH DEVELOPMENT  
PROGRAM FOR SCHOOLS DISTRICT SUPERVISORS

Region I

Tomas C. Lalin	Abra
Lolito T. Igualdo	Benguet
Ruperto Juntang	Ilocos Norte
Jose W. Peneyra	Ilocos Sur
Presentacion O. Ostrea	La Union
Juan P. Pagteilan	Mt. Province

Region II

Rufic B. Slep	Batanes
Nerine I. Padilla	Cagayan
Pedro T. Cabilao	Isabela
Noe B. Sadalig	Kalinga-Apayao
Pacita J. Urbano	Nueva Vizcaya

Region III

Arcadio C. Rubiano Jr.	Bataan
Serafin B. de Ere	Bulacan
Encarnacion B. Castro	Nueva Ecija
Alejandro H. Cordero	Pampanga
Emiliano P. Dacayanan	Tarlac
Josefina G. Pacia	Zambales

Region IV-A

Belisa W. Martinez	Batangas
Aida M. de Sagun	Laguna
Emilia D. Ner	Cavite
Nemesio A. Recana	Marinduque
Antonio N. Cunanan	Or. Mindoro
Felipe Venturillo Jr.	Palawan
Virgilio M. Florido	Quezon
Natividad E. Belizardo	Rizal
Carlos F. Formadero	Romolon

Region V

Leonardo R. Reantaso	Albay
Pilar C. Macalalad	Comarines Norte
Timotea P. Amparado	Comarines Sur
Patrocinio A. Osida	Catanduanes
Crisoforo L. Ricacho	Masbate
Delia E. Guerrero	Sorsogon







Region VI

Salvacion R. de los Santos	Antique
Felizardo G. Ropa	Aklan
Angeles M. Moises	Capiz
Jose M. Jayme	Guimaras
Crispin L. Casiple	Iloilo
Mamerto L. Mayoga Jr.	Neg. Occidental
Imelda J. Sausi	Neg. Occidental

Region VII

Margarito C. Sanchez	Bohol
Sinforiana H. Abear	Cebu
Maximo D. Gimeno	Cebu
Jose E. Vidal	Neg. Oriental
Melecia B. Credo	Neg. Oriental
Socorro C. Larot	Dumaguete City

Region VIII

Juan D. Lanuevo	Eastern Samar
Zosimo E. Lutao	Northern Samar
Quintina G. Cabueñas	Samar
Cristino L. Epilogo	Samar
Guadalupe B. Vivares	Southern Leyte
Godofredo M. Ramirez	Leyte
Crispin T. Scholst	Leyte

Region IX

Rufina A. Andrión	Dasilan
Enrique S. Borja	Zamboanga del Norte
Constancio E. Tangsalagan	Zamboanga del Norte
Omar B. Aranan	Zamboanga del Sur
Joseph A. Ijirani	Zamboanga del Sur

Region X

Sinforoso B. Pamador	Agusan del Norte
Carlos M. Sellar	Bukidnon
Reóulfo L. Lapuz	Bukidnon
Cesar P. Magtajas	Misamis Oriental
Lino L. Labis	Misamis Oriental
Macario P. Gofredo	Siargao









Region XI

Melanio G. Alaba	Davao
Ariston Torre	Davao Oriental
Victorino C. Damasco	Davao del Sur
Andronico A. Sotelo	South Cotabato
Tereso S. Griar	Surigao del Sur

Region XII

Simplicio A. Presbitero	Lanao del Norte
Sirad M. Aguan	Lanao del Sur
Remedios C. Rana	North Cotabato
Edwin R. Collado	Sultan Kudarat





