

Republic of the Philippines
Republic of the Philippines
MINISTERIO NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

August 7, 1979

MEMORANDUM
No. 202, s. 1979

TEACHER TRAINING PROGRAM IN SPECIAL EDUCATION FOR 1980-1981

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Presidents, State Colleges and Universities
Schools Superintendents

1. The Scholarship Committee of the Ministry of Education and Culture hereby announces the training program for teachers in Special Education for the school year 1980-1981 at the Philippine Normal College and the University of the Philippines.
2. Funds for this program will be charged against the appropriations provided for in R.A. No. 3562 entitled "An Act to Promote the Education of the Blind in the Philippines," and R.A. No. 5250, "An Act Establishing a Ten-Year Training Program for Teachers of Special and Exceptional Children in the Philippines and Authorizing the Appropriation of Funds Therefor."
3. This program runs for a period of one summer and two semesters starting the summer of 1980, and leads to a certificate of proficiency and possibly a master's degree in any of the following areas:
 - a. Education of the Gifted/Fast Learners
 - b. Education of the Mentally Retarded/Slow Learners
 - c. Education of the Visually Impaired
 - d. Education of the Hearing Impaired
 - e. Education of Children with Behavior Problems/
Emotional Disturbances
4. Each division may nominate as many as there are qualified candidates for each area of specialization. The screening committee of the regional office will in turn select three (3) candidates for each area of specialization from each division. Researchers of the Special Education Division, Bureau of Elementary Education, will interview and administer tests to candidates recommended by the regional screening committee according to the schedule below:

<u>Region</u>	<u>Center</u>	<u>Date</u>
IX	Zamboanga City	Oct. 15-19, 1979
VII	San Fernando, Pampanga	Oct. 22-26, 1979
V	Legazpi City	- do -
X	Cagayan de Oro City	- do -
XI	Davao City	- do -
I	San Fernando, La Union	Oct. 29-Nov. 2, 1979
VII	Cebu City	- do -
XII	Datuhato City	- do -
II	Tuguegarao, Cagayan	Nov. 28-30, 1979
VIII	Tacolban City	- do -
VI	Iloilo City	Dec. 10-14, 1979
IV (MCR)	SPTD, YSC, Manila	Dec. 17-21, 1979
IV-A	SPEB, MEI, Manila	- do -

8. Candidates for the training program must meet the following requirements:

- a. Educational qualification - B.S.E., B.S.F.Ed., or its equivalent
- b. Civil Service eligibility - Teacher
- c. Performance rating - Very Satisfactory for the last three years.
- d. Scholastic ability - Not lower than 1 or 2 or its equivalent to be able to qualify for admission to the graduate school, either at the Philippine Normal College or at the University of the Philippines.
- e. Experience - Teacher must actually be in the public schools, on permanent status, and had at least three (3) years of successful teaching experience with normal children.
- f. Health - Must be emotionally stable and physically fit as indicated in a health examination conducted and certified to by a government physician, to conduct division-wide surveys and carry out a screening program in addition to actual teaching of deviant children.
- g. Special qualification - Must have genuine interest in and dedication to the education of exceptional children with qualities of leadership and personality traits for secunee specialization.
- h. Age - The teacher nominee should not be more than 40 years old.
- i. Status and sex - Single teachers are preferred; male recommendees needed for teachers of the blind.

- j. The nominee must not have any pending administrative case as indicated in a certification by the head of the agency or institution.
 - k. The nominee should not have been a recipient of any scholarship or training grant within the last five (5) years before his nomination.
6. Each grantee will be entitled to the following privileges:
- a. Study leave with pay for the duration of the training;
 - b. Free tuition and other enrolment fees;
 - c. Book allowance of ₱300 for the whole year;
 - d. Monthly stipend of ₱300 during the period of training including the summer term; and
 - e. Transportation expenses to Manila and return to be charged against local funds.
7. Obligations of the grantee - When the nominee is finally selected for the training program, he/she shall, in consideration of his/her acceptance, bind himself/herself to the following conditions:
- a. Keep up with the standards, terms and conditions of the scholarship;
 - b. Serve for a period of two years after the termination of his/her scholarship or a fraction thereof;
 - c. Refund to the government such amounts as may have been defrayed for his/her transportation, salary, stipend, allowances, and other expenses incident to his scholarship grant for:
 - (1) Failure to render, in full or in part, the required length of service referred to above, on account of resignation, voluntary retirement, separation from the service through his/her own fault, or other causes within his control; and
 - (2) For his/her recall or cancellation of his/her scholarship grant due to his/her own fault or willful neglect.
 - d. Grantee must be prepared to advance expenses for stipend and book allowance, in case funds are not released on time.
8. Each nominee must submit to the MEC screening committee during the interview, three (3) copies of each of the following documents, unless otherwise specified:
- a. Letter or recommendation from the provincial/city schools superintendent.

- b. Information sheet (Inclosure No. 1) duly accomplished and certified to by the head of his/her agency/office or institution.
- c. The original copy of his/her Transcript of Records and three (3) xerox copies of the same.
- d. Signed Scholarship Agreement (Inclosure No. 2) between the nominee, the head of his/her agency or institution, and the regional director under whose jurisdiction his/her office falls.
- e. Health certificate duly accomplished by a government physician.
- f. Performance rating for the last three (3) years duly certified.
- g. Clearance from any or pending administrative cases by the head of his/her agency or office.
- h. Recent photograph, size 2" x 2" to be attached to the information sheet.

9. Successful candidates will be notified through their respective superintendents in due time.

(SGD.) ONOFRE D. CORPUZ
Minister of Education and Culture

Incls.:
As stated

Reference:
NEC Memorandum No. 225, s. 1970

Allotment: 1-2-3--(D.C. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

CENTERS
LEGISLATION
QUALIFICATION
SCHOLARSHIP

SPECIAL EDUCATION
TEACHERS
TRAINING PROGRAM

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→

PERSONAL INFORMATION SHEET

Name _____ Sex _____ Civil Status _____
 Office/School _____ Division _____
 Region _____ Designation/Position _____
 Address _____
 Date of Birth _____ Place of Birth _____

I. Educational Qualification:

A. Degree

Degrees Received	College/University	Major Field	Year Taken

B. Graduate Courses Taken

Courses Taken	Collage/University	Units Earned	Year Taken

II. Civil Service Eligibility:

Title of Examination	Rating	Date Taken	Place Taken

III. Record of Teaching and Allied Experiences:

Inclusive Dates	Designation	Division Office	No. of Years

IV. Position/s Held Other Than Classroom Teacher:

Position Held	Division Office	Inclusive Dates	Years Held

V. Honors/Awards Received or Earned:

VI. Participation in Seminars or Workshops in English: (List national and regional seminars only)

Name of Conference, Workshop or Seminar	Place Conducted	Date	No. of Hours	Delegate/Observer

VII. Scholarship, Fellowship, or Travel Grants Enjoyed:

Nature/Type of Training	Place of Training	Period of Training

VIII. Outstanding Evidences of Educational Leadership:

Position/Role Performed	Place Performed	Date

IX. Efficiency Rating for the Last Three (3) Years:

X. Command of English:

(To be accomplished by the Division Supervisor in English)

	Excellent	Very Good	Average	Poor	Remarks
Written					
Spoken					

Signature of English Supervisor

XI. Reasons for Recommending the Candidate:

I hereby certify that the foregoing statements are true and correct based on data available in this Office.

City/Provincial Superintendent of Schools

Republic of the Philippines
MINISTRY OF EDUCATION AND CULTURE
Region _____
Division of _____

SCHOLARSHIP CONTRACT FOR TEACHERS
(Scholarship with Pay)

I, _____ in consideration of the scholarship granted to me by the Ministry of Education and Culture and of the payment of my salary by the Republic of the Philippines during the period of such scholarship, do hereby agree:

1. To specialize in the education of _____ children at the University of the Philippines/Philippine Normal College for a period of one (1) summer and two (2) semesters which is the duration of the scholarship.
2. To maintain satisfactory grades in every subject and assume proper decorum throughout the training period.
3. To return to my division upon the termination of my scholarship in order to organize classes for exceptional children in the public schools and assist in conducting inservice education programs in special education for not less than two years.
4. To train understudies in my area of specialization so that in the event that I am promoted or transferred to another division, someone may take over my class.
5. To defray other expenses in connection with my training not chargeable to the government or the grantor and be able to advance expense for stipends and books pending release of funds by the government as provided for in this training program.
6. To furnish the Special Education Division, Bureau of Elementary Education, a copy of my thesis and/or special project in special education.
7. To reimburse the Republic of the Philippines, through the Ministry of Education and Culture, in an amount equal to the total compensation and allowances paid to me during the period of my scholarship in the event that, through inexcusable neglect or circumstances within my control, I fail to abide by the terms of this contract at any time during or after the period of my scholarship.

Should I be forced to stop schooling, I shall immediately notify in writing with pertinent documents, the MEC and the training institution.

IN WITNESS WHEREOF, I have hereunto set my hand this _____
day of _____, 19____ at _____
_____, Philippines.

Grantee

ATTESTED:

Superintendent of Schools

SWORN STATEMENT

SUBSCRIBED AND SWORN to before me this _____ day of _____
19____ at _____ Philippines,
the grantee exhibited to me his/her Residence Certificate No. _____
issued at _____, or _____, 19____.

