

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

June 4, 1979

MEC M E M O R A N D U M
No. 140, s. 1979

SEMINAR-WORKSHOPS ON CONTINUING DEVELOPMENT OF PLANNING SKILLS
AND IDENTIFICATION OF SPECIFIC NEEDS OF DDU SCHOOLS

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents

1. The Ministry of Education and Culture will hold live-in regional seminar-workshops in connection with the implementation of the Decentralized Educational Planning Program focused on the depressed, disadvantaged and underserved (DDU) schools, and for the identification of their specific needs in the following regions:

| | |
|-----------------------------------|------------------|
| Region XII - Iligan City | June 26-28, 1979 |
| Region VII - Cebu City | July 10-12, 1979 |
| Region IV-A - Tagaytay City | July 17-19, 1979 |
| Region V - Legazpi City | July 24-26, 1979 |

2. The objectives of the seminar-workshops are as follows:

- a. To prepare regional lists of DDU schools and their specific needs;
- b. To prepare a narrative situational analysis of the district/division/regional plans;
- c. To prepare project proposals based on the identified needs; and
- d. To prepare skeletal framework of regional plans.

3. The program of activities and a list of participants, consultants, and others involved in the seminar-workshops are inclosed.

4. The regional offices concerned are requested to make the necessary arrangements for the accommodation and subsistence of the consultants, training and supportive staffs and the participants. Facilities should be made available to insure the success of the live-in seminar-workshops. Supportive staff (clerks and mimeograph operator) will be provided by the regional office.

5. Travel expenses and per diems of participants incident to these seminar-workshops will be charged against the funds for this project, subject to the usual accounting and auditing regulations.

6. Immediate dissemination and implementation of this MDC Memorandum is desired.

(SGD.) JUAN L. MANUEL
Minister of Education and Culture

Incls.:
As stated

Reference:
MEC Memorandum: No. 235, s. 1978

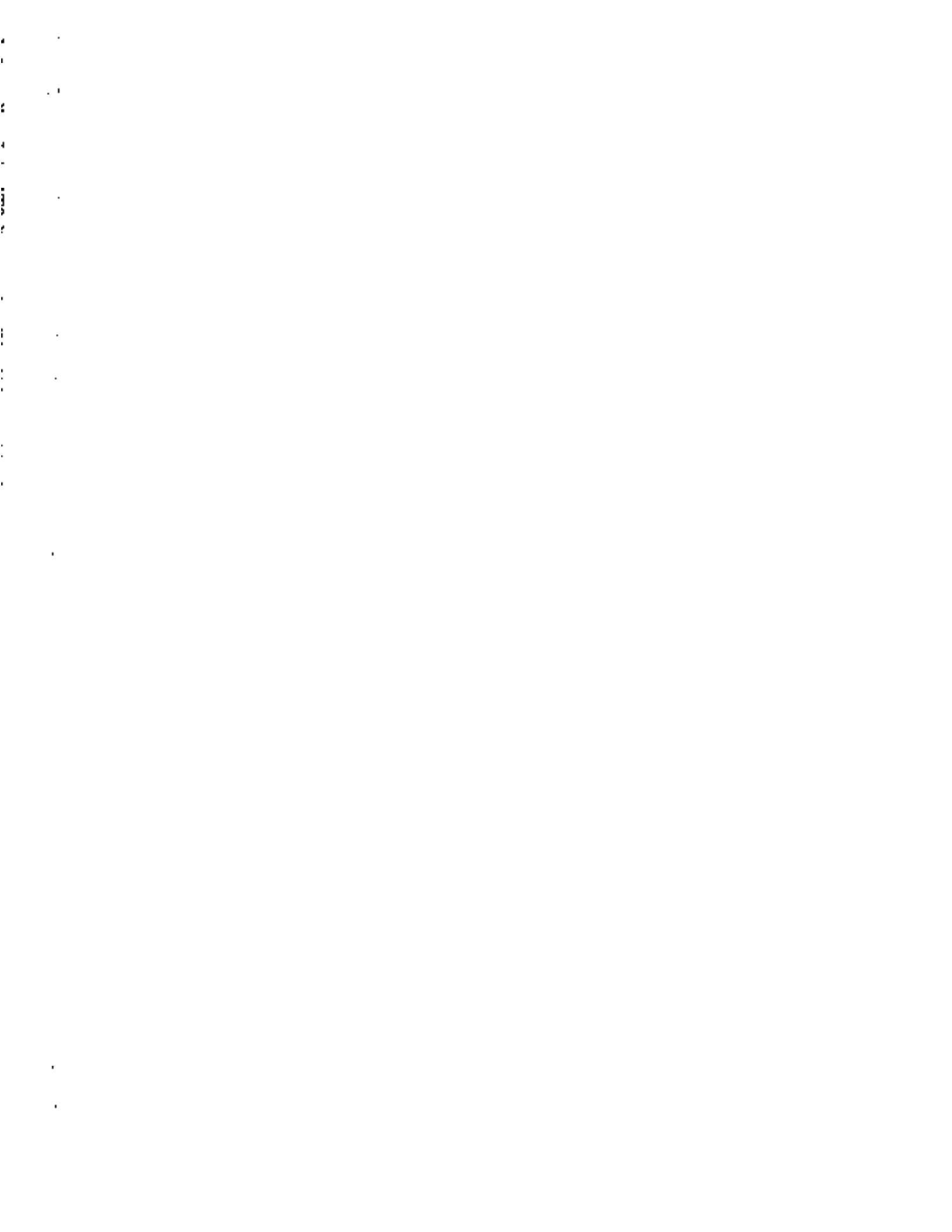
Allotment: 1--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

EXPENSES
OFFICIALS
PROJECT
SEMINAR
WORKSHOP

PROGRAM OF ACTIVITIES

| TIME | First Day | Second Day | Third Day |
|-------------------|---|--|--|
| 8:00 - 8:30 A.M. | Registration | Opening Exercise | Opening Exercise |
| 9:00 - 9:45 A.M. | Opening Program - Orientation Procedures | Work Session: Situational Analysis Division/Regional Plans | Work Session: Preparation of Skeletal Framework of Regional Plans |
| 9:45-10:00 A.M. | R R E A K | | |
| 10:00-12:00 Noon | Decentralized Educational Planning Program and DJU Projects and its Relation to PWD/DJ | Situational Analysis (Narrative Report) | Work Session (Continuation) |
| 12:30 - 1:30 P.M. | L O C K | | |
| 1:30 - 3:00 P.M. | Work Session: Prepare List of DDC Cases | Work Session: Preparing Project Proposals | Presentation of Plans by Regions |
| 3:00 - 3:30 P.M. | R R E A K | | |
| 3:30 - 6:00 P.M. | Identification and consolidation of needs | Preparing Project Proposals | Closing Program |



LIST OF PARTICIPANTS, CONSULTANTS, AND OTHERS
INVOLVED IN THE SEMINAR-WORKSHOPS

Region XII

Date : June 26-28, 1979

Duration : 3 days

Venue : Iligan City

Participants:

- 1 Regional Director
- 1 Assistant Regional Director
- 1 Regional Planning Officer
- 1 Regional Budget Officer
- 1 Regional Administrative Officer
- 1 Chief, Elementary Education Division
- 1 Assistant Chief, Elementary Education Division
- 1 Chief, Secondary Education Division
- 9 Assistant Division Superintendents
- 9 Division Supervisors assigned to the Division
Planning Units
- 5 Planning Service Staff
- 1 UNICEF Consultant
- 1 Consultant (NEDA Regional Social Service Specialist)

Total - 33

Region IV-A

Date : July 17-19, 1979

Duration : 3 days

Venue : Tagaytay City

Participants:

- 1 Regional Director
- 1 Assistant Regional Director
- 1 Regional Planning Officer
- 1 Regional Budget Officer
- 1 Regional Administrative Officer
- 1 Chief, Elementary Education Division
- 1 Assistant Chief, Elementary Education Division
- 1 Chief, Secondary Education Division
- 16 Assistant Division Superintendents
- 16 Division Supervisors assigned to the Division
Planning Units
- 5 Planning Service Staff
- 1 UNICEF Consultant
- 1 Consultant (NEDA Regional Social Service Specialist)

Total - 47

Region V

Date : July 24-26, 1979

Duration : 3 days

Venue : Legazpi City

Participants:

- 1 Regional Director
- 1 Assistant Regional Director
- 1 Regional Planning Officer

1 Regional Budget Officer
1 Regional Administrative Officer
1 Chief, Elementary Education Division
1 Assistant Chief, Elementary Education Division
1 Chief, Secondary Education Division
9 Assistant Division Superintendents
9 Division Supervisors assigned to the Division
 Planning Units
5 Planning Service Staff
1 UNICEF Consultant
1 Consultant (NEDA Regional Social Service Specialist)

T o t a l - 33

Region VII

Date : July 10-12, 1979
Duration : 3 days
Venue : Cebu City
Participants:

1 Regional Director
1 Assistant Regional Director
1 Regional Planning Officer
1 Regional Budget Officer
1 Regional Administrative Officer
1 Chief, Elementary Education Division
1 Assistant Chief, Elementary Education Division
1 Chief, Secondary Education Division
9 Assistant Division Superintendents
9 Division Supervisors assigned to the Division
 Planning Units
5 Planning Service Staff
1 UNICEF Consultant
1 Consultant (NEDA Regional Social Service Specialist)

T o t a l - 33

