

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON AT KULTURA  
(MINISTRY OF EDUCATION AND CULTURE)  
Manila

May 23, 1979

MEC M E M O R A N D U M  
No. 134, s. 1979

GUIDELINES FOR ENROLMENT AND ORGANIZATION  
OF CLASSES IN ELEMENTARY GRADES

To: Bureau Directors  
Regional Directors ✓  
Schools Superintendents

1. The following guidelines shall be observed in the opening of classes for the school year 1979-1980:

- a. Classes in all schools, public and private, shall open on June 8; except in Metro Manila where classes will open on June 6. The period from June 4 to 7 will be devoted to the organization of classes in schools outside Metro Manila. Enrolment and organization of classes in Metro Manila shall be on June 4.
- b. The entrance age of elementary school pupils is seven years. Children who will be seven years old during the first semester of the school year 1979-1980 are qualified to enrol in Grade I.
- c. Children who are 6-1/2 years of age as of June 1979 but have attended kindergarten or preparatory schools may be admitted, provided that they present a card or a certificate of attendance for one school year in said school.
- d. No child who meets the admission requirements shall be refused enrolment in public elementary schools.

2. In this connection, the following measures shall be taken:

- a. Enrol as many as 40 to 45 pupils per class.







- b. Use the 4-3 or even the 1-1 plan in the intermediate grades.
  - c. Resort to multigrade classes under 1 teacher whenever necessary.
  - d. In case of shortage of classrooms, the two-shift plan may be resorted to, whereby one classroom is used by one class in the morning and by another class in the afternoon.
  - e. The School Health Program should provide for the immunization of those who have not been immunized against communicable diseases in compliance with P.D. 603.
3. In view of the fact that there have been many positions created which have not been integrated into the national budget, school boards are enjoined to be more judicious in the creation of extension positions. Request for extension positions shall be entertained subject to observance of the guidelines and pertinent provisions of the rules and regulations for the implementation of R.A. No. 5447.
4. Immediate dissemination of this Memorandum is hereby desired.

(SGD.) JUAN L. MANUEL  
Minister of Education and Culture

References:

NEC Memorandum: No. 149, s. 1978

Allotment: 1-2-1(D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

✓ADMISSION or ENROLLMENT  
✓CLASSES  
✓PUPILS  
✓RULES & REGULATIONS  
✓TEACHERS





