

Republika ng Pilipinas
(Republic of the Philippines)
MINISTERI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

May 9, 1979

MEC M E M O R A N D U M
No. 122, s. 1979

CERTIFICATE OF APPEARANCE

To: Regional Directors
Coordinator, State Colleges and
Universities

1. Effective immediately, the following procedures and requirements shall be observed for purposes of the issuance of certificate of appearance to all personnel of chartered state colleges and universities who are authorized to come to Manila for official business.
 - a. The personnel concerned shall report to and register in the Office of State Colleges and Universities under the BHE-MEC on his arrival or first day of work in Manila;
 - b. A copy of the mission order or authority to travel of the personnel, signed by the President of the state college or university concerned, shall be furnished the SCU Office; and
 - c. On the last day of his stay in Manila, the personnel concerned shall personally secure his certificate of appearance from the SCU Office.
2. The certificate of appearance shall be signed for the Minister of Education and Culture by the Director of Higher Education or his duly authorized representative.
3. Immediate compliance is requested.

(SGD.) JOAN L. MANUEL
Minister of Education and Culture

Reference: .
None

Allotment: 1-3--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

CERTIFICATE
RULES & REGULATIONS
UNIVERSITIES and COLLEGES

