

Republika ng Pilipinas
(Republic of the Philippines)
MINISTERIYO NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

March 9, 1979

MEO MEMORANDUM
No. 71, s. 1979

THE INTEGRATED MEO SCHOLARSHIP PROGRAM, 1979-80

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Coordinator, State Colleges and Universities
School Superintendents
Heads of Private Schools, Colleges and Universities

1. Inclosed is a list of scholarship programs sponsored by the Ministry of Education and Culture in cooperation with some educational institutions.

2. In this connection, it is desired that the following procedures be followed in the selection of scholarship grantees:

- a. Competition at the division level should be open to all those qualified.
- b. The provincial/city/vocational superintendents and vocational school administrators shall recommend to the regional director three (3) nominees for each program from among their schools (general, private, vocational).
- c. The Regional Scholarship Screening Committee composed of three (3) members representing general education (elementary/secondary) private education and vocational education shall screen/select the nominees and recommend them to the MEO Minister (Attention: The Chairman, MEO Integrated Scholarship Committee). The Committee, together with the representatives/coordinators from the sponsoring college or university will make the final selection based on the documents submitted.
- d. The regional committees should have all the papers of the recommendees for the next school year received by the early part of January. A list of the nominees together with the supporting documents, should be submitted to the MEO Integrated Scholarship Committee.

- c. The nomination papers from the private schools should include a certification from the head of the school to the effect that the monthly stipend, book allowance, and travel expenses of the scholar shall be borne by local funds, i.e. funds of the school, and/or by a private agency such as the FAPE, etc. The private institution recommending the scholar shall have made arrangements with the co-sponsoring institution or agency for the funding.
3. In the case of the programs at the Marikina Institute of Science and Technology, University of the Philippines at Los Baños (UPLB) and Technological University of the Philippines (TUP) for LEAP the usual screening procedures will be followed. The final selection will be done by the Committee with the concurrence of the Integrated Scholarship Committee in the MEC.
4. Teachers/supervisors are priorities in the selection of grantees.
5. A set of criteria for screening nominees on the division level for all programs is likewise enclosed. In awarding scholarship grants, the needs of a specific division or school besides the qualifications of the nominees should be considered.
6. All scholarship programs start on the first semester of the school year, except the MEC-STL Scholarship Program offered during summer in the Baguio Education Normal School.
7. Participants under the MEC-MSU, MEC-Bukidnon State College, MEC-Cebu School of Arts and Trades, MEC-Don Mariano Marcos Memorial Polytechnic State College (DMMPPSC), MEC-CLTC, MEC-LEAP (TUP), and the FPSM scholarship programs are granted official time only by the Ministry of Education and Culture.
8. Nominations for all 14-month programs which will start in June must reach the MEC Scholarship Committee on or before the first week of April. Each nomination should be accompanied with the following:
 - a. Four copies of the enclosed information sheet duly accomplished by the nominee and certified to for correctness of information by the head of his agency/office or institution.
 - b. The original copy and three xeroxed copies of the candidate's transcript of records.
 - c. A health certificate duly accomplished by a government physician including a frog test (to be submitted before

enrolment) for married women. There will be no deferment or maternity leave within the stipulated scholarship period.

- d. A certified true copy of the nominee's performance rating for the last three years.
- e. A certification of clearance from any obligation or pending administrative case by the head of his agency or office.
- f. A scholarship agreement signed by the nominee, the head of his agency or institution and the regional director under whose jurisdiction his school falls.
- g. Copies of a recent photograph to be attached to the information sheet.
- h. In the case of nominees from private schools, a certification from their schools that all the funding responsibilities will be borne by their respective schools/agencies.

8. The field is hereby informed that nomination for the doctoral program at the University of the Philippines is open only for superintendents who have great leadership potential.

9. Selected participants should be advised to take land or sea transportation only.

10. It is desired that this Memorandum and its inclosures be taken up in regional and division meetings to insure its wide dissemination and a more judicious selection of grantees.

(SGD.) JUAN L. MANUEL
Minister of Education and Culture

Incls.:

As stated

References:

Department Memorandums: Nos. 5, s. 1976, 44, s. 1977
and 91, s. 1978

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

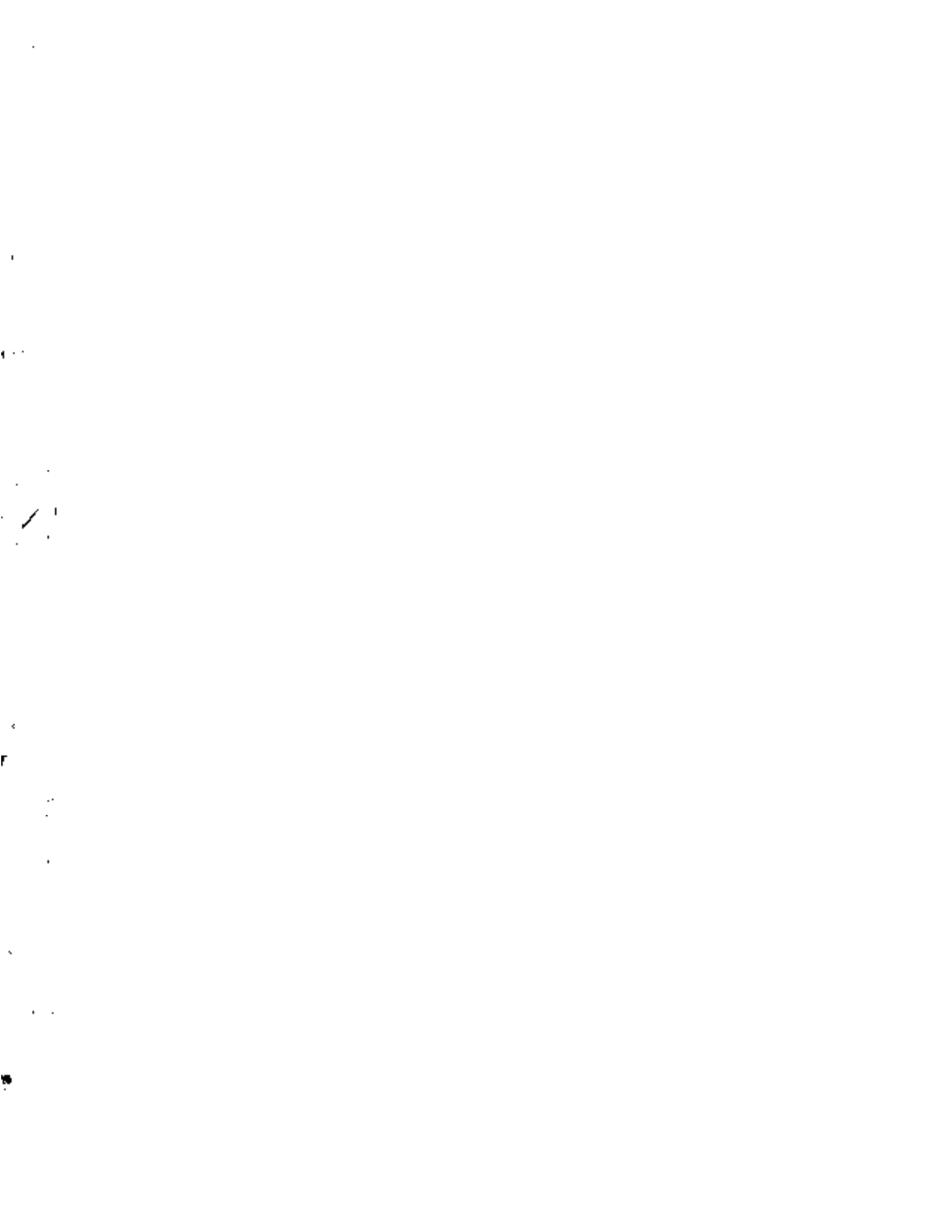
COMMITTEE ✓
OFFICIALS ✓

PROGRAM, SCHOOL ✓
SCHOLARSHIP ✓

SCHOOLS ✓
TEACHERS ✓

THE MEC SCHOLARSHIP PROGRAMS

1. MEC-UP Communication Arts (English). This program is for teachers, instructors and supervisors of English at the secondary and tertiary levels, public and private and is allotted twenty slots every academic year. It is designed for the improvement of the teaching and learning of the communication arts in English. The grantee work toward a masteral degree - MEd with major in Communication Arts, (English).
Source of Funding: MEC Scholarship Funds
2. MEC-UP Communication Arts (Pilipino). This program is for teachers, instructors and supervisors of Pilipino at the secondary and tertiary levels, public and private and is allotted twenty slots. It is specifically designed for the improvement of the teaching and learning of the communication arts in Pilipino. The grantee work toward a masteral degree - MEd with major in Communication Arts (Pilipino).
Source of Funding: MEC Scholarship Funds
3. MEC-UP Educational Administration - This program is open to five (5) superintendents of schools who shall work toward an EdD, major in Educational Administration. It is intended to upgrade/develop skills in the different areas of educational administration especially in policy development and implementation. This scholarship program is offered every two years only (i.e., after the doctoral students shall have completed the two year period of scholarship granted them).
Source of Funding: MEC Scholarship Funds.
4. MEC-UP Educational Administration - This program is open to 10 (ten) line and staff administrators of all levels and sectors of the educational system to work towards the MEd, major in Educational Administration. It is intended to upgrade/develop skills in the different areas of educational administration especially in policy development and implementation. This scholarship program is for fourteen months.
Source of Funding: MEC Scholarship Funds
5. MEC-UP Development Program for Instructional Supervisor - This is a one semester non-degree program for principals/supervisors of general secondary schools and vocational instructional supervisors for academic subjects in vocational secondary schools. It is designed to improve supervision of instruction in the different subject areas. Fifteen slots shall be available for this program every semester except summer.
Source of Funding: MEC Scholarship Funds
6. MEC-UP Health Program - This program is designed to improve teaching and supervision in Health Education. It is intended for health educators (teachers, instructors, physicians, dentists, nurses, and health coordinators) from general and vocational schools desirous and capable of working towards a masteral degree in education with major in Health Education. Fifteen slots are available each year under this program.
Source of Funding: MEC Scholarship Funds
7. MEC-UP Counselor Education Program - This program aims at improving guidance work at all levels and sectors of the educational system. It is open for those designated as guidance counselors, coordinators and teacher



involved in guidance. Ten (10) slots are available each year both for the academic and vocational schools. The grantees are expected to work for a MEd. degree, major in Guidance and Counseling.
Source of Funding: MEC Scholarship Funds

8. MEd-UP Social Studies Program - This program is designed for the improvement of Social Studies instruction of the educational system - both academic and vocational. It is intended for Social Studies teachers, instructors, department heads and supervisors for Social Studies. Fifteen (15) slots are available for those qualified to work towards the masteral degree in Education with major in social studies.
Source of Funding: MEC Scholarship Funds

9. MEd-UP Special Education Teacher Training Program - This program is designed to give teachers and ancillary personnel knowledge and skills as well as develop desirable attitudes necessary in working with and in meeting the educational needs of exceptional children and youth. It is offered at the masteral level in the sequences for the gifted, the mentally retarded and those with behavioral problems. Ten (10) slots for each area of exceptionality are available and the program lasts for one (1) summer and two (2) semesters. Ten (10) slots are provided for administrators/supervisors or supervisors of special education who will be trained in Organization, Administration and Supervision of Special Education for two (2) summers with a practicum of ten (10) weeks following the second summer. This program is financed from a special fund - Republic Act 5250.
Source of Funding: MEC Scholarship Funds

10. MEd-UP Educational Technology Program - This program is intended for supervisors of educational media and teachers both academic and vocational who are in charge of audio-visual materials. It is designed to develop skills and knowledge necessary for the effective use of educational technology. Five (5) slots are available for grantees who are prepared to work for a MEd. degree in educational technology.
Source of Funding: MEC Scholarship Funds

11. MEd-UP Leadership Educational Assistance Program (LEAP) - This program is a cooperative educational leadership program in industrial education on the graduate level. It is designed to meet the needs of administrators, supervisors, industrial coordinators, and teachers of industrial arts, practical arts, and vocational technical education. The graduate course and research activities will lead to the completion of the Master of Arts degree in Industrial Education.

Each of the MEC regions shall be allotted at least two (2) slots under this scholarship and the remaining six (6) slots shall be distributed to less developed regions based on needs subject to the approval of the MEC Scholarship Committee provided, however, that unfilled slots shall be awarded to the most deserving scholars from these regions. Of the total 30 slots, the elementary and secondary (public and private schools) shall have ten (10) slots. (two semesters and one summer)

Source of Funding: MEC Scholarship Funds

12. MEC-UY (CLEP) Training Program in Home Economics - This is a leadership program intended for supervisors, principals, head teachers and teachers in Home Economics. It has slots for ten (10) participants yearly. (two semesters and one summer, starting in June).
Source of Funding: MEC Scholarship Funds
13. MEC-ZSC Cultural Minority Scholarship Program - This is for administrators, supervisors and teachers in the public schools who belong to the cultural minority groups of nine school divisions in the provinces of Zamboanga del Norte, Zamboanga del Sur, Zamboanga City, Basilan, Sulu, Tawi-Tawi and Cotabato. There are 15 slots where the participants will pursue either undergraduate or graduate courses for two semesters and one summer, starting in June. Transportation allowance is good only by land.
14. MEC-MSU Teacher Leadership Program - This is a leadership training program designed for 26 public school teachers, administrators and supervisors in the Muslim communities: Cotabato (including Cotabato City), Sulu (including Jolo), Zamboanga del Sur (including Zamboanga City and Basilan City), Lanao del Norte (including Iligan City), Lanao del Sur (including Marawi City) and Palawan. This is made up of undergraduate (two years) and graduate programs (two semesters and one summer) that lead to a bachelor's degree in education and a master's degree in education respectively starting the first semester of the school year.
Source of Funding: MSU with salaries of grantees paid by MEC (carried in their respective division Form ?)
15. MEC-FNC Communication Arts - English (Language and Reading) Scholarship Program - This is a yearly training program designed for 25 selected teachers of reading and language, head teachers, principals and supervisors of both academic and vocational schools who will lead in the improvement of the English programs in elementary and secondary schools. (Two summers and two semesters, starting in June).
Source of Funding: MEC Scholarship Funds
16. MEC-FNC Communication Arts-Pilipino (Wika at Paghasa) Scholarship Program - This is a yearly training program designed for 25 selected teachers, supervisors and administrators of both academic and vocational schools who will provide leadership in improving the Filipino programs in the elementary and secondary schools. (Two summers and two semesters, starting June).
Source of Funding: MEC Scholarship Funds
17. MEC-FNC Educational Management Program - This is a yearly training program designed for twenty (20) selected school administrators and supervisors who will undergo training in effective leadership. (Two summers and two semesters, starting June).
Source of Funding: MEC Scholarship Funds
18. MEC-FNC Teacher Training Program for Special and Exceptional Children - This is designed to equip teachers of the blind, the deaf and the mentally gifted with the necessary competencies who will deal with these types of exceptionalities. At least 10 teachers in each area of exceptionality of 30 altogether will undergo two semesters and one summer of training under a special fund created for the purpose.
Source of Funding: Republic Act 3562

19. MEC-TEC Guidance and Counseling Program - This is a yearly training program designed for ten (10) selected elementary grades teachers. This program will acquaint them with the basic philosophy and nature of guidance services and equip them with skills in developing, managing, organizing and supervising the school guidance service. (Two summers and two semesters starting in June).
Source of Funding: MEC Scholarship Funds.
20. MEC-MISC (BSC) Scholarship Program at the Karikina Institute of Science and Technology - This is designed to improve teachers/administrators in Mathematics and Science and in the different Shop Technologies, as well as in the supervision and administration of the three phases of vocational education - agriculture, fishery trades and other allied courses. The courses lead to Master of Arts in Teaching (Mathematics/Biology/Chemistry/Physics and in the different Shop Technologies: Machine Shop/Civil Trades/Drafting/Automotive/Plumbing/House Wiring Arts/Industrial Arts) and Master of Education with major in Administration and Supervision slanted to vocational education. There are 60 slots for the vocational schools and 15 slots for teachers/instructors in science from the general high schools. The course covers two (2) semesters and two (2) summers starting in June. The school provides free tuition/fees but miscellaneous fees are paid by the grantees.
Source of Funding: MEC Scholarship Funds
21. MEC-PEO Physical Education and Sports Development Scholarship Program - This program aims to update, upgrade and enrich the training of physical education teachers and supervisors. Specifically, this program intends to build up the physical education leaders in the elementary and secondary schools who will work for the national and certificate in physical education. Ten (10) slots are provided yearly with PEO providing free tuition and other school fees. The MEC grants the scholar official time, book allowance, monthly stipends and travel expenses from official station to Manila and return. This program is for two semesters and two summers.
Source of Funding: Local school funds with a grant on official time by the MEC
22. MEC-SIL Scholarship Program for teachers of ethnic communities for the summer vacation consists of a pastoral course in functional literacy offered at the Iguig Vocational Rural School with the assistance of instructors from the Summer Institute of Linguistics in accordance with a Memorandum of Agreement between the MEC and the SIL. Twenty (20) scholarship slots are offered to teachers and ethnic communities to equip them with the tools of linguistics: grammatical analysis, semantics, phonetics, linguistics for functional literacy teaching and for the production and translation of relevant materials into usable forms by ethnic communities. The program is also designed to have an output of trained personnel to serve in educational programs for the development of ethnic communities. The criteria for selecting the nominees for this particular scholarship grant are similar to those prescribed in this MEC Memorandum.
Source of Funding: Local school funds with a grant on official time by the MEC



26. MEC-PPSTA Scholarship Program for Public School Teachers - This is designed to provide deserving school teachers with the opportunity to upgrade their competencies in the field of education with support from the PPSTA and on official time granted by the MEC.

The 25 scholars selected yearly are awarded a one-year graduate scholarship in the field of education or any desired course of the grantee. (Two semesters starting this summer)

Source of Funding: PPSTA Scholarship Funds

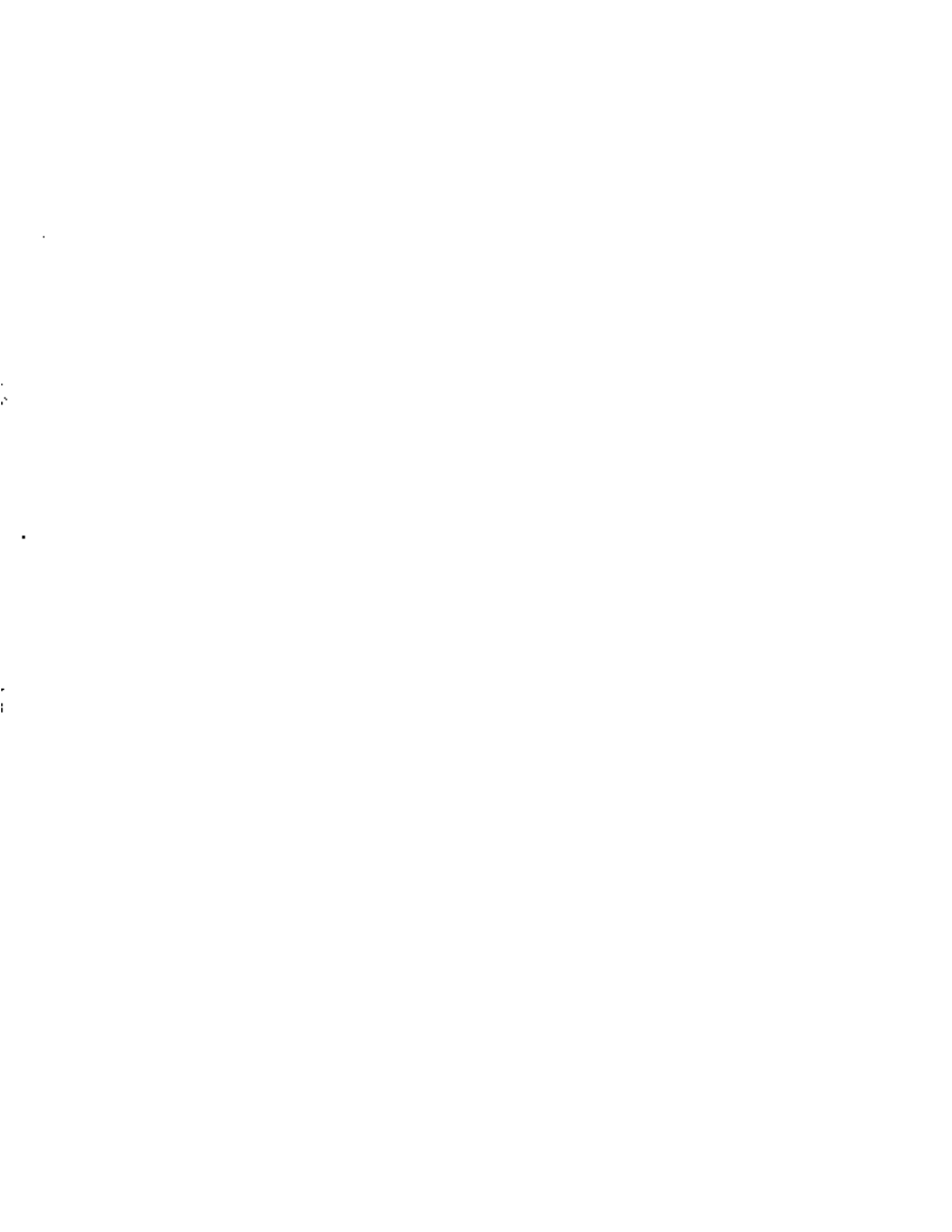
27. MEC-BSE Scholarship Program for Fishery Teachers and Instructors who have only finished the fishery technical curriculum - This program aims to upgrade the competencies of fishery teachers and instructors by allowing them to continue and finish the 4-year BS in Fisheries in any of the public fishery schools or colleges offering a 4-year degree course. The program covers a period of three (3) semesters which shall include one (1) semester of on-the-job training. Their respective schools take care of the monthly stipend, book allowance and one round trip transportation expenses (either by land or boat). The amount will depend on the availability of funds of the school but not to exceed the approved monthly stipend and book allowances set by the MEC as this is not on the graduate level. The slot per year is 25 for the thirteen (13) regions. The need to upgrade the qualifications of fishery teachers and instructors with 2 ½ to 3 years fishery technical education allows them to be exempted from the civil service eligibility requirements.

Source of Funding: Local school funds with a grant on official time by the MEC

28. MEC-CSAT Scholarship Program - This program is designed for school administrators, supervisors and teachers from government vocational, technical and fishery schools as well as for supervisory officials from the city and provincial school divisions in the Visayas and Mindanao. This scholarship program is allotted fifty (50) slots and the courses offered are: Master of Arts in Education with major in Administration and Supervision of Vocational Schools (M.Ed.) or Master of Arts in Vocational Education (M.A. Ed.). The institutions and school divisions sponsoring the scholars shall be the one to pay the transportation expenses, monthly stipend of not more than P300, book allowance for one year of the same amount. The MEC shall grant the scholars official time and shall continue to receive their IEM checks during the period of scholarship. The CSAT shall provide free tuition fees to selected participants. This program is for two (2) semesters and two (2) summers, starting in summer.

Source of Funding: Local school funds with a grant on official time by the MEC

29. MEC-Ateneo Scholarship Program - This program of scholarship aims to update, upgrade and enrich the training of guidance counselors and school administrators in Metropolitan Manila. Specifically, this program intends to build up a corps of specialists in the area of educational administration (elementary and high schools), who will work for a Master of Arts in Education degree. This scholarship is allotted five (5) slots. The Ateneo de Manila University provides free tuition fees to the scholars. The MEC grants the



23. MEC-CLTC (Central Luzon Teachers College) Scholarship Program - This program is intended for selected teachers, school administrators, supervisors and educational researchers of Regions I, II and III who will take up M.A. in Educational Management, M.A. in Science Education and M.A. in Mathematics Education. It is aimed at improving the quality of instruction, supervision, administration, curriculum development, guidance and research and is allotted twenty (20) slots for M.A. in Educational Management; thirty-eight (38) slots for M.A. in Science Education; thirty-seven (37) slots for M.A. in Mathematics Education. The CLTC shall provide the scholars the necessary venue, facilities, and book allowance of ₱150.00 to be given in three (3) installments until the duration of his scholarship grant. The MEC shall grant official time to the grantees and shall continue to receive their salaries through the TBV checks. This program is for three (3) semesters and one (1) summer starting in June every school year.
Source of Funding: CLTC Scholarship Fund
24. MEC-DMMPSO (Don. Mariano Marcos Memorial Polytechnic State College) Scholarship Program - This program is designed to develop leadership and management skills among school managers and supervisors of vocational-technical education in Mindanao and Sulu areas who shall pursue a masteral program (non-thesis) with concentration in Vocational-Technical Education. This program is allotted thirty-five (35) slots every school year and are distributed as follows: five (5) slots shall come from DMMPSO; eight slots (8) from vocational schools in Mindanao area; eight (8) slots from MEC Regional Offices; and nine (9) slots from school division in Region X. The DMMPSO shall provide the scholars monthly stipend of ₱300.00; book allowance of ₱500.00; tuition and other school fees; travel expenses (boat/land only) from the scholar's station to DMMPSO and research allowance of ₱1,000.00 for the whole term. The MEC grants the scholars official time and shall therefore, continue to receive their salaries during their masteral studies. This program is for two (2) semesters and one (1) summer term, starting in June of every school year.
Source of Funding: DMMPSO Scholarship Fund
25. MEC-Philamlife Insurance Scholarship Program - This program is for high school teachers and guidance counselors of public and private schools who shall pursue a course leading to the degree of Master of Arts in Education, major in Guidance, at the University of the Philippines, Diliman, Quezon City. The Philamlife shall provide the scholars ₱10,700.00 for the entire course to cover tuition fees, board and lodging, books and school supplies and pocket money; one round trip transportation fare from the scholars station to the place of residence in Manila, for provincial scholars; and free medical check-up and treatment of minor ailments at Philamlife Medical Department. This program is allotted thirteen (13) slots, one (1) slot for each region of the MEC. The MEC shall grant scholars from public high schools official time and shall continue to receive their salaries during their scholarship term. This scholarship program is for three (3) semesters and one (1) summer term, starting in June of every school year. High school teachers who are interested in this scholarship program may apply at the Philamlife Office in their locality.
Source of Funding: Philamlife Insurance Scholarship Fund



scholars official time, and shall continue to receive their IBM checks during the period of scholarship. This program is for two semesters and two summers beginning in summer.

Source of Funding: Local school funds with a grant on official time by the MEC

30. MEC-BSC (Bukidnon State College) Scholarship Program - This program is for teachers, school administrators, supervisors, and educational researchers at the elementary and secondary levels. It is specifically designed for the improvement of the teaching and learning competencies of public school teachers in Mindanao area. Forty (40) slots are provided each year for the graduate program and eighty (80) slots for the undergraduate program in education. Bukidnon State College shall provide the following scholarship privileges to the scholars: (a) tuition and other fees, (b) book allowance, (c) monthly stipend and (d) travel expenses from official station to Bukidnon and return. The MEC grants the scholars official time, and shall continue to receive their IBM checks.
- Source of Funding: Local school funds with a grant on official time by the MEC

31. MEC-LIT Graduate Scholarship Program - The MEC-LIT (MAISE) Management Assistance Through Service to Education Scholarship Program at the Leyte Institute of Technology, Tacloban City is a graduate scholarship program designed to stimulate and encourage innovative, productive and functional research, especially in vocational/industrial education. The program is aimed to develop qualified young men whether school administrators, supervisors and teachers in the school system to become effective instruments of development and furthermore improve the quality of instruction and managerial leadership. The courses lead to a Masteral Degree in Industrial Education, Master of Arts in Education with the following fields of concentration: Administration and Supervision, Guidance, Home Economics and Industrial Arts. At least fifty (50) slots every school year are considered, forty five (45) of which are from the Visayas and Mindanao (Good for 2 summers and two (2) semesters starting in April, every summer making a total of fourteen (14) months.) The school provides free tuition and miscellaneous fees with no obligation on the part of the grantees.
- Source of Funding: Local school funds with a grant on official time by the MEC

2. MEC-FNC Scholarship Program For a Ph.D In Bilingual Education - This is a training program designed for selected supervisors and administrators of both academic and vocational schools for the thirteen (13) regions who will take leadership in improving the Bilingual Education Programs in the elementary, secondary and tertiary levels. This being a doctoral program, the following are the entry requirements: (1) An M.A. in a field of language for language teaching; and (2) Must have taken and passed the courses in Introduction to General Linguistics or its equivalent, Basic Statistics and English For Filipino Structures. The Ateneo de Manila University, La Salle University and the Philippine Normal College shall provide faculty and library facilities. The FNC shall provide free tuition fees to the selected participants. This program is good for two years.
- Source of Funding: Regional/Division Funds with a grant on official time by the MEC

GENERAL CRITERIA FOR SELECTING NOMINEES
FOR SCHOLARSHIP PROGRAM

1. Educational Qualifications

- a. Nominees for any MA/MAT specialization certificate must be bachelor's degree holders; for Ph.D., master's degree with specialization in the area of proposed training.
- b. Average scholastic rating in college should not be lower than 2.0 or its equivalent.

2. Experience and Training

- a. Nominees must actually be in the service or permanent status;
 - b. Must have at least 3 years of satisfactory teaching experience;
 - c. Must have experience in extra-curricular activities showing their leadership potential.
3. Must be in good health as indicated in a health examination conducted and certified to by a government physician.
4. Teacher must not be more than 40 years old; those in administrative and supervisory positions, not more than 50 years.
5. A woman nominee shall not be pregnant during the stipulated period of scholarship.
6. Nominee should not have any pending administrative case as indicated in a certification by the head of agency or institution.
7. Must be prepared to advance expenses for board and lodging, book allowance in case funds for stipends are not released on time.
8. Obligation of the grantee - When the nominee is finally selected for the scholarship, he shall in consideration of his acceptance, bind himself to the following conditions:
- a. Keep up with the standards of the scholarship program.
 - b. Live up to the terms and conditions of the scholarship.
 - c. Serve after the termination of his scholarship in the same school/division or related office for a period of not less than two years for every year of his scholarship or a fraction thereof.

d. Refund to the government such amounts as may have been defrayed for his/her transportation, salary, allowances and other expenses incident to his scholarship grant for:

(1) failure to render, in full or in part, the required length of service referred to above, on account of resignation, voluntary retirement, separation from the service through his/her own fault, or other causes within his/her control; and

(2) his recall following cancellation of his scholarship grant due to his own fault or willful neglect.

9. Nominee should not have been a recipient of any MEO scholarship or training grant within the last five years before his/her nomination.

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