

Republika ng Pilipinas
(Republic of the Philippines)
MINISTERI NG EDUKASYON AT KULTURA
(DEPARTMENT OF EDUCATION AND CULTURE)
Manila

March 5, 1979

MEO MEMORANDUM
No. 69, s. 1979

SUMMER CLASSES FOR TEACHERS OF WORK EDUCATION

To: Bureau Directors
Regional Directors
Schools Superintendents

1. Summer classes for teachers of work education - industrial arts, practical arts and home industries, and food service for teachers of home economics, food trades and homemaking - will be conducted at the Home Industries Training Center, corner Ayala Boulevard and San Marcelino Street, Manila and at the Food Service Training Laboratory, MEC compound, respectively, from April 16 to May 23.

2. The following courses will be offered:

a. At the Home Industries Training Center

Arts and Crafts Design	Hand Loom Weaving
Bag Making	Capiz and Wood Lamination
Buri-Wickercraft	Wood-Section Crafts
Ceramics	Korram
Toy and Flower Making	Coco-Sea Shell Craft
Interior Decoration	Coir Craft

b. At the Food Service Training Laboratory

Cafeteria Management

Applicants for the summer courses are expected to observe the following:

- 1.) provide themselves with supplies and materials needed in the course.
- 2.) enroll in courses that involve the use of the materials available in their communities or which have relevance to their teaching assignments.

- (3) attend training sessions which are conducted on a whole-day basis, except, for teachers who are enrolled in other teacher-training institutions, who may attend either the morning or the afternoon session only.
- (4) the nature of training is largely on-the-job.
- (5) a certificate of attendance indicating the number of hours actually attended is issued at the end of the training.

3. Applicants may register for the courses by mail or in person at the Home Industries Training Center at the above address. A registration fee of ten pesos (P10) will be charged. Those applying by mail should send their application not later than April 12, 1979. Applications of those attending on official time should be accompanied by a recommendation from their respective schools superintendents or by a ranking official of their respective school divisions.

4. Attendance of supervisors or teachers in home industries courses is purely voluntary and therefore will not entitle them to service credits, traveling expenses or per diems.

(SGDL) JUAN L. MARULL
Minister of Education and Culture

References:

Department Memorandum No. 57, s. 1978

Attachment: (SGDL) (D.O. 1-76)

To be indicated in the Perpetual Index under the following subjects:

- CLASSES
- TEACHERS
- VOCATIONAL EDUCATION

