

Republika ng Filipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

February 16, 1979

MEC MEMORANDUM
No. 51, s. 1979

BVNS 1979 LEADERSHIP COURSES IN DEVELOPMENT
COMMUNICATION/JOURNALISM

To: Bureau Directors
Regional Directors
Coordinator, State Colleges and Universities
Schools Superintendents

1. To equip the school paper advisers with the necessary knowledge and skills in managing the school campus journalism program, the 1979 Baguio Vacation Normal School (BVNS), Teachers Camp, Baguio City will offer leadership courses in development communication/journalism for school paper advisers, particularly those in the secondary schools, from April 16 to May 26, 1979. Successful completion of these courses will entitle the participants to a certificate (if taken as non-credit) or to earn units as electives on the graduate level or towards a field of specialization as provided in MEC Memorandum No. 293, s. 1978.

2. These leadership courses are as follows:

- a. Leadership Course in Management and Supervision of School Journalism (3 units)
- b. Leadership Course in Development Communication/Journalism (3 units)
- c. Any one (1) of the courses being offered by the BVNS listed in Inclosure No. 1 to the afore-cited Memorandum. (3 units, and enable the participant to earn a total of 9 units)

3. The minimum fees to be charged are as follows:

- a. Matriculation fee P10.00
- b. Tuition fee
one (1) unit 15.00
- c. Certification 3.00
- d. Transcript of records fee 10.00

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4. Educational media supervisors or the supervisors in the division/regional office in charge of supervising the school campus journalism program are likewise encouraged to enroll in those courses.

5. Expenses incident to the attendance at these courses may be charged against local funds, subject to the usual accounting and auditing rules. The teacher-advisors/supervisors may also enroll on their own funds.

6. Inclosure No. 1 to this Memorandum gives the general requirements and other pertinent information for enrollment in vacation classes.

7. To facilitate the smooth operation of these forthcoming leadership classes, teacher-students who plan to enroll are requested to accomplish the attached form for advanced registration (Inclosure No. 2). This accomplished form should be sent to the National Research and Development Centre for Teacher Education, Ministry of Education and Culture, Arrozeros St., Manila.

(SGD.) JUAN L. XANUEL
Minister of Education and Culture

Incls.:

As stated

Reference:

MEC Memorandum: (No. 293, s. 1970)

Allotment: 1-2-3-4-(D.C. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

✓ ADMISSION or ENROLLMENT

✓ CLASSES

✓ Course of Study, COLLEGIATE

✓ OFFICIALS

✓ PUBLICATIONS

✓ SCHOOLS

✓ SCHOOL PAPER

✓ STUDENTS

✓ TEACHERS

GENERAL REQUIREMENTS FOR ENROLMENT
AND OTHER INFORMATION

1. Registration for enrolment at the BVNS will be from April 2 to 14, 1979. Advanced registration by mail using the prescribed form will be accepted. A fine not exceeding five pesos (P5.00) will be imposed on enrollees who enroll after the scheduled enrolment period. No student will be admitted after the first week of classes.
2. Teacher-students seeking admission at the BVNS for the first time should submit a duly accomplished application form together with his/her transcript of records as a prerequisite to permanent enrolment.
3. The fees to be charged are as follows:

- a. Matriculation fee P10.00
- b. Tuition fee

(1) Undergraduate

- First Course 35.00
- Additional Course 15.00

(2) Graduate

- One (1) unit 15.00

Fees to be charged for non-credit courses will be the same as those for credit courses.

- c. Laboratory fee 15.00
- d. Diploma fee 20.00
- e. Certification 3.00
- f. Transcript of records fee 10.00

4. Classes will be held 6 days a week, Monday through Saturday, one period of 60 minutes daily will be scheduled for each 2-unit course; 90 minutes for each 3-unit course; and 145 minutes for each course requiring laboratory experiences.
5. The maximum study load for either the undergraduate or the graduate level is nine (9) units in accordance with BPS Circular No. 7, s. 1973. Graduate students not carrying the full load may enroll for credit in special undergraduate courses provided that the total number of units shall not exceed nine (9) units. Those who take the full study load are allowed to enroll in one non-credit course.

Students enrolled in government schools/teachers colleges may enroll at the BWS for vacation classes. They should present to the registrar of the BWS their Transcript of Records or Student's Permanent Records duly accomplished and signed by the registrar of the school, teachers colleges and universities where they are enrolled during the regular school year.

MINISTRY OF EDUCATION AND CULTURE

National Research and Development Centre for Teacher Education

RAJLLO VAGNITON NORMAL SCHOOL

Teachers Camp, Baguio City

Student

First Letter
of
Surname

Student Number
(To be filled up by
the Registrar)

Advanced Registration Form
(For DWS Teacher-Students)

Name: Surname First Name M.I. Sex: Civil Status Age
Home Address: Position:
School:
Date of Birth: District:
Place of Birth: Division:
Office Address: Region:

EDUCATIONAL BACKGROUND

- 1. Highest Degree Completed: Major: Honors:
2. College/University: Year Taken:
3. Masteral or Special Courses being pursued at the RWSE:
4. Field of Specialization:
5. Courses taken towards the degree: I. Foundation II. Field of Specialization III. Electives

Table with 6 columns: Courses to Enroll, No. of Units, Days, Period, Room, Instructor

Signature of Teacher-Student

Recommended: Head of School/Institution

