

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

February 9, 1979

MEMORANDUM
No. 45, s. 1979

APPOINTMENT OF AN ASSISTANT SECRETARY
FOR FINANCE AND MANAGEMENT

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Coordinator, State Colleges and Universities
Schools Superintendents
Heads of Private Schools, Colleges and Universities

1. The field is hereby informed of the appointment of Mr. Mariano C. Banting as Assistant Secretary for Finance and Management, in accordance with Presidential Decree No. 1592. Conformably to Section 2 of the afore-stated Decree, the position of Chief, Financial and Management Service (Staff Service Chief III) is automatically abolished.

2. The Assistant Secretary for Finance and Management shall, pursuant to Section 1 of the above-stated Presidential Decree, perform the following functions:

- a. Provide the Secretary (now Minister) advice and assistance on financial, budgetary, accounting and management matters pertaining to the Department (Ministry) and the bureaus and agencies under it.
- b. Supervise the coordinated preparation and implementation of annual and long-term financial and work plans and budget estimates of these offices.
- c. Conduct periodic department-wide performance financial review.
- d. Design and implement, subject to approval and in coordination with other offices concerned, improvements in financial management systems, procedures and practices and shall coordinate with the Budget Commission (Ministry of Budget), Department (Ministry) of Finance, Commission on Audit and other agencies in ensuring that government resources are effectively and efficiently used.

3. It will be noted that the ~~functions enumerated above~~ are the same functions performed by the former Chief, Financial and Management Service (Staff Service Chief III) in view of which the four (4) divisions (Budget, ~~Accounting, Management and Audit,~~ and Special Education Fund) under the Financial and Management Service shall as usual, be under the direct supervision of the Assistant Secretary for Finance and Management.

(SGD.) JUAN L. MANUEL
Minister of Education and Culture

Reference:

Department Order: No. 24, s. 1975

Allocation: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

~~APPOINTMENT, EMPLOYMENT, REAPPOINTMENT~~
~~BUREAUS & OFFICES~~
~~CHANGE~~
~~OFFICIALS~~

