

REPUBLIKA NG PILIPINAS
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

January 26, 1979

REC MEMORANDUM
No. 27, s. 1979

NOMINATIONS FOR FELC TRAINING COURSE,
ACADEMIC SESSION 1979-1980

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Coordinator, State Colleges and Universities
Schools Superintendents
Heads of Private Schools, Colleges
and Universities

1. The SEAMEO Regional Language Centre (RELCO) in Singapore has announced its invitation for nominations of eligible candidates to its training/advanced studies courses for academic session July 1979-March 1980. Nominations for each of the following courses may be sent to reach this Office on or before February 28, 1979:

- a. Course 101: Eight-month course leading to the Diploma in Applied Linguistics, 2 July 1979-29 March 1980
- b. Course 401: Eight-month course leading to the Diploma in Advanced Study and Research in the Field of Applied Linguistics, 2 July 1979-29 March 1980
- c. Course 205: Four-month Specialized Advanced Certificate Course in Language Testing with Special Reference to Research and Current Practice in Southeast Asia, 2 July-27 October 1979
- d. Course 206: Four-month Specialized Advanced Certificate Course in Psycholinguistic Approaches to Problems in Language Education in Southeast Asia, 26 November 1979-22 March 1980

- e. Course 301: Course leading to the Degree of Master of Arts in Applied Linguistics, 2 July 1979-29 March 1980

2. To qualify for admission to Course 101, Course 205 and Course 206, a candidate must:

- a. have a university degree in language, linguistics or language teaching
- b. have at least two years of language teaching experience;
- c. have sufficient command of English to follow advanced studies conducted in the English language; and
- d. be under 40 years of age.

3. For admission as a candidate to Course 401, one must:

- a. hold a university degree, preferably a master's degree in Linguistics, English or a related field;
- b. submit the subject and design of a proposed research project intended for completion with the course time. It must not be a part of or associated with any research project intended for a university degree or for meeting the requirements of a non-FELC grant or award; and
- c. be clearly qualified to carry out the project in Singapore.

4. For admission as candidate to Course 301, one must:

- a. be a graduate of a university as the University of Singapore;
- b. submit evidence of adequate training and ability to undertake the proposed course;
- c. have the FELC Diploma in Applied Linguistics with Distinction/Credit or a minimum of 180 hours of Linguistics and 180 hours of Language Methodology courses at post-graduate level; and



~~d. not be simultaneously registered in another educational institution.~~

5. The agencies concerned should set up their own screening committee to choose the nominees for each course with primary consideration of the needs of the different divisions within the region and the ability of the nominees to fill such need upon return from training. Each nomination should be accompanied by the following documents:

- a. A medical certificate from a government clinic certifying that the candidate is physically fit for the course.
- b. Transcript of Records for both undergraduate and graduate courses.
- c. If married, a written permission to participate in the program from his/her spouse.
- d. Certification that the nominee has no training under any foreign scholarship grant in TESOL/Linguistics.
- e. Certification given by a responsible authority attesting to the candidate's competence in English for advanced studies.
- f. Certification that the candidate is a permanent staff member of the agency (public/private) to which he/she belongs and that said agency will underwrite his pre-travel expenses and clothing allowance.
- g. Clearance from his/her office.
- h. Copy of the Personal Information Sheet (see inclosed form), properly accomplished.

6. ~~Assistant~~

It is requested that this matter be given priority.

(SGD.) JUAN L. MANUEL
Minister of Education and Culture

Incl.:
As stated

Reference:
Department Memorandum: No. 64. s. 1978

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

Course of Study, COLLEGIATE
LANGUAGE
SCHOLARSHIP
TRAINING PROGRAM

(Inclosure to MEC Memorandum No. 27, s. 1979)

PERSONAL DATA SHEET

Name _____ Sex _____ Civil Status _____
Address _____ Office/School: _____
Date of Birth _____ Division _____
Place of Birth _____ Region _____

I. Educational Qualifications:

A. Degrees

Degree Received	College/University	Major Field	Year

B. Graduate Courses

Course	College/University	Major Field	Year

II. Civil Service Eligibility:

Name of Examination	Rating	Date and Place of Examination

III. Record of Teaching and Allied Experiences:

Inclusive Dates:	Position Held:	Division or Office	Total Years Experience	Salary

IV. Honors/Awards Received or Earned:

V. Participation in Seminars or Workshops in English:
 (Include only those on the national and regional levels)

Name of Workshop Conference/Seminar	Place and Year	Delegate/ Observer	Level

VI. Scholarship, Fellowship, or travel grant previously
 enjoyed: (State nature of field, where, and period
 of training)

VII. Some outstanding evidences of educational leadership:
 (State positions held or roles performed, where
 and when; articles or books written).

VIII. Efficiency Rating for the last three years:

	Group A	Group B

IX. Command of English:
 (To be accomplished by the division supervisor of English)

	Excellent	Very Good	Good	Average	Poor
Spoken					
Written					



