

Republic of the Philippines  
(Republic of the Philippines)  
KABUUNAN NG LINGAPANG SA KULTURA  
(MINISTRY OF EDUCATION AND CULTURE)  
Manila

January 22, 1979

MEMORANDUM  
No. 23, s. 1979

CERTIFICATE PROGRAM IN COOPERATIVES

To: Bureau Directors  
Regional Directors  
Heads of Private Schools, Colleges  
and Universities  
Schools Superintendents

1. The Graduate School of the Polytechnic University of the Philippines announces the offering of its teacher certificate program which is aimed to prepare secondary school teachers who have not enough training to teach cooperatives courses in the high school. The training program covers accounting, financing and overall management of cooperatives including credit unions.
2. The program is composed of two summer terms of on-campus training and an interim term of off-campus independent study for two semesters. The first summer term will emphasize the development of basic skills and the understanding of fundamental concepts and specialized teaching techniques. In the interim term a teacher-student will continue to upgrade his skill through the practicum course and he shall be assigned readings that he can pursue in his regular teaching station. This is to reinforce his foundation knowledge for advance courses in the second summer term.
3. Upon completion of the requirements of the program, the teacher-student will be awarded a Teacher Certificate. He may then apply for graduate credits toward the Master in Business Education (MBE) degree (Options: Higher Education, Secondary Education, and Secondary-Higher Education), provided he qualifies for admission in the PUP Graduate School. Under the existing MBE curriculum, he may be given as much as fifteen (15) units credit for the certificate.
4. In view of the valuable knowledge and skills that may be derived by secondary school teachers from the program, they are encouraged to undertake this training.







5. Immediate dissemination of this Memorandum, particularly to secondary school teachers, is desired.

(SGD.) JUAN L. MANUEL  
Minister of Education and Culture

References:

Department Memorandum: No. 22, s. 1978

Allotment: 1-4-(D.C. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

~~COOPERATIVE~~  
~~Course of Study, SECONDARY~~  
~~CURRICULUM~~  
~~TEACHERS~~





