

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

January 19, 1979

MBC MEMORANDUM
No. 20, s. 1979

TEACHER CERTIFICATE PROGRAM ON BUSINESS AND DISTRIBUTIVE
ARTS FOR SECONDARY SCHOOL TEACHING

To: Bureau Directors
Regional Directors
School Superintendents
Heads of Private Schools, Colleges
and Universities

1. The Graduate School of the Polytechnic University of the Philippines announces the offering of its teacher certificate program which is aimed to improve the competence of teachers teaching business and distributive arts (BDA) in the high school. The training covers subject areas in merchandising and selling, cooperatives, bookkeeping, clerical procedures, typewriting and stenography.
2. The program is composed of two summer terms of on-campus training and an interim term of off-campus independent study for two semesters. The first summer term emphasizes the development of basic skills and the understanding of fundamental concepts and specialized teaching techniques. In the interim term a teacher-student continues to upgrade his skill through the practicum course and is assigned readings that he can pursue in his regular teaching station. This is to reinforce his foundation knowledge for advanced courses in the second summer term.
3. Upon completion of the requirements of the program, the teacher-student will be awarded a Teacher Certificate. He may then apply for graduate credits toward the Master in Business Education (MBE) degree (Options: Higher Education, Secondary Education, and Secondary-Higher Education), provided he qualifies for admission in the PUP Graduate School. Under the existing MBE curriculum, he may be given as much as fifteen (15) units credit for the certificate.

4. In view of the valuable knowledge and skills that may be derived by secondary school teachers from the program, which will ultimately redound to the benefit of the students, the teachers concerned should be encouraged to undertake this training.
5. This Memorandum amends Department Memorandum No. 24, s. 1978.
6. Immediate dissemination of this Memorandum, particularly to secondary school teachers, is desired.

(SGD.) JUAN L. MANUEL
Minister of Education and Culture

Reference:

Department Memorandums: Nos. 14, s. 1976 and (24, s. 1978)

Allotment: 1-2-4--(D.O. 2-1/6)

To be indicated in the Permanent Index
under the following subjects:

✓ AMENDMENT
✓ Course of Study, SECONDARY
✓ CURRICULUM
✓ QUALIFICATIONS
✓ TEACHERS
✓ TRAINING PROGRAM

Vertical line of text on the left margin, possibly a page number or header.

